



Office of State University Police

Parking and Traffic Direction Assignments For Admiral's Dinner
Friday May 14, 2004

Post 1- Main Entrance UPD- 1 SSA and 2 Cadets to greet guests and give out VIP Passes (only those who I.D. themselves as VIP's picking up passes will be checked – all others waved through with greeting by Cadets

Post 2 – Entrance to Lot#2 – 1 Cadet to direct traffic past lot#2 toward lot#3

Post3 - S&E Loading Dock – 1 Cadet to direct guests down Erben toward lot#3

Post 4 – Entrance to Lot#3 - 1Cadet to direct guests except VIP's into Lot#3 until full. **VIP's will be directed toward the next officer.** When the lot is full guests will be directed toward the next officer.

Post 5 - Corner of Erben Ave. and Crowninshield St. – 1 UPD Officer and 1 Cadet **to direct VIP's onto Crowninshield toward Shepard Ave.** Other guests toward Lot#7.

Post 6 – Erben Ave. at Baylis entrance. - 1 Cadet to direct guests toward lot#7. Guests wishing to drop off people and then park may enter Baylis to do so. When Lot#7 is full direct guests into Baylis to park.

Post 7 – Entrance to lot#7 – 1 Cadet to direct guests into lot#7 for parking and advise them that a shuttle bus will take them back to the dinner.

Post 8 – Entrance to Baylis on Crowninshield – 1 Cadet to **direct VIP's toward Shepard Ave.** and to assist and direct guests crossing from lot#3 toward Heritage Hall.

Post 9 – Corner of Crowninshield St. and Shepard Ave. – 1 cadet to **direct VIP's onto Shepard ave. toward the Quad.**

Post 10 – Shepard at entrance to Quad. – 1 Cadet to [direct VIP's into Quad for parking](#)

Post 11 - Quad / Vanderclute - 1 UPD Officer to assist with VIP parking as necessary

Post 12 – 1 UPD Officer for Campus Patrol/ emergency calls