

PREFACE

In 1974, the centennial year of the State University of New York Maritime College, the Stephen B. Luce Library began to organize its collections of institutional and maritime associated historical materials. An experienced archivist, Carol Finerman, was retained for this purpose.

In the intervening four years archival records, a large photograph collection, memorabilia pertaining to the college and its schoolships, and personal papers of prominent alumni have been arranged in accordance with the rules of Provenance. In-house finding aids have been developed, and the collection has been housed in acid-free storage containers. In addition, two small collections of documents relating to the maritime history of New York City, which had been deposited at the library some years earlier, were treated in a similar manner. These were the records of the Marine Society of the City of New York (covering the years 1769-1964) and the log books of the Sandy Hook Pilots' Association (for the years 1845-1966).

In 1976 the archives acquired its largest collection of papers relating to New York's maritime history with the accessioning of the papers of the Staten-Island based Sailors' Snug Harbor. This acquisition saved the collection, which covers the period 1797-1969, from possible destruction when the Sailors' Snug Harbor moved to its new facilities in Sea Level, North Carolina.

Shortly after the Sailors' Snug Harbor papers were safely housed in the archives, an NHPRC grant for a preservation, reproduction and records-use project was approved, effective September 1977. This guide to the Sailors' Snug Harbor collection represents the successful completion of this project. As noted in our original NHPRC application "... our goal is to publicize this collection as soon as it is properly arranged."

This is the first guide that our archives has published for public distribution. We have attempted to make it comprehensive so that it will be of practical use to historians and researchers in the field. Please excuse any omissions. The guide was prepared by Carol Finerman, the archivist who arranged the Sailors' Snug Harbor collection, Richard H. Corson and was completed in October, 1978.

SAILORS' SNUG HARBOR

INTRODUCTION

The Sailors' Snug Harbor, a home for retired, and sick and disabled seamen, is a most unique and interesting institution in the maritime community, and an integral part of the history and development of New York City since 1801. The idea for the home was conceived by Robert Richard Randall, a merchant, who established a trust in his will to bring the idea to fruition. For over 140 years the Harbor was located on Staten Island but it became increasingly clear in the past twenty years or so, that with the rising costs of health care in New York City and the burden of rehabilitating existing facilities on Staten Island, a change was in order. In the Trustees decided to relocate and build a new "Harbor" in Sea Level, North Carolina.

In the Spring of 1975, Richard Corson, Director of the Stephen B. Luce Library at the SUNY Maritime College, became aware of this decision and made inquiries as to the disposition of the organization's records. When he learned that the Harbor planned to get rid of most of the old records, the College began negotiations to accession the papers, for it was obvious that their destruction would be a loss to the city as well as the Maritime Community. The College had other reasons as well. First, the Sailors' Snug Harbor has an interesting history and is one of the oldest charitable institutions in the country. Second, the records of the Marine Society of the City of New York are in the College archives, and there is a close association between that organization and the Harbor (e.g., the Marine Society President and Vice President are on the Board of Trustees at the Harbor). Arrangements were finally completed in 1976 for the records to be placed on permanent loan to the Maritime College.

The records of Sailors' Snug Harbor originated at two different offices although both served the one institution. The group of records from Staten Island, the location of the institution from 1833-1976, were the initial papers accessioned during the summer of 1975. They were contained in three large sea chests and reposed on open shelves located in the attic storeroom of the administration building. These records deal mainly with the daily subsistence and management of the Harbor, from its opening in 1833 to some time in the 1920s, although several record books continue into the 1930s. Part of the collection consists of correspondence ("Business Letters", issued by, and sent to, the Governor's office, inmates letters and letters from physicians, treasurers and comptrollers.) Subsistence records can be found in ledger summary sheets and in the various

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account books. Detailed account books with the butcher, baker and shoemaker, Governor's Day Books, Farmer's Diaries, and bedding and clothing books are only a small sampling of the various account books kept at the Harbor. Business invoices, library registers and records of governors, trustees and comptrollers, employees, and inmates (including wills) as well as visitor's registers, round out the collection. Although these items are by no means complete, collectively they present a fairly complete picture during various periods of life at Sailors' Snug Harbor.

The second record group came from the Manhattan office of Sailors' Snug Harbor on Greene Street and was accessioned during the fall of 1976. These records are concerned with the physical maintenance of the facility on Staten Island, employees at the institution, and, for the most part, the "business" of the institution, the administration of the trust, and members of the Board of Trustees involved in that administration. There are early documents concerned with the Randall will, copies of deeds pertaining to the "Minto Farm", the property which was the basis of the trust in Manhattan, and papers dealing with the acquisition and disposition of Staten Island property. As with the records from Staten Island, these files are not complete either. Records regarding the perpetuation of the trust (leasing and sale of property, buildings and acquisition of other property in the Metropolitan area) were not accessioned, as it was felt they were not directly involved with the management of Sailors' Snug Harbor. However, wherever possible, records were kept which were concerned with the maintenance, management, and development of the Staten Island property.

The College received a grant from the National Historical Records Preservation Committee in June 1977, to "preserve, arrange, describe and develop finding aids" for the records. At present, storage, arrangement and "in-house" finding aids have been completed. Preservation of fragile documents is in progress.

Records from Staten Island and Manhattan are stored separately and treated individually in the finding aid. To preserve the Principle of Provenance, records from Greene Street are maintained according to their filing scheme. In addition, in order to prevent destruction when the Greene Street offices move, the College accessioned ledgers marked "Paid Bills" dating from August 1776-June 1906 (99 volumes) and those labelled "Vouchers for Receipts", February 1, 1837-November 1905 contained in 18 volumes. These volumes contain the bills, paid receipts, and business records of Sailors' Snug Harbor. Included are the business statements of the Harbor, many of which are

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missing in the body of the collection.

At the outset it was felt that the Minute Books of the Organization would be a most valuable addition to the collection. Entries are so detailed, that it was possible to reconstruct an event or fill in missing data in any given area. As these volumes are used by the Trustees constantly for reference, the College sought to have them copied on film. After obtaining consent from the Trustees to do this, the College received permission to apply part of the NHRPC grant to microfilm the Trustee Minute Books and those of the Executive Committee. This was done at Yale University in July, 1978.

To date, all objectives for the project have been met. The publication of this guide is the final step in this project and with its publication, the Sailors' Snug Harbor collection is now to be used for study and research. In any venture such as this, the efforts of many people have been instrumental in the successful completion of this project. My thanks to Richard Corson, whose vision and concern about the Sailors' Snug Harbor records saved them, and thus made a valuable addition to the study of maritime history. I am also grateful for the time and energy he devoted to the project. Without the matching funds supplied by the National Historical Records Preservation Commission, this project might never have gotten under way. I also thank them for allowing us to apply part of the funds to microfilming, and for the extension of time which they granted. I want to thank Robin Arner for her assistance in the preservation and restoration of the records and Marcella Swanson for typing this guide. Finally, my appreciation to Aaron Finerman whose editorial comments are always pertinent and who constantly has faith in my ability. I have tried to make this guide as complete as possible. If there are serious errors of omission or commission, the responsibility is mine.

SAILORS' SNUG HARBOR

HISTORY

The Sailors' Snug Harbor was established in 1801 "for the purpose of maintaining and supporting aged, decrepit and worn-out sailors", and given its name by its benefactor Robert Richard Randall in his will. It is one of the oldest beneficent organizations of this kind in the United States. The methods of insuring its financial solvency and providing for its continuing guidance and management, were also established in this will; the success of the Harbor today rests largely on the foresight shown almost two hundred years ago when the idea of this institution was first conceived.

It is reputed that Alexander Hamilton and his assistant Daniel D. Tompkins drew up the will and that Hamilton advised that the bulk of the estate be used to establish a home for sailors, (since it was from the sea that money for the property was accrued). However, there is no documented proof that Hamilton was involved in any way. It has also been suggested that the idea for establishing the Harbor might have come from Thomas Randall, father of the benefactor. The elder Randall was a ship owner and overseas merchant, who, along with Stephen Girard, built a successful business. When the Revolution, which the elder Randall supported, destroyed his shipping business, he began to privateer under letters of marque from the new Congress. After the war he became a member of the first Board of Aldermen under American rule, Master Warden of the Port of New York, an active supporter of Hamilton in the campaign to ratify the Constitution and one of the first directors of the Bank of New York established by Hamilton in 1789. He was also one of the founders of the Marine Society of the City of New York, an association of ship captains to provide relief for indigent and distressed masters of vessels, their widows and orphans. Thomas Randall helped pay for the barge which was presented to George Washington when he became President, and served as Coxswain for the crew of thirteen who conveyed Washington from New Jersey to New York for his inauguration. Randall was also a founder of the Chamber of Commerce. Since the elder Randall was active in state and municipal affairs, and because several of the organizations mentioned are represented on the Board of Trustees of the Harbor, it has been proposed that the idea of such a trust could have been conceived by the father and passed down to the son, Robert Richard Randall. However, again, there is no documented proof to support this.

Little is known of the early history of Robert Randall. In corporation records he was spoken

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of as a merchant and ship master and called "Captain" by his contemporaries. In 1771 he became a member of the Marine Society and in 1788 a member of the Chamber of Commerce. Randall died a bachelor, on June 5, 1801 at the age of fifty-one. He was survived by a half brother, Paul, who was living in Paris, and a sister, Catherine, wife of George Brewerton. The will, drawn on June 1, 1801, provided that his just debts be paid; that an annuity of 40 pounds a year be given to each child of his half brother until they were fifteen, then 1,000 pounds to each son on his twenty-first birthday, and a like amount to each daughter (should there be a daughter) when she married. Randall's housekeeper, Betsey Hart, inherited his sleeve buttons and a life annuity of 40 pounds. His steward, Adam Shields, received a watch and 40 pounds; another servant, Gawn Irvin, Randall's shoe and knee buckles and 20 pounds.

The bulk of the estate consisted of property inherited from his father in 1797. The major portion, purchased in 1790, was known as the "Minto Farm" and an additional four lots in the first ward. Randall directed that these properties be used to establish Sailors' Snug Harbor. As Trustees, he named the Chancellor of the State of New York, the Mayor and Recorder of the City of New York, the President of the Chamber of Commerce, the President and Vice-President of the Marine Society, the Senior Minister of the Episcopal Church in New York and the Senior Minister of the Presbyterian Church in New York, "for the time being and forever" to administer the trust out of the rents, issues, and profits of the rest, erect and build on part of the land an "Asylum or Marine Hospital, to be called, 'The Sailors' Snug Harbor', for the purpose of maintaining and supporting aged, decrepit and worn-out sailors." He further directed that the income from the estate be used and applied for supporting the hospital and maintaining the sailors. His intention was that the institution be perpetual and that the above-mentioned officers should continue to serve; also, if it would benefit the institute, the Trustees should apply to the New York State Legislature for an Act of Incorporation. This was done on February 6, 1806.

The bequest consisted of the "Minto Farm", 21 acres, 1 rood, 34 perches and 132 feet, lying within an area bounded by Fifth Avenue, Washington Square, North, Fourth Avenue and East Tenth

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Street; four lots on South, Water and Front Streets; and \$723.00 in 3% stocks and \$6430.00 in 6% stocks.

Thomas Randall had bought the Minto Farm on June 5, 1790 for 5000 pounds from Frederick Charles Hans Bruno Poelintz, known as Baron Poelintz. Fourteen of the 21 acres was under the Stoutenburgh patent, from Governor Petrus Stuyvesant to Petrus Stoutenburgh, (April 7, 1661), and about seven acres came from the Perro family. In 1766 and 1768 both tracts had been conveyed to Andrew Eliot; in 1785 they had been conveyed to John Jay, Isaac Roosevelt and Alexander Hamilton and by them to Baron Poelintz on July 8, 1787. The brick mansion on the property was built by Lt. Governor Andrew Eliot, son of Sir Gilbert Eliot, Lord Chief Justice, Clerk of Scotland. Robert Randall lived in the house until his death.

Although it was Randall's desire that a hospital be erected on the property named in the will, several factors led the trustees to petition the legislature for a change. First, Randall stipulated that the income from the property be such that it "support fifty of the said sailors and upwards". The income from the property in 1806 was \$4242.00 and in 1817, \$6659.93, not an excessive rise in value. The trustees realized that building a hospital on that site would further reduce income needed to insure the hospital's solvency. Also, they felt that the men for whom the home was intended, would feel more comfortable if they were nearer to the sea. In February 1817, they requested authorization to purchase land at the entrance to, or in sight of, the harbor of New York. They suggested a site, not less than ten acres, which had been offered to them between "Fort Diamond and the quarantine grounds" by Governor Daniel D. Tompkins, who, it is reputed, aided Hamilton in drawing up the Randall will. However, although repeated applications were made, the act was not granted until April 19, 1828. The death of Governor Tompkins, meanwhile, had negated his offer.

Additional delays in building the hospital were caused by the many lawsuits pressed by alleged heirs of Captain Randall. In March 1830, the last of the suits was settled in the Supreme Court of the United States in favor of the Trustees. Daniel Webster represented the opposing side. Then, Captains John Whettlen and William Whitlick, President and Vice-President of the Marine Society visited sites on Long Island and Staten Island to select a suitable place to build the hospital. In May 1831 they paid \$10,000 for a parcel of 130 acres on Staten Island and to this, 21 acres was added "with water privileges" the total paid was \$16,000. Afterwards, additional acreage was

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purchased until there was a total of about 180 acres. Subsequently, some parcels were sold off until the institution contained about 100 acres, the size it remained until 1976.

On October 21, 1831, the cornerstone of the Sailors' Snug Harbor was laid; in 1832 the main building and two dormitories were built at a cost of \$115,000. Dedicatory services took place on August 1, 1833 when thirty seamen were admitted. Reverend Dr. Phillips and Captain John Whitlock of the Board of Trustees, (the latter was the Governor in charge at the Harbor), addressed the men. The main building, built to accommodate 200 mariners was thought ample for future growth. However, the complex quickly grew. In 1855 a dormitory was added and between 1876 and 1880, four others were built. The main building was gradually enlarged. A hospital was opened in 1852; a second in 1881 and a third in 1902. All were in use until the facility moved in 1976. There were two churches, one built in 1850 and a second, a scaled down replica of St. Paul's Cathedral in London erected on the property. In addition, land was set aside for the farm, which supplied the needs of the table from the day that the institution opened.

The Harbor paid due homage to its benefactor. When the city opened the Randall property through 8th Street, it became necessary to remove the remains of Captain Randall. On June 21, 1825 these remains were conveyed by the Trustees to St. Mark's Church and left in a vault until a final resting place was chosen. On August 21, 1834 the remains were removed to Staten Island, the seamen at the Harbor forming a silent accompanying procession, to the marble monument erected in Randall's memory in front of the main building. The following is the inscription on the stone added in 1835.

NORTH SIDE

The Trustees of the Sailors' Snug Harbor erected this monument
to the memory of
ROBERT RICHARD RANDALL
By whose Munificence this institution was Founded.

EAST SIDE

The Humane Institution of the Sailors' Snug Harbor,
Conceived in a spirit of enlarged Benevolence,
With an Endowment which time has proved fully adequate to the
objects of the Donor;
And organized in a manner which shows

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Wisdom and Foresight.
The Founder of this noble Charity
Will ever be held in grateful Remembrance
By the partakers of his Bounty.

SOUTH SIDE

Charity never faileth
Its Memorial is Immortal

WEST SIDE

The Trustees of the Sailors' Snug Harbor caused the remains of
ROBERT RICHARD RANDALL
To be removed from the original place of Internment
And deposited beneath this Monument,
On the 21st of August, 1834.

A marble bust of Captain Randall was procured and placed in the hall of the center building, and a heroic statue in bronze of Robert Richard Randall by Augustus St. Gaudens was unveiled on May 30, 1884. It rests on a base of polished granite and is located on the lawn between the main buildings and the Governor's residence.

After 1817 property values in Manhattan soared and provided a healthy income to maintain and expand the Staten Island facilities. However, after 1900, rental income declined due to the movement of the business community to the north of the city. In 1914 the Trustees began a program of building and rehabilitation on their Manhattan property which swung the tide. Today their real estate holdings are worth a considerable amount of money. Financial matters and business interests were handled at the Manhattan office but all decisions and business affairs were, and are, directed and approved by the Board of Trustees. Management of Harbor affairs, and development of its resources are handled by the same Board of Trustees.

Titles of Trustees named in the will remain essentially the same. Today the President of the Chamber of Commerce, the President and Vice-President of the Marine Society of the City of New York and the Senior Ministers of the Episcopal and Presbyterian Churches in New York City serve as ex-officio members of the Board. For the past forty years or so, Mayors have not taken an active role. The office of Chancellor of the State of New York was abolished in 1847 and the Office of Recorder, similarly in December 1907. However, about fifty years ago, the Trustees, realized that

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under the terms of the will, expansion of the Board was unlikely. They believed that the best interests of the trust would be promoted by the creation of a Committee of three, to be known as the Realty Advisors, to sit with the Board of trustees and advise them.

Trustees have provided continuity as have the Governors and Comptrollers who have served. Although the President of the Chamber of Commerce serves but two years, Marine Society Trustees are on the board at least four years, and the length of service of the pastors has been much longer than that. Two Comptrollers, spanned a period of 65 years and there have only been fifteen Governors of the institution.

Residents of the Harbor, "aged, decrepit and worn-out sailors", were admitted if they were employed on sailing vessels. This was later amended when steam replaced sail in the late 19th Century. To be admitted, a man must be at least 65 years old and show that he is in need. If he is incapacitated, he may be admitted at an earlier age. He must have served five years under the American flag if native born and ten years under that flag if foreign born. Applicants are screened carefully. Habitual drunkards and those suffering from contagious diseases or mental disorders are not admitted. All are given the courtesy title "Captain". A resident may earn pocket money by mowing lawns, waiting on tables or by making some craft item to be sold. A reading room provides newspapers from all over the world; there are movies, a library, television, radio, an organ in the church and other entertainment provided regularly. Men are left largely to themselves, yet when needed, care is provided. Leaves up to thirty or sixty days can be given and liberal out of town privileges are bestowed.

Although the good work and intent of the Sailors' Snug Harbor continues, when facilities moved to Sea Level, North Carolina, an era came to an end. It is the records of that earlier era that we speak of, and deal with, in the Snug Harbor collection.

SAILORS' SNUG HARBOR

STATEN ISLAND

A. RECORDS OF THE OFFICE OF THE GOVERNOR, 1867-1907

The Governor is elected by the Board of Trustees, and by virtue of his office is responsible for, "... the government and management of the Institution at Snug Harbor, the protection of the property of the Trust, and maintenance of comfort, order and discipline and the control and supervision of all officials, clerks, employees and mariners therein."

There have been fifteen Governors of Sailors' Snug Harbor from 1833 to the present. Each has served an average of twelve to fifteen years, although two held office for approximately twenty years. Of the records from Staten Island, most of the items are from the period of Thomas Melville (1867-1884), Gustavus Trask (1884-1898) and Daniel Delahanty (1898-1907). A complete list of governors can be found in Appendix A.

1. A.1. LETTERS TO THE GOVERNOR. 1875-1898. 6 ft. Arranged chronologically.

The letters are divided among three Governors: Letters to Governor Melville - August 30, 1875 to November 21, 1883; Letters to Governor Trask - December 11, 1884 to January 17, 1898; Letters to Governor Delahanty - January 15, 1898 to December 29, 1898. These cover a wide range of subjects, including business transactions; queries regarding the personal effects of deceased mariners, and the whereabouts of friends or relatives who served at sea; bills from the state insane asylums; requests by mariners for special leaves and extensions of leave already granted; requests by mariners and others seeking admittance to the Harbor; letters asking for jobs at the Harbor.

2. A.2. PRESS COPIES OF LETTERS SENT. April 9, 1884 - March 4, 1901. 18 vols.

Arranged chronologically. Indexes in each volume. Contents of the letters are similar to those described in entry A.1.

3. A.2. PRESS COPIES OF GOVERNOR'S LETTERS TO THE TREASURER.

July 28, 1873 - April 28, 1883. 1 vol. Arranged chronologically. No index.

Subjects include requisitions for goods, payments for goods and services and petitions for increase in salary.

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STATEN ISLAND (Cont'd)

4. A.2. PRESS COPIES OF GOVERNOR'S LETTERS TO PHYSICIANS. May 8, 1882-April 28, 1883. 1 vol. Arranged chronologically. No index.

Letters deal with expulsions of patients, types of illnesses and deaths of mariners, hospital employees, medical equipment and furnishings at the hospital.

5. A.3. GOVERNOR'S REPORTS. December 28, 1867 - December 30, 1878. 1 vol. 1 in. Arranged chronologically.

These reports to the Board of Trustees were written four times a year. There are vivid descriptions of events, as well as the names and vital statistics of mariners who were admitted and those who died. The daily management of Sailors' Snug Harbor, including such topics as supplies needed, conditions of the buildings, expenses, crops planted on the farm and the engineers reports, are presented in great detail.

6. A.4. GOVERNOR'S DAILY JOURNAL. 1870-1883. 15 vols. 6 in. (There are two volumes in 1878 and 1879). Arranged chronologically.

These journals are detailed narratives describing daily events such as weather conditions, work being done on the buildings and grounds, the Governor's activities and information on mariners. Some journals from the middle years have sparse notations, but those kept in later years are similar in content to the earlier volumes.

B. RECORDS OF THE OFFICE OF THE PHYSICIAN, 1887-1899

The Physician is appointed by the Trustees. In addition to performing the duties of his profession and the office which he holds, he aids the Governor in the administration of the Harbor by serving on the Board of Examiners, whose duty is to examine all applications. Indeed, in 1898, Dr. H. D. Joy became acting Governor for a few days when Trask died and before Delahanty was appointed.

7. B.1. PHYSICIAN'S LETTERS. September 30, 1887 - December 30, 1899. Arranged chronologically.

STATEN ISLAND (Cont'd)

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Subjects covered are illnesses and deaths of the mariners and a list of medical supplies which were required.

8. B.2. PHYSICIAN'S REQUISITIONS. December 9, 1867 - August 1, 1870. Arranged in reverse chronology.

Subjects deal with medical supplies needed for the Harbor.

C. OPERATIONS AND MANAGEMENT OF SAILORS' SNUG HARBOR, 1833-1924.

These records originated from several sources, but were found in total disarray, and were grouped together because they concerned one subject area: how the Harbor was run. Included in this category are the records of the Comptroller, Steward, Engineer and Farmer, as well as the account books of various provisioners to the Harbor. The records have been divided into nine sections in this group:

- C.1. Office of the Comptroller.
- C.2. Business Records and Invoices.
- C.3. Checks, Bankbooks.
- C.4. Building and Maintenance (Engineer).
- C.5. Steward.
- C.6. Statements, Accounts, Requisitions.
- C.7. Consumption Records, Bill of Fare, Surveys.
- C.8. Account Books of Miscellaneous Provisioners.
- C.9. Library Registers.

C.1. RECORDS OF THE COMPTROLLER, 1867-1911.

The Comptroller (formerly Treasurer) is elected by the Trustees and is the liaison between them and the Governor. The Comptroller has charge of all funds, records, books, leases, securities, documents and accounts; he controls and supervises all persons employed in the Trustees' office. He also acts as secretary to the Board. The men who have held this office devoted many years of service to the Harbor. In its long history there have been only ___ Comptrollers. Indeed, Joseph Greenleaf served for 34 years and his son Thomas succeeded him for a period of 31 years. For a complete list of Comptrollers, see Appendix B.

STATEN ISLAND (Cont'd)

9. C.1. PRESS COPIES OF LETTERS SENT. May 20, 1873-December 14, 1901. 15 vols.

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3 ft. 3 in. Arranged in reverse chronology.

Topics include payment of bills, goods ordered, services rendered and the salaries of employees. They are handwritten and typed letters.

10. C.2. COMPTROLLER'S BILLS BOOKS. June 1868-March 1906. 6 vols. 5 in. Arranged chronologically.

The Bill Books contain lists of all bills paid. There is an index to one volume and an index to a missing volume.

11. C.2. MISCELLANEOUS COMPTROLLER'S BOOKS. 1867-1911. 11 vols. 9 in. Arranged chronologically.

Volumes include a Freight Book; a list of bills received by the Comptroller's office, Petty Expenses of the Governor's office, two cash books, the Steward's Account with the Express Company, Express Charges, Repair and Improvement Bills, hospital bills paid and two volumes of check stubs.

C.2. RECORDS OF THE MAINTENANCE OFFICES OF SAILORS' SNUG HARBOR.

The job of administering the daily needs of Sailors' Snug Harbor, as well as the responsibility for every detail, large and small, rests primarily on the Governor. Yet the Steward (now Commissary), Engineer and Farmer, work closely with the Governor to maintain and manage the Harbor. Their records as well as those of the provisioners to the institution also reflect the administration of the Harbor.

12. C.2. BUSINESS RECORDS AND INVOICES. January 1, 1901 - November 12, 1905. 4 vols. 11 in. (Arranged chronologically).

Miscellaneous invoices of the store keeper.

13. C.2. REQUISITIONS. June 16, 1873-December 10, 1903. 16 vols. 3 ft. 8 in.

Requests for hospital supplies, sundries and materials to make repairs.

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STATEN ISLAND (Cont'd)

14. C.2. MISCELLANEOUS LEDGERS. VOUCHER SUMMARY. April 1919-October 1924. 1 vol. ½ in.

Monthly statistics showing the Department number, date of invoice, name of payee, account, description of goods received, the amount paid and how the items were shipped.

15. C.2. MISCELLANEOUS LEDGERS. FINANCIAL JOURNAL. January 1905-July 1906. 1 vol. 22 in.

Detailed monthly account of all operating expenses of the Harbor, including provisions, personnel and property.

16. C.3. CHECKS; BANKBOOKS. 1867-1873. 8 in. (Arranged chronologically).

Included is a checkbook (1868-1871), a bankbook (1867-1871) and cancelled checks (December 11, 1867 - June 6, 1873).

C.4. BUILDING AND MAINTENANCE. 1874-1902.

Included are records of a "Superintendent" R.P. Smythe. A search of the minutes of the Board reveals only that Mr. Smythe was paid for services rendered in connection with extensive alterations and repairs on the buildings at the Harbor. A letter from George McCracken, Comptroller, dated Jan. 6, 197 states, "He was probably employed by the Harbor as a Superintendent of Construction or contractor supervising the alteration and new construction".

17. C.4. RECORDS OF THE SUPERINTENDENT. 1874-1892. 10 in.

Records included Mr. Smythe's correspondence (1876-1879), contracts (1874-1879) and receipts (1878-1881).

18. C.4. SCHEDULE BILLS. 1892. 5 in.

Miscellaneous bills listing parts and materials needed to repair buildings at the Harbor.

19. C.4. BUILDING AND REQUISITIONS. 1878-1901. 4 vols. 11 in.

Itemized requests for materials needed to repair and maintain the property of Sailors' Snug Harbor.

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20. C.4. MISCELLANEOUS BOOKS. ENGINEER. 1895-1902. 1 vol. 1 in. and **BUILDING DEPARTMENT. 1895-1902.** 1 vol. 1 in.

These are requisition volumes, listing itemized articles and the dates when they were received.

21. C.4. MISCELLANEOUS LEDGERS. THE INSTITUTION LEDGER. 1905-1906. 1 vol. 2 in.

Detailed management financial records of the harbor and lists of subsistence costs for the mariners.

22. C.5. STEWARD'S DEPARTMENT. 1870-1903. 4 vols. 82 in.

Daily records, showing the dates of requisitions and receipt of itemized articles, mostly edibles.

23. C.6. MISCELLANEOUS STATEMENTS AND ACCOUNTS. REQUISITIONS. January 1868-December 1885. 5 in.

Requests for fresh and staple foods, cleaning items, furnishings, hardware and supplies for maintenance and repair. The various items are listed on requisition sheets.

24. C.6. MISCELLANEOUS INSTITUTION PAPERS. 1873-1878. 3 in.

These include monthly statements and statistics dealing with sundry accounts, cost estimates, inventories, lists of outstanding bills, coal shipments and produce from the farm; also names of mariners who were admitted and those who died.

25. C.7. CONSUMPTION RECORDS. 1847-1910. 9 vols. 3 in.

There are daily records of food consumption at the hospital (1847-1853).

26. C.7. QUARTERLY STATEMENTS OF CONSUMPTION. 1875-1878. 3 in.

27. C.7. BILL OF FARE. September 1898; December 1911; January 1912-November 1913. 5 in.

Menus of all meals served to mariners during the times specified.

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STATEN ISLAND (Cont'd)

- 28. C.7. WEEKLY SURVEYS. (LINENS AND CLOTHING). 1901-1907; 1909-1910.** 3 in.

A weekly account of linens and clothing kept by the matron and her assistant.

- 29. C.8. MISCELLANEOUS ACCOUNT BOOKS WITH PROVISIONERS.**

- C.8. BAKER BOOKS. July 25, 1833-1862; December 1898-1903.** 15 vols. 42 in.

Daily account of the number of loaves received from the baker and how many were on hand at the end of each month.

- 30. C.8. BUTCHER AND MEAT BOOKS. August 1845-July 1847; July 1849-December 1862; April 1869-January 1870; May 1886-March 1887.** 9 vols. 3 in.

The amount of beef, lamb and chicken used daily at the Harbor.

- 31. C.8. COAL BOOKS. February 3, 1885-December 24, 1885.** 5 vols. 12 in.

The amount of coal used daily and the name of the barge on which it was delivered.

- 32. C.8. COBBLER BOOKS. September 16, 1833-October 29, 1847; December 3, 1853-January 18, 1855; October 9, 1856-November 20, 1867.** 10 vols. 42 in.

Daily reports of repairs are recorded. Itemized are the mariner's name, description of the item (shoe or boot), the type of repair made and the cost.

- 33. C.8. MISCELLANEOUS ACCOUNT BOOKS. 1833-1904.** 12 vols. 7 3/4 in.

Recorded are miscellaneous purchases and an inventory of furnishings (1833-1835). The books of S.V.R. Bogert, acting Governor of the Harbor, list the daily consumption of various provisions (1844-1857). Newspaper and magazine subscriptions from 1878-1883 are recorded as are milk provisions (1901-1904), break tickets (1893-1907) and a list of food stores on hand (1897-1900).

- 34. C.8. FARM PROVISIONS. August 1, 1833-February 29, 1852; January 7, 1870-1902.** 8 vols. 62 in.

The first five volumes itemize the date and a list of items, broken down into each vegetable and the quantities of milk used. The next two volumes (1870; 1876) are the Farmer's Diary, in which he records inventory, and gives a daily account of work done on the farm as well

STATEN ISLAND (Cont'd)

SAILORS' SNUG HARBOR

as weather reports. The last book shows the number of hogs killed (1884-1889).

35. C.8. PROVISIONS EXPENDED. May 8, 1846-December 1857; April 1892-May 1900. 4 vols. 7 in.

An itemized list of staples consumed daily at the Harbor.

36. C.9. LIBRARY REGISTERS. December 1884-October 1909. 6 vols. 1 ft. 1 in.

Recorded are the names of borrowers, dates and titles of books read. Letters and notes tucked into the pages of these volumes pertain to the operation and management of the library.

D. RECORDS OF THE MARINERS, 1833-1953.

Under the terms of the Randall will, Sailors' Snug Harbor was established, "for the purpose of maintaining and supporting aged, decrepit and worn-out sailors..." (Details of service eligibility are enumerated in the introduction). "Aged" applies to anyone who is 65 or older; (previously, 60 years was the age of admittance). "Decrepit" denotes one whose body is so feeble that he is unable to work and support himself by his labor. In that case the applicant may be younger than 65, for his incapacity may have been caused by accident or ill health, which keeps him from earning his living at sea. "Worn-out" describes a Mariner who is worn out by toil and exposure in sea service. Anyone who left employment at sea for a period of more than five years to toil on the land, does not fit this category. No man with independent means or who is capable of self support will be admitted.

Applicants are screened by a Board of Examiners consisting of the Governor, who certifies a man's papers; the Physician, who examines the applicant thoroughly; and the Application Agent, who prepares the papers, conducts the inquiries and verifies the applicant's statements. The recommendations of the Board are passed on to the Visiting Committee.

Mariners must abide by certain rules at the Harbor and are subject to disciplinary action by the Governor. They are responsible for the condition of their rooms, including making their beds. In addition, they may be required to perform some tasks in and around the Harbor buildings, farm or grounds. They are issued clothing but this attire remains the property of the Trustees; mariners

STATEN ISLAND (Cont'd)

are responsible for turning in their soiled articles weekly and worn clothing when necessary.

There are rules for visiting companions in the hospital, although visiting hours in general are

SAILORS' SNUG HARBOR

quite liberal. Mariners may accept employment outside the Harbor with permission of the Governor, otherwise they may earn some money by making articles to be sold. Those who smoke receive a tobacco allowance. Many services, such as those of a notary, shoe repair, barber shop, and writing paper are free, although the men do pay for postage. There is a library and other recreational facilities provided. Religious services are available to all on a daily basis.

Mariners who regain their strength may leave the Harbor. They may take a leave of absence and may ask for extensions, which are granted by the Governor. Those who overstay without good cause forfeit membership at the Harbor and must resubmit an application to regain admittance. This is granted only on recommendation of the Visiting Committee and by vote of the Board of Trustees.

37. D.1. LETTERS FROM MARINERS AND OTHERS TO THE GOVERNOR.

December 9, 1867-December 29, 1898. 4 ft. 2 in. Arranged chronologically.

The letters from the Mariners list complaints, request a leave of absence, (or extensions if already on leave) and beg forgiveness for any indiscretions which have led to their expulsion. Some Mariners asked for letters of recommendation if they were trying to get a job outside the Harbor. There are also queries from relatives and friends of residents at the Harbor, relating mainly to the state of health of the man, or queries about a man's effects if he had died.

38. D.2. MISCELLANEOUS ITEMS. 1868-1900. 5 in. Arranged chronologically.

Included are requests for a leave of absence (1875), letters asking about residents, similar to those described in Item 37 (1870-1878); miscellaneous letters as to the character and status of individual residents (1868-1878), and taboo notices on mariners (December 1900). There is also a record book of service of Seaman George Chaney (1897).

39. D.2. MARINER'S WILLS. 1868-1877. 3 in. Arranged chronologically. Seven handwritten, witnessed wills.

SAILORS' SNUG HARBOR

STATEN ISLAND (Cont'd)

40. D.2. RECEIPTS FOR MARINER'S EFFECTS. 1868-1885. 3 in.

Receipts for effects taken from residents (1878; 1883-1885) and information on the personal effects of mariners (1868-1876).

41. D.2. MISCELLANEOUS STATISTICS. 1938. 3 in.

Miscellaneous statistics regarding mariners at the Harbor, including applications approved, future applications, deaths, names of applicants.

42. D.3. RECORDS OF MARINERS. NUMBER OF MEN SUBSISTED DAILY. 1897-1909. 5 vols. 2 ¾ in.

Statistics of weekly consumption of food by Mariners.

43. D.3. MONIES AND VALUABLES IN THE GOVERNOR'S SAFE. 1901-1915. 5 vols. 2 ¾ in.

Mariner's names, date and the amount given for safekeeping are recorded in these books.

44. D.3. BEDDING BOOKS. 1848; C. 1850; 1858. 3 vols. 2 in.

Mariner's names are listed alphabetically; each item of bedding issued during a year is recorded.

45. D.3. CLOTHING LEDGERS. 1835-1869. 11 vols. 10 in.

There are seven ledgers; each lists names, dates and itemized pieces of apparel issued to each mariner. The remaining volumes are indexes to four of the ledgers.

46. D.3. DAY BOOKS. 1833-1849. 6 vols. 3 in.

These Day Books are records of clothing issued to each Mariner.

47. D.3. MISCELLANEOUS RECORD BOOKS. 1868-1903. 4 vols. 3 in.

These are records of expulsions, including detailed accounts as to why mariners were evicted from the Harbor. Two volumes listing admissions and deaths give reasons for deaths and one volume includes grave numbers from the cemetery at the Harbor.

SAILORS' SNUG HARBOR

STATEN ISLAND (Cont'd)

48. D.3. GATE BOOKS. 1893-1906. 3 vols. 4 in.

Two volumes are an index of mariners, with their numbers at the Harbor. A third volume shows the name, date and excuse for absence. Some bear a notation if the inmate was deceased.

49. D.3. REGISTERS AND INDEXES. 1860-1953. 13 vols.

This series is incomplete as it includes indexes to record books which are not in the collection. There are five record books and eight indexes; two indexes relate to the volumes in hand.

Registers list the following details: Name, date and country of birth, residence, last date of sea service and position held, date of admittance to the Harbor and reason for admittance and date of death.

50. D.3. SHORT LIBERTY BOOKS. 1897-1909. 9 vols. 5 in.

A daily account of mariners, giving each man's name, number and the address of his destination while on leave.

E. EMPLOYEES RECORDS. 1939-1907.

Records of persons employed at the Harbor were meticulously kept since the institution first opened its doors.

51. E.1. EMPLOYEES RECORDS. 1839-1886. 12 vols. in.

A weekly list of persons hired, hours worked, wages paid and remarks.

52. E.1. EMPLOYEES RECORDS. 1889-1907. 4 vols. in.

A list of employees, the type of job they were hired for and comments on their performance.

F. RECORDS OF THE BOARD OF TRUSTEES. 1868-1916.

The Trustees of Sailors' Snug Harbor were named in the Randall will by title. These titles remain the same today, except for the positions of Chancellor of the State of New York (abolished in 1847) and Recorder of the City of New York (abolished in 1907). While the Mayor of the City of New York does not participate and has not for the past forty years or so, he is still a member of the Board of Trustees. Remaining members include the President of the Chamber of Commerce of the State of New York, the President and First Vice-President of the Marine Society of the City of

STATEN ISLAND (Cont'd)

SAILORS' SNUG HARBOR

New York, the Senior Minister of the Episcopal Church and the Senior Minister of the Presbyterian Church, both in the City of New York. The Board acts as the Directors of the Corporation and meets at least once a month. The Trustees appoint an Executive Committee, consisting of four members of the Board in addition to the President. This Committee can transact business (except to authorize conveyance of real estate), and can direct the Comptroller regarding financial and property matters; it meets once a month to examine and audit the accounts of the Comptroller.

The Trustees handle all matters, whether they pertain to the handling of the trust, property, voting on improvements at the Harbor or hearing a mariner plea for readmission. They have the power to elect a Governor, appoint the Comptroller, and a Secretary to take minutes and send out meeting notices. All orders issued by the Trustees relating to the Harbor or administration of its affairs, are put in writing, addressed to the Governor, and transmitted to him by the Comptroller.

53. F.1. MISCELLANEOUS RECORDS. 1868-1884. 3 vols. 4 in.

One volume, a "Record of Resolutions" (1868-1872) deals directly with miscellaneous business at the Harbor, from the kinds of materials to be used to make repairs, the kind of treatment administered to patients at the hospital, problems concerning residences on the premises and actions to be taken by the Governor and other employees at the Harbor. "Resolutions Passed" (1880-1886) are contained in letters to the Governor as are "Extracts of Minutes" (1873-1884).

F.2. THE VISITING COMMITTEE.

This four-member committee inspects the condition of the grounds and buildings at the Harbor. They confer with the Governor regarding all matters of administration and examine applicants for admission and readmission.

54. F.2. MISCELLANEOUS RECORDS. 1902-1916. 3 vols. 7 in.

"Minutes" (1902-1905) reflect frequent reports concerning actions taken with Mariner's subscriptions to journals and newspapers, and employment of laborers. Included are letters written to the Governor and Treasurer. "Notices of Visiting Committee Meetings Sent by the Comptroller"

SAILORS' SNUG HARBOR

STATEN ISLAND (Cont'd)

cover the period 1905-1907. The third volume, "Visiting Committee" is concerned with patients in the hospital (1909-1916).

G. VISITORS. 1901-1927.

Although it would seem that many of the mariners at the Harbor are admitted because they lack a family who cares, most of the men do have relatives who care deeply, as letters regarding the welfare of the men show. Visitors are welcomed at the Harbor.

55. G.1. VISITOR'S REGISTERS. 1901-1927. 11 vols. 1 ft. 11 in.

Dates, names and residence of visitors to the Mariners are recorded.

SAILORS' SNUG HARBOR

GREENE STREET

In order to maintain the integrity of the records from Greene Street, which were filed according to a detailed numbering system, all records are arranged according to that system. In addition, a copy of this filing system can be found following the description of these records. Numbers and descriptions on these sheets are not complete since the Greene Street office was closed and all records transferred to Sea Level, North Carolina before a full search could have been completed.

Greene Street office records are grouped under rather broad categories to define areas of similarity and facilitate description.

I. THE RANDALL ESTATE AND TRUST. 1863-1969.

56. REAL ESTATE MATTERS. 1863-1954. 10 in. Arranged by subject, chronologically.

There are several copies, dated 1902, of the original deeds of land called the Stoutenbough Patent; this property later became known as the "Minto Farm". Also included are leases on the property (1802; 1810; 1823); abstracts of Sailors' Snug Harbor minutes dealing with the property on Staten Island; clippings from newspapers and magazines regarding the estate (1920's; 1930's); purchase and sale of lots; maps and surveys of the property mostly from the 19th century; and insurance appraisals and inventories of items (1940's, 1950's).

57. INSURANCE. 1854-1969. 10 in. Arranged by subject, chronologically.

This category includes letters, lists, claim sheets and forms dealing with Staten Island and Manhattan property, fine arts coverage and liability and unemployment insurance.

58. STATEN ISLAND PROPERTY. 1791-1942. 10 in. Arranged by subject, chronologically.

Records include the purchase and some subsequent sales of parcels of the property which was the home of the Harbor. Included also are improvements to the property. Taxes are discussed in excerpts from the Board Minutes and in letters.

SAILORS' SNUG HARBOR

GREENE STREET (Cont'd)

59. RE: ROBERT RICHARD RANDALL. 1797-1950. 5 in. Arranged by subject, chronologically.

Miscellaneous items concern the estate of Captain Randall, his remains, and the monuments erected at the Harbor to honor him.

60. ACTS AND BY-LAWS. 1806-1958. 102 in. Arranged by subject, chronologically.

Documents recorded the actions of the Board of Trustees in the matter of leasing property and buildings in Manhattan as well as the proposal which created the Manhattan office of the Board of Trustees on Greene Street. Extracts from the minutes concern Trustees Day and the dedication of the Chapel windows in memory of Thomas and Joseph Greenleaf and James Henry, all Comptrollers at Sailors' Snug Harbor. Included also are Acts of the New York State Legislature relating to the Harbor, and by-laws set forth by the Trustees which affect their actions and management of the Harbor, as well as documents pertaining to individual members of the Board. An explanation of the motto and description of the seal of the Sailors' Snug Harbor is included also.

II. FINANCIAL MATTERS. 1806-1971.

61. COMPTROLLER. 1823-1971. 2 ft. 7 in. Arranged by subject, chronologically. A variety of subjects is included:

The Comptroller's Annual Reports including those sent to the Legislature of the State of New York; the salary of the Treasurer/Comptroller, and bond insurance for him as well as for other employees at Sailors' Snug Harbor; annual reports to the State Department of Social Welfare on the number of persons admitted, cared for and discharged at the Harbor; letters from Mary C. Gibbons, First Deputy Commissioner, Department of Social Welfare, regarding actions of the Sailors' Snug Harbor; charges made by the Seafarer's Union against the Harbor in 1946-1957; treasurer's reports about investments (1839-40; 1913); comptroller's monthly reports (1909-1943); comptroller's reports

GREENE STREET (Cont'd)

SAILORS' SNUG HARBOR

to the Board of Trustees (1945-48); records containing material on Comptrollers Joseph Greenleaf and James Henry; budgetary matters (1926-1942; 1950-1955) and extracts from the minutes dealing with the budget (1917-1958); election of officers, Comptroller Emeritus, retired Board Officers and appointment of Thomas Greenleaf as Assistant Treasurer.

62. EMPLOYEES. 1906-1970. 10 in. Arranged by subject, chronologically.

Files contain correspondence and other records of individuals employed at the Harbor or in the New York office. Also, general information concerning employees, including social security, unionization of employees, the payroll at Staten Island and salaries of employees at the Harbor.

63. MISCELLANEOUS FINANCIAL RECORDS, AUDITORS REPORTS. 1806-1967.

1 ft. 8 in. Arranged by subject, chronologically.

Records include: A list of checks (1840-46); summaries of financial statements (1836-1921); miscellaneous financial studies; Auditor's Reports on cash transactions; miscellaneous reports on plant and equipment and Auditor's Reports (1900-1970) which do not constitute a complete set.

III. THE BOARD OF TRUSTEES. 1817-1971.

64. MISCELLANEOUS MATTERS: INDIVIDUAL TRUSTEES. 1823-1971. 1 ft. 1 in.
Arranged by subject, chronologically.

This category includes letters and other documents covering the frequency of Trustees' visits to the Harbor and payment to them for such visits; letters to and from Dr. H. Duffield, Presbyterian Minister (1919-1947); records of individual members of the Board of Trustees (1902-1959) including those of the mayors (1902-1971).

65. COMMITTEE REPORTS. 1817-1953. 22 in. Arranged by subject, chronologically.

There are various committee reports, including the Treasurer's Accounts, Loaning Committee and Executive Committee Reports, dealing mainly with finance and the Harbor property, buildings and improvements. Details concerning the purchase of the farm on Staten Island on which the

GREENE STREET (Cont'd)

Harbor was built, are in an early report (April 1830). A folder on Alcoholism was included in this

SAILORS' SNUG HARBOR

section.

IV. LEGAL MATTERS. 1828-1970.

66. OPINIONS. 1828-1970. 10 in. Arranged by subject, chronologically.

There is an index (1830-1954) for filing of opinions. Some of the topics covered in these legal opinions concern the trust, taxes and property, management of the Harbor, pensions, employees, trustees, mariners and insurance.

67. RE: MARINERS. 1832-1958. 5 in. Arranged by subject, chronologically.

The contents include miscellaneous matters concerning property agreements, new application forms, funds and wills, records of financial contributions to the Harbor by mariners and the individual accounts of mariners. A study of the Harbor made by Community Research, Inc., in 1953 is included.

68. ATTORNEY GENERAL. 1948-1950. 12 in. Arranged by subject, chronologically.

A dispute with the Attorney General of the State of New York regarding the number of trustees on the Board, and financial matters of the mariners, is recorded in excerpts from the minutes and in copies of legal opinions.

64. MISCELLANEOUS SUBJECTS. 1832-1946. 32 in. Arranged by subject, chronologically.

Topics include rules at the Harbor, allowances for mariners, the use of liquor, petty infractions of the law, and charges brought against mariners regarding their behavior with minor children.

70. COMPLAINTS, DEATHS, WILLS. 1868-1959. 5 in. Arranged by subject, chronologically.

Mariner's deaths, burials of mariners outside the Harbor, and complaints of Mariners, dating from 1840, are recorded. The employment of Mariners, effects of the deceased and their wills are also included.

GREENE STREET (Cont'd)

V. SAILORS' SNUG HARBOR. 1797-1970.

71. INSTITUTION BUILDINGS. 1836-1970. 1 ft. 6 in. Arranged by subject, chronologically.

There is an index (1903) to the general filing system of the records kept at Greene Street.

SAILORS' SNUG HARBOR

In applying that key to numbers found on more recent records, it was learned that the same system is used today.

These records deal with the construction and maintenance of the buildings and streets at the Harbor as well as the equipment and use of those buildings by the Mariners and the public. The Governor's residence, Music Hall, and Randall Memorial Church are covered. Reclassification of the Harbor accounts is recorded also.

72. PERSONNEL. 1834-1959. 8 in. Arranged by subject, chronologically.

Subjects include appointment of the Governor and various reports of the Governor. "Harbor Advisors" and "Harbor Advisory Council" refer to a group of about ten or more people appointed by the Trustees to deal with Harbor officials, advise the Trustees and coordinate activities between New York and Staten Island. These activities were to be performed in between meetings of the Executive Committee during the summer and at other specific times during the year. They would act in extraordinary session when deemed advisable by the Board.

Also included are records of the Deputy Governor, Commissary, Steward's Assistant and Chaplain. The Welfare and Health Council of the City of New York, included in this section, is composed of agencies similar to Sailors' Snug Harbor; the Council handled problems encountered by member health and social service organizations.

73. MISCELLANEOUS MANAGEMENT AFFAIRS. 1905-1954. 1 ft. 11 in. Arranged by subject, chronologically.

A wide variety of records are included covering the following topics:

- Violation orders covering the Staten Island property;
- "Maintenance" records which include medical equipment and official transportation vehicles as well as repairs to buildings;

GREENE STREET (Cont'd)

- Miscellaneous files on the matron's cottage, mariners outside burial accounts, and data on homes for the aged collected by the Harbor administration;
- "Seawall or Dockhouse" covers maintenance and repairs;

SAILORS' SNUG HARBOR

- Surveys of the medical facilities at the Harbor and recommendations;
- A survey conducted by the Community Research Associates (1950-1953) which made recommendations regarding the physical facilities and management of the Harbor;
- Items concerning Mariners, including religious counseling, a survey of their needs by a qualified minister, and court actions regarding payment to mariners for certain services rendered at the Harbor;
- New York State Department of Social Welfare Monthly Reports;
- Maintenance of buildings and grounds; the purchase of books for the library, gas meters; the sale and abuse of alcohol on the premises; correspondence regarding the portraits of esteemed individuals who served Sailors' Snug Harbor;
 - religious programs at the Harbor, architect's report, menus;
 - mariners at other hospitals; internments;
 - operation of the Snack Bar or "Bumboat";
 - matters dealing with the Application Agent and an additional Deputy Comptroller;
 - articles about the Harbor, celebration of the Harbor Centennial programs presented at the Harbor, greeting

GREENE STREET (Cont'd)

cards, Christmas gift lists;

- records of the cemetery and cemetery gate;
- various application forms to the Harbor used in 1919; 1948-49.

74. HISTORY. 1884-1960. 8 in. Arranged by subject, chronologically.

SAILORS' SNUG HARBOR

This category includes miscellaneous articles and histories written about Sailors' Snug Harbor, various pamphlets issued by other institutions about the Harbor, and a brochure published by the Harbor in 1960.

75. LEGACIES, CONTRIBUTIONS, DONATIONS. 1869-1957. 5 in. Arranged by subject, chronologically.

This category includes legacies left to Sailors' Snug Harbor by various individuals (1889-1957), miscellaneous donations of artifacts as well as cash contributions to the Harbor (1889-1954), documents regarding the refurbishing of the T.V. Lounge (1952-1954).

76. ELECTIONS. 1871-1954. Arranged by subject, chronologically.

The bribing of inmates during various elections (1871-1890) is covered as is information on repairs performed, time donated and cash contributions to the Mariner's Family Asylum (1875-1947).

77. FIRE PROTECTION. 1912-1958. 5 in. Arranged by subject, chronologically.

These reports cover sprinklers and other equipment used in case of fire.

78. SOCIAL AGENCIES. 1898-1961. 3 in. Arranged by subject, chronologically.

This contains information on various welfare agencies and other social agencies and societies with which Sailors' Snug Harbor is involved.

79. PROPERTY MATTERS: STATEN ISLAND. 1797-1958. 9 in. Arranged by subject, chronologically.

Included are a number of topics:

- data on Staten Island Rapid Transit;

GREENE STREET (Cont'd)

- transfer of property to New York City for use as a park;
- disposition of insane mariners and those with T.B. (1837-1951);
- a survey to determine if establishment of a Beer Hall at the Harbor was feasible (one was opened in 1891);
- information regarding the Realty Advisors who counsel the Trustees on their holdings;

SAILORS' SNUG HARBOR

- data on Thomas Randall, father of the founder of Sailors' Snug Harbor, including a copy of his will;
- papers regarding the Staten Island Railroad Company (1895-1954);
- allowances; payment of certain sums to individuals for performance of various duties;
- proposed leasing of institution buildings by the U.S. Navy;
- a proposal to establish a college at the Harbor; miscellaneous memorials.

VIII. MISCELLANEOUS ITEMS. 1823-1963. 5 in. Grouped by item.

These items did not have any numbers imposed by the Greene Street office and the materials are varied.

- copies of The Last Will and Testament of the Late Robert R. Randall, Esq. and By-Laws of the Sailors' Snug Harbor.
- Rules and Regulations for the Sailors' Snug Harbor Inmates.
- Sailors' Snug Harbor By-Laws.
- Photographs of the Harbor (exterior and interior views) as well as diagrams of a proposed recreation area.
- An appraisal of Sailors' Snug Harbor by Executive Assets, Inc. (1963).
- An account book of Manhattan property owned by the Harbor (1823-1826).

SAILORS' SNUG HARBOR

GREENE STREET

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SAILORS' SNUG HARBOR

GREENE STREET (Cont'd)

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GREENE STREET (Cont'd)

SAILORS' SNUG HARBOR

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65. COMMITTEE REPORTS. 1817-1953. 22 in. Arranged by subject, chronologically.

There are various committee reports, including the Treasurer's Accounts, Loaning Committee and Executive Committee Reports, dealing mainly with finance and the Harbor property, buildings and improvements. Details concerning the purchase of the farm on Staten Island on which the

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Harbor was built, are in an early report (April 1830). A folder on Alcoholism was included in this

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section.

IV. LEGAL MATTERS. 1828-1970.

66. OPINIONS. 1828-1970. 10 in. Arranged by subject, chronologically.

There is an index (1830-1954) for filing of opinions. Some of the topics covered in these legal opinions concern the trust, taxes and property, management of the Harbor, pensions, employees, trustees, mariners and insurance.

67. RE: MARINERS. 1832-1958. 5 in. Arranged by subject, chronologically.

The contents include miscellaneous matters concerning property agreements, new application forms, funds and wills, records of financial contributions to the Harbor by mariners and the individual accounts of mariners. A study of the Harbor made by Community Research, Inc., in 1953 is included.

68. ATTORNEY GENERAL. 1948-1950. 12 in. Arranged by subject, chronologically.

A dispute with the Attorney General of the State of New York regarding the number of trustees on the Board, and financial matters of the mariners, is recorded in excerpts from the minutes and in copies of legal opinions.

64. MISCELLANEOUS SUBJECTS. 1832-1946. 32 in. Arranged by subject, chronologically.

Topics include rules at the Harbor, allowances for mariners, the use of liquor, petty infractions of the law, and charges brought against mariners regarding their behavior with minor children.

70. COMPLAINTS, DEATHS, WILLS. 1868-1959. 5 in. Arranged by subject, chronologically.

Mariner's deaths, burials of mariners outside the Harbor, and complaints of Mariners, dating from 1840, are recorded. The employment of Mariners, effects of the deceased and their wills are also included.

V. SAILORS' SNUG HARBOR. 1797-1970.

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71. INSTITUTION BUILDINGS. 1836-1970. 1 ft. 6 in. Arranged by subject, chronologically.

There is an index (1903) to the general filing system of the records kept at Greene Street. In applying that key to numbers found on more recent records, it was learned that the same system is used today.

These records deal with the construction and maintenance of the buildings and streets at the Harbor as well as the equipment and use of those buildings by the Mariners and the public. The Governor's residence, Music Hall, and Randall Memorial Church are covered. Reclassification of the Harbor accounts is recorded also.

72. PERSONNEL. 1834-1959. 8 in. Arranged by subject, chronologically.

Subjects include appointment of the Governor and various reports of the Governor. "Harbor Advisors" and "Harbor Advisory Council" refer to a group of about ten or more people appointed by the Trustees to deal with Harbor officials, advise the Trustees and coordinate activities between New York and Staten Island. These activities were to be performed in between meetings of the Executive Committee during the summer and at other specific times during the year. They would act in extraordinary session when deemed advisable by the Board.

Also included are records of the Deputy Governor, Commissary, Steward's Assistant and Chaplain. The Welfare and Health Council of the City of New York, included in this section, is composed of agencies similar to Sailors' Snug Harbor; the Council handled problems encountered by member health and social service organizations.

73. MISCELLANEOUS MANAGEMENT AFFAIRS. 1905-1954. 1 ft. 11 in. Arranged by subject, chronologically.

A wide variety of records are included covering the following topics:

- Violation orders covering the Staten Island property;
- "Maintenance" records which include medical equipment and official transportation vehicles as well as repairs to buildings;

GREENE STREET (Cont'd)

SAILORS' SNUG HARBOR

- Miscellaneous files on the matron's cottage, mariners outside burial accounts, and data on homes for the aged collected by the Harbor administration;
- "Seawall or Dockhouse" covers maintenance and repairs;
- Surveys of the medical facilities at the Harbor and recommendations;
- A survey conducted by the Community Research Associates (1950-1953) which made recommendations regarding the physical facilities and management of the Harbor;
- Items concerning Mariners, including religious counseling, a survey of their needs by a qualified minister, and court actions regarding payment to mariners for certain services rendered at the Harbor;
- New York State Department of Social Welfare Monthly Reports;
- Maintenance of buildings and grounds; the purchase of books for the library, gas meters; the sale and abuse of alcohol on the premises; correspondence regarding the portraits of esteemed individuals who served Sailors' Snug Harbor;
 - religious programs at the Harbor, architect's report, menus;
 - mariners at other hospitals; internments;
 - operation of the Snack Bar or "Bumboat";
 - matters dealing with the Application Agent and an additional Deputy Comptroller;
 - articles about the Harbor, celebration of the Harbor Centennial programs presented at the Harbor, greeting

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cards, Christmas gift lists;

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- records of the cemetery and cemetery gate;
- various application forms to the Harbor used in 1919; 1948-49.

74. HISTORY. 1884-1960. 8 in. Arranged by subject, chronologically.

This category includes miscellaneous articles and histories written about Sailors' Snug Harbor, various pamphlets issued by other institutions about the Harbor, and a brochure published by the Harbor in 1960.

75. LEGACIES, CONTRIBUTIONS, DONATIONS. 1869-1957. 5 in. Arranged by subject, chronologically.

This category includes legacies left to Sailors' Snug Harbor by various individuals (1889-1957), miscellaneous donations of artifacts as well as cash contributions to the Harbor (1889-1954), documents regarding the refurbishing of the T.V. Lounge (1952-1954).

76. ELECTIONS. 1871-1954. Arranged by subject, chronologically.

The bribing of inmates during various elections (1871-1890) is covered as is information on repairs performed, time donated and cash contributions to the Mariner's Family Asylum (1875-1947).

77. FIRE PROTECTION. 1912-1958. 5 in. Arranged by subject, chronologically.

These reports cover sprinklers and other equipment used in case of fire.

78. SOCIAL AGENCIES. 1898-1961. 3 in. Arranged by subject, chronologically.

This contains information on various welfare agencies and other social agencies and societies with which Sailors' Snug Harbor is involved.

79. PROPERTY MATTERS: STATEN ISLAND. 1797-1958. 9 in. Arranged by subject, chronologically.

Included are a number of topics:

- data on Staten Island Rapid Transit;
- transfer of property to New York City for use as a park;
- disposition of insane mariners and those with T.B. (1837-1951);
- a survey to determine if establishment of a Beer Hall at the Harbor was feasible (one was opened in 1891);

SAILORS' SNUG HARBOR

- information regarding the Realty Advisors who counsel the Trustees on their holdings;
- data on Thomas Randall, father of the founder of Sailors' Snug Harbor, including a copy of his will;
- papers regarding the Staten Island Railroad Company (1895-1954);
- allowances; payment of certain sums to individuals for performance of various duties;
- proposed leasing of institution buildings by the U.S. Navy;
- a proposal to establish a college at the Harbor; miscellaneous memorials.

VIII. MISCELLANEOUS ITEMS. 1823-1963. 5 in. Grouped by item.

These items did not have any numbers imposed by the Greene Street office and the materials are varied.

- copies of The Last Will and Testament of the Late Robert R. Randall, Esq. and By-Laws of the Sailors' Snug Harbor.
- Rules and Regulations for the Sailors' Snug Harbor Inmates.
- Sailors' Snug Harbor By-Laws.
- Photographs of the Harbor (exterior and interior views) as well as diagrams of a proposed recreation area.
- An appraisal of Sailors' Snug Harbor by Executive Assets, Inc. (1963).
- An account book of Manhattan property owned by the Harbor (1823-1826).

SAILORS' SNUG HARBOR

PAID BILL VOLUMES AND VOUCHERS FOR RECEIPT VOLUMES

During the initial survey of records in the Greene Street office, it was noted that there were 99 volumes marked "Paid Bills (1776-1906) and 18 titled "Vouchers for Receipts (1837-1905). Although these volumes were a valuable business archive, covering a period of 130 years, it was felt that their accession would be a hardship as the Maritime College has little storage space in the archives. There was an attempt to place the volumes in a suitable institution but either there was little interest or lack of space to adequately store them. Eventually, since the Maritime College felt that these records would prove useful to the historian, we made provision for them in the area where the main Snug Harbor collection is stored.

When the books arrived, a closer examination revealed that these volumes indeed would prove most valuable as an additional reference source for this collection. Contained in them was the complete financial record of the Sailors' Snug Harbor -- every bill, each paid receipt, monthly statements of various suppliers, records of wages paid, amounts listed for services rendered -- every scrap which contained a financial transaction and all handwritten reports are packed into these volumes, presenting a complete financial history of Sailors' Snug Harbor, and highlighting some of the firms and businesses in Manhattan which existed during the period covered.

Following, is a list of the volumes:

GOVERNORS OF THE SAILORS' SNUG HARBOR

APPENDIX A

1. Capt. Jno Whettan	Aug. 1833	Sept. 1844
2. Dr. S.V.R. Bogert (Acting)	Sept. 1844	Sept. 1845
3. Capt. A. F. DePeyster	Sept. 1845	Nov. 1867
4. Capt. Thomas Melville	Nov. 1867	Mar. 1884
5. Capt. Gustavus D.S. Trask	1884	1898
6. Capt. D. Delehanty	1898	1908

APPENDIX A (Cont'd)

SAILORS' SNUG HARBOR

7. Capt. A. J. Newberry	1908	Mar. 1919
8. Capt. Geo. E. Beckwith	May 1919	Aug. 1934
9. Capt. Howard A. Flynn	Jan. 1935	Aug. 1947
10. Capt. Henry R. Patterson	Sept. 1947	Sept. 1952
11. Capt. Charles C. Baldwin	Oct. 1, 1952	Jan. 21, 1955
12. Frank L. Hickok (Acting)	June 1955	Jan. 3, 1956
13. Capt. Sydney H. Trew	Apr. 1962	June 30, 1969
14. Capt. Leo Kraszeski	June 15, 1969	

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INDEX TO STATEN ISLAND RECORDS

- Key: a. Box and folder (ex. 2.4= Box 2, folder 4) or 23. (entire box)
b. Letter Press Volume (ex. 1.p.v. 3)
c. + plus number. All ledger and account books are numbered sequentially. (ex +90=Butcher Account Book)

ACCOUNT BOOKS

Baker +67-68; +74
Block, Christian (cobbler) +100-+103.
Bogert, S.V.R. +108-+110.
Bread +69-+73; +75-81.
Bread Tickets +116.
Butcher +82-+90.
Coal +91-+95.
Cobbler +96-+105.
Day Book of Supplies +112.
Farm +118-+125.
Food Stores on Hand +117.
Fullager, Richard (cobbler) +96.
Furnishings, Inventory +107.
Iorns, Louis (cobbler) +104-+105.
Maine, David (cobbler) +97-+99.
Milk +115.
Misc. Purchases +106.
Newspaper, Magazine Subscriptions +113.
Provisions Expended +126-+129.
Receipts +111.
Samples for Printer +114.

ACCOUNTS

24-25

APPLICANTS/APPLICATIONS

42.2; 42.3; 42.5

BAKERS/BREAD

+67-+81; +116.

BEDDING

Inmates +146-+148.

SAILORS' SNUG HARBOR

BILLS

23; 25.7
Comptroller +17-+22; +24; +30-31.

BLOCK, CHRISTIAN

+100-+103.

BOGERT, S.V.R.

+108-+110.

BUILDING AND MAINTENANCE

Comptroller +30.
Contractor 21.1-21.9; 22.
Contracts 21.
Engineer +60-+61.
Institution Ledger +62.
Letters 22.
Receipts 21.7-21.9.
Requisitions +56-+59.
Schedule Bills 23.

BUSINESS RECORDS

Accounts 25.6.
Bills 23; 25.7; +17-+22; +30-+31.
Cash +26-+27.
Check Book 19.
Checks 20.
Check stubs +32-33.
Invoices +34-+53.
Hospital +31.
Journal +55.
Statements 25.1-25.5.
Statistics 25.1-25.5.
Vouchers +54.

BUTCHER

+82-+90.

CASH

+26-+27.

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SAILORS' SNUG HARBOR

CHANEY, GEORGE

Seaman's Record Book 39.14.

CHECKBOOK

19.

CHECKS

20; +32-+33.

CHECK STUBS

+32-+33.

CHURCH ATTENDANCE

39.7-39.11.

CLOTHING

+149-+159.

Surveys 29.

COAL

+91-95.

COBBLER AND SHOE BOOKS

+96-+105.

Block, Christian +100-+103.

Fullager, Richard +96.

Iorns, Louis +104-+105.

Maine, David +97-+99.

COMPTRROLLER

Bills (paid) +17-22; +30-+31.

Bills (received) +24.

Cash +26-+27.

Checks +32-+33.

Express Charges +28-+29.

Freight Books +23.

Governor's Office +25.

Steward's Office +28.

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CONSUMPTION

Food 26; 28; +117.
Linens and Clothing 29.
Quarterly Statements 27.

CONTRACTOR

Smythe, R.P. 21.1-21.9; 22.

CONTRACTS

21.

DEATHS

15.6; 42.4; 42.5; +108-+109.

DAY BOOKS

Governor +2-+16.
Inmates +160-+165.
Supplies +112.

DELEHANTY, D.

1.p.v. 15-18.

EMPLOYEES

Board Received +195.
Carpenters +205.
Day Laborers +202-+203.
House Cleaning +206.
Masons +204.
Records +195-+210.
Time Book +196-+201.

ENGINEER

+60.

EXPULSION

+166-+167.

SAILORS' SNUG HARBOR

INDEX TO STATEN ISLAND RECORDS (Cont'd)

FARM

Account Books +118-+125.
Farmer's Diary +123-+124.
Hogs Killed +125.
Provisions +118-+121.

FOOD

Bills of Fare 28.
Consumption 26.
Hospital 26.
Stores on Hand +117.

FULLAGER, RICHARD

+96.

FURNISHINGS, INVENTORY

+107.

GATE BOOKS

+170-+172.

GOVERNOR

Comptroller's Office +25.
Daily Journal +2-+16.
Delehanty, D. 1.p.v. 15-18.
Letters 1-15.
Letter Press Volumes 1.p.v. 1-20.
Letters to Physicians 1.p.v. 19.
Letters to Treasurer 1.p.v. 20.
Melville, Thomas 1.1.-1.20; 15.1.-15.3; 1.p.v. 19, 20; +1-+16.
Records +2-+16.
Reports +1.
Trask 1.20; 2-14; 15.2-15.4; 1.p.v. 1-14.

HOSPITAL

Bills paid +31.
Food Consumption 26.

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Applicants 42.2.
Applications 42.3; 42.5.
Bedding +146-+148.
Chaney, George 39.14.
Church Attendance 39.7-39.11.
Clothing +149-+159.
Day Books +160-+165.
Deaths 15.6; 42.4-5; +168-+169.
Expulsion +166-+167.
Gate Books +170-+172.
Leave of Absence 39.1.
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INMATES

Monies, valuables +141-+145.
Receipts for effects 41.1.
Receipts for Money Paid 41.2-41.5.
Records 39.12; 39.14; +136-+194.
Registers and Indexes +173-+185.
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Resigned 42.5.
Seaman's Record Book 39.14.
Short Liberty +186-+194.
Statistics 42.1; 42.5.
Subsistence +136-+140.
Wills 40.

INVOICES

+34-+53.

IORNS, LOUIS

+104-+105.

JOURNAL

Business +55.
Governor +2-+16.

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Contractor 22.
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LIBRARY REGISTERS

+130-+135.

MAINE, DAVID

+97-+99.

MELVILLE, THOMAS

1.1.-1.20; 15.1-15.3; 1.P.V. 19-20; +1-+16.

MILK BOOK

Accounts, Record of Provisions +115.

MISC. PURCHASES, Fabric

+106.

NEWSPAPER, MAGAZINE SUBSCRIPTIONS

+113.

PHYSICIANS

Governor's Letters to 1.p.v. 19.
Letters 16, 17.
Requisitions 18.

PROVISIONS

Expended +126-+129.
Record +115.

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RECEIPTS

Account Book +111.
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Monies paid by inmates 41.2-41.5.
Steward +66.

RECORDS

Employees +195-+210.
Inmates 39.12; 39.14; +136-+194.
Provisions, mill +115.

REGISTERS

Inmates +173-+185.
Library +130-+135.
Visitors +217-+227.

REPORTS

from Governor +1.
to Governor 15.5.
Inmates 39.13.
Inmates Deaths 15.6.

REQUISITIONS

24.
Building +56-+59.
Business and Invoices +38-+53.

SAMPLES FOR PRINTER

+114.

SEAMAN'S RECORD BOOK

39.14.

SHOES (see Cobbler)

SHORT LIBERTY

Inmates +186-+194.

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STEWARD

+28; +63-+66.

SUBSISTENCE(?)

+136-+140.

SURVEYS

Linens and Clothing 29.

TIME BOOKS

Employees +196-+201.

TRASK, G.D.S.

1.20-1.22; 2-14; 15.2-15.4; 1.p.v. 1-14.

TREASURER

Governor's Letters to 1.p.v. 20.

TRUSTEES

+211-+216.

Visiting Committee.

+214-+216.

VISITING COMMITTEE

+214-+216.

SAILORS' SNUG HARBOR

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VISITORS

Registers +217-+227.

VOUCHERS

+54.

WILLS

+40.

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SAILORS' SNUG HARBOR

MISSING DATA

Introduction

1. Fill in date, page 1, paragraph 1.
2. Fill in date, terms of agreement (permanent loan, deposit?)
page 1, paragraph 2.
3. Description of Records, Staten Island
4. Measure Governor's Letters, 18 vols., insert measurement,
page 10, Item 2., A.2.
5. Measure 1 vol. Letters to Treasurer, insert measurement,
page 10, Item 3., A.2.
6. Measure 1 vol. Letters to Physician, insert measurement,
page 10, Item 4., A.2.
7. Measure 1 vol. Physician's Requisitions, insert measurement,
page 11, Item 8., B.2.
8. Check on total number of Comptrollers (you will need that for
Appendix B anyway). Insert proper number on page 12, Item C.1.
RECORDS OF THE COMPTROLLER.
9. Item 14. (Page 13) VOUCHER SUMMARY and Item 15. FINANCIAL
JOURNAL. Measure each volume and insert measurement in
proper place.
10. Page 13. Item 16. C.3. Measure Box 19 and Box 20 and add total
measurement to that item.
11. Page 18. Item 49. D.3. Measure 13 volumes and insert measurement.
12. Page 18. Item 51. E.1. EMPLOYEES RECORDS. Measure 12 vols. and
insert measurement.
13. Page 19. Item 52. E.1. EMPLOYEES RECORDS. Measure 4 vols. and
insert measurement.
14. Beginning with Item 11, page 12, for some reason I do not have the
chronology recorded. Could you please check each item briefly to
see if it is chronological or reverse chronology--this is just
for the financial section--I think this should be noted in each
entry for uniformity. Sorry I goofed on this one.
15. Remember to include lists of "Paid Bill Volumes" and "Vouchers
for Receipts".
16. I think you should include listing of microfilm record of the Minute
Books. It should probably follow the Greene Street records, then
explanation of filing system, but before the Paid Volumes, etc.

SAILORS' SNUG HARBOR

MISSING DATA (Cont'd)

17. I don't know if you want to include a list of all the Presidents of the Board of Trustees, or even all those who have served on the Board as they have it in their little booklets. I really believe it might be dispensed with, and only the current Board members be listed. However, if you have the time to research and the inclination to do the whole thing--then go ahead.
18. If you have any questions, or should any of this material be lost, (heaven forbid) I have a working copy here. Don't hesitate to call if you are mystified by my directions--I tried to make them as clear as possible. I am only sorry this was not finished sooner or that I could not be in New York to do the "mopping up" operations. In any case, thank you for the Maritima, for being patient with me, for allowing me to work as archivist at Maritime. I do like it here very much, but I miss the work and all the people at Maritime. Thanks for everything.

Carol

SAILORS' SNUG HARBOR

INTRODUCTION

The records of Sailors' Snug Harbor were accessioned from two different offices. The records from Staten Island, the location of the Institution from 1833-1976, were the initial papers accessioned. These are the records created by, and at that institution and deal mainly with the daily subsistence and management of the Harbor, from its opening in 1833 to a period ending somewhere in the 1920's, although there are documents which pre-date that era and several record books continue into the 1930's. The records were contained in three large sea chests and on open shelves located in the attic store room of the administration building.

The collection consists mainly of correspondence--"Business Letters" issued by and sent to the Governor's office; there are also inmates letters, letters from Physicians, records of inmates and wills, Treasurer's and Comptroller's correspondence and subsistence records. The latter can be found in ledger summary sheets and in various account books. Business invoices, library registers and records of employees, inmates, governors, trustees and comptrollers, as well as Visitors' Registers round out the collection. Although each of the items mentioned above is by no means complete, together they offer insight at various periods of life at Sailors' Snug Harbor.

The second record group came from the Manhattan office on Greene Street. These records deal mainly with the physical maintenance of the facility on Staten Island, employees at the institution, and, for the most part, the "business" of the institution--the administration of the trust, and members of the Board involved in that administration. There are some early documents concerned with the will, copies of deeds pertaining to the "Minto Farm", the basis of the trust established by Robert Randall to create and maintain the Harbor, as well as the acquisition and disposition of the Staten Island property. They are by no means complete. Records regarding the perpetuation of the trust (leasing, sale of property, buildings, acquisition of other property) were not accessioned, as it was felt they did not deal directly with the management of Sailors' Snug Harbor itself. However, wherever possible, records were kept which dealt directly with the maintenance, management and development of the Staten Island property.

SAILORS' SNUG HARBOR

Records from Staten Island and those from Greene Street are stored separately and treated individually in the Finding Aid. In addition, in order to preserve Provenance, the order of records from Greene Street was retained, according to the Harbor filing scheme. Also, to prevent the destruction of valuable records, the College accessioned ledgers marked "Paid Bills" dating from August 1776 to June 1906 (99 volumes) and those labeled "Vouchers for Receipts", February 1, 1837 to November 1905, contained in 18 volumes. These are the bills, paid receipts and business records of Sailors' Snug Harbor. The business statements of the Harbor appear in these records also; many are missing in the body of the collection.

The Sailors' Snug Harbor, established "for the purpose of maintaining and supporting aged, decrepit and worn-out sailors," and named by its benefactor, Richard Randall in his will, is one of the oldest beneficent organizations of this kind in the United States. The method of insuring its financial solvency and providing for its continuing guidance and management, were also established in this will; the success of the Harbor today rests largely on the foresight shown almost two hundred years ago when the idea of this institution was first conceived.

Although it is reputed that Alexander Hamilton and his assistant Daniel D. Tompkins drew up the will, there is no documented proof that Hamilton was involved in any way. Robert Richard Randall was a bachelor, fifty-one years old when he died. Little is known of his early history. In corporation records he is spoken of as a merchant and ship master and called "Captain" by his contemporaries. In 1771 he became a member of the Marine Society and in 1788 a member of the Chamber of Commerce. Randall's father Thomas, a founder of both organizations, was a successful ship owner and merchant. It was he who purchased the "Minto Farm", which he willed to his son Robert, and it was this property which was involved in the establishment of Sailors' Snug Harbor.

The bulk of the estate consisted of property inherited from his father in 1797; the major portion purchased in 1790 was the "Minto Farm"; in addition there were four lots in the first ward. This was the basis for establishing Sailors' Snug Harbor. Randall named the Chancellor of the State of New York, the President of the Chamber of Commerce, the Mayor and Recorder of the City of New York, the President and Vice-President of the Marine Society, the Senior Minister of the Episcopal Church in New York and the Senior Minister of the Presbyterian Church in New York as Trustees. He further directed that the income from the estate shall and for ever be used and applied

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for supporting the hospital and maintaining the sailors. His intention was that the institution be perpetual and that the above-mentioned officers should continue; also, if it would better the institute, to apply to the State Legislature for an Act of Incorporation. This was done on February 6, 1806.

Although it was Randall's desire that the hospital be erected on the property named in the will, several factors led the Trustees to petition the legislature for a change. The income from the property did not rise significantly from 1806 to 1817; building a hospital on that site would further reduce needed income. They also felt that the men for whom the home was intended would feel more comfortable if they were nearer the sea. In February 1817, they requested authorization to purchase land at the entrance to, or in sight of, the harbor of New York. However, although repeated applications were made, the Act was not granted until April 19, 1828.

Additional delays in building the hospital were caused by the many lawsuits pressed by alleged heirs of Captain Randall. In March 1830, the last of the suits was settled in favor of the Trustees, in the Supreme Court of the United States. Daniel Webster represented the opposing side. In May 1831, 130 acres were purchased on Staten Island and on October 21, 1831 the cornerstone was laid. The main building and two dormitories were built and opened on August 1, 1833. The complex quickly grew, with the addition of more dormitories, two more hospitals, two churches, houses for the resident officers and recreation and service buildings. In addition, a large farm supplied the needs of the table from the day that the Harbor opened.

The Harbor paid due homage to its benefactor. In 1834, Randall's remains were conveyed to Staten Island and buried beneath a marble monument erected in his memory. In 1884, a heroic statue in bronze, by Augustus St. Gaudens was unveiled. It rests on a base of polished granite and is located on the lawn between the main buildings and the Governor's residence.

Members of the Board of Trustees named in the will remain essentially the same. The President of the Chamber of Commerce, the President and Vice-President of the Marine Society and the Senior Ministers of the Episcopal and Presbyterian Churches in New York City serve as ex-officio members of the Board. In recent years the Mayor no longer takes an active role. The office of Chancellor of the State of New York was abolished in 1847 and the office of Recorder, similarly in December 1907. However, some fifty years ago, the Trustees, realizing that under the terms of the will, expansion of the Board was unlikely, believed that the best interests of the Harbor would be

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promoted and served by the creation of a Committee of three, known as the Reality Advisors, to sit with the Board of Trustees and advise them. Trustee members have provided continuity as have the Governors and Comptrollers (formerly Treasurers) who served. Although some members rotate terms frequently by virtue of their office (the President of the Chamber of Commerce serves two years) others have been present on the board for the number of years, such as the Ministers.

The financial story of the Harbor reflects the shrewd and prudent management of the Trustees. After 1817 property values soared and provided a healthy income to maintain and expand the Staten Island facilities. Buildings on the property were leased, not sold, so that income was always continuous. However, after 1900 net income declined, due to the movement of the business community to the north of the city. In 1914 the Trustees began a program of building and rehabilitation on the property which swung the tide. Today, the original trust is worth millions of dollars. Financial matters and development of its resources were handled at the Manhattan office but all decisions in these matters were, and are, made and approved by the Board of Trustees. Management of the affairs at the Harbor were also handled by the same Board.

As for residents of the Harbor, to be admitted, a man must be 65 years old and show that he is in need. If a sailor is incapacitated, he may be admitted at an earlier age. He must have served five years under the American flag if native born, and ten years under the American flag if foreign born. The stipulation that men be employed on sailing vessels was later amended when steam replaced sail in the late nineteenth century. Applicants are screened carefully. All are given the courtesy title "Captain" whether they served in that capacity or not. Those who are able may earn pocket money by mowing lawns, waiting on table or making some craft item which can be sold. For diversion, Staten Island facilities had a reading room with newspapers from all parts of the world, a library, television, radio, an organ in the church and movies and other entertainment were provided regularly. Men are granted leave up to thirty or sixty days and liberal out-of-bounds privileges are bestowed.

SAILORS' SNUG HARBOR

When facilities were moved in 1976 to Sea Level, North Carolina, the spirit, intent and continuing good work of the Sailors' Snug Harbor moved with them, yet an era came to an end. The institute records that we speak of, deal with the Sailors' Snug Harbor of that era.

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STATEN ISLAND

A. OFFICE OF THE GOVERNOR

A1. LETTERS TO GOVERNOR MELVILLE

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3. March-June 1876.
4. July-December 1876.
5. January-April 1877.
6. May-October 1877.
7. January-June 1878.
8. July-August 1878.
9. September-October 1878.
10. November-December 1878.
11. January-June 1879.
12. July-December 1879.
13. February-March 1880.
14. April-October 1880.
15. 1881.
16. January-March 1882.
17. April-June 1882.
18. July-August 1882.
19. September-December 1882.
20. 1883; 1884.
21. January-March 1885.
22. April-December 1885.

A1.

BOX 2. BUSINESS LETTERS

1. January-March 1885.
2. May-July 1885.
3. August-October 1885.
4. November-December 1885.
5. January 1886.
6. February 1886.
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STATEN ISLAND (Cont'd)

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BOX 2. BUSINESS LETTERS (Cont'd)

9. May 1886.
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13. September 1886.
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15. November 1886.
16. December 1886.

A1.

BOX 3. BUSINESS LETTERS

1. January 1887.
2. February 1887.
3. March 1887.
4. April 1887.
5. May 1887.
6. June 1887.
7. July 1887.
8. August 1887.
9. September 1887.
10. October 1887.
11. November 1887.
12. December 1887.

A1.

BOX 4. BUSINESS LETTERS

1. January 1888.
2. February 1888.
3. March 1 1888.
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5. May 1888.
6. June 1888.
7. July 1888.
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BOX 4. BUSINESS LETTERS (Cont'd)

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12. December 1888.

A1.

BOX 5. BUSINESS LETTERS

1. January 1889.
2. February 1889.
3. March 1889.
4. April 1889.
5. May 1889.
6. June 1889.
7. July 1889.
8. August 1889.
9. September 1889.
10. October 1889.
11. November 1889.
12. December 1889.

A1.

BOX 6. BUSINESS LETTERS

1. January 1890.
2. February 1890.
3. March 1890.
4. April 1890.
5. May 1890.
6. June 1890.
7. July 1890.
8. August 1890.
9. September 1890.
10. October 1890.
11. November 1890.
12. December 1890.

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STATEN ISLAND (Cont'd)

A1.

BOX 7. BUSINESS LETTERS

1. January 1891.
2. February 1891.
3. March 1891.
4. April 1891.
5. May 1891.
6. June 1891.
7. July 1891.
8. August 1891.
9. September 1891.
10. October 1891.
11. November 1891.
12. December 1891.

A1.

BOX 8. BUSINESS LETTERS

1. January 1892.
2. February 1892.
3. March 1892.
4. April 1892.
5. May 1892.
6. June 1892.
7. July 1892.
8. August 1892.
9. September 1892.
10. October 1892.
11. November 1892.
12. December 1892.

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A1.

BOX 9. BUSINESS LETTERS

1. January 1893.
2. February 1893.
3. March 1893.
4. April 1893.
5. May 1893.
6. June 1893.
7. July 1893.
8. August 1893.
9. September 1893.
10. October 1893.
11. November 1893.
12. December 1893.

A1.

BOX 10. BUSINESS LETTERS

1. January 1894.
2. February 1894.
3. March 1894.
4. April 1894.
5. May 1894.
6. June 1894.
7. July 1894.
8. August 1894. (Includes letters from Gov. Trask while on vacation).
9. September 1894.
10. October 1894.
11. November 1894.
12. December 1894.

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A1.

BOX 11. BUSINESS LETTERS

1. January 1895.
2. February 1895.
3. March 1895.
4. April 1895.
5. May 1895.
6. June 1895.
7. July 1895.
8. August 1895.
9. September 1895.
10. October 1895.
11. November 1895.
12. December 1895.

A1.

BOX 12. BUSINESS LETTERS

1. January 1896.
2. February 1896.
3. March 1896.
4. April 1896.
5. May 1896.
6. June 1896.
7. July 1896.
8. August 1896.
9. September 1896.
10. October 1896.
11. November 1896.
12. December 1896.

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STATEN ISLAND (Cont'd)

A1.

BOX 13. BUSINESS LETTERS

1. January 1897.
2. February 1897.
3. March 1897.
4. April 1897.
5. May 1897.
6. June 1897.
7. July 1897.
8. August 1897.
9. September 1897.
10. October 1897.
11. November 1897.
12. December 1897.

A1.

BOX 14. BUSINESS LETTERS

1. January 1898.
2. February 1898.
3. March 1898.
4. April 1898.
5. May 1898.
6. June 1898.
7. July 1898.
8. August 1898.
9. September 1898.
10. October 1898.
11. November 1898.
12. December 1898.

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STATEN ISLAND (Cont'd)

A1.

BOX 15. MISCELLANEOUS PAPERS

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2. Misc. letters to the Governor 1884.
3. Misc. letters to the Governor 1879; 1887, 1881;
1883-85; 1887; 1898.
4. Misc. letters to the Governor January-March 1894.
5. Miscellaneous reports to the Governor (Statements,
clothing lists, accounts) 1872-73; 1875-78.
6. Reports of Deaths of Inmates. 1907.

OFFICE OF THE GOVERNOR

A2. LETTER PRESS VOLUMES

- LPV 1. Letters sent. April 9, 1884-November 1, 1886.
LPV 2. _____. October 29, 1886-August 6, 1889.
LPV 3. _____. August 6, 1888-September 5, 1889.
LPV 4. _____. September 10, 1889-January 8, 1891.
LPV 5. _____. January 20, 1891-December 23, 1891.
LPV 6. _____. December 22, 1891-August 30, 1892.
LPV 7. _____. September 2, 1892-August 8, 1893.
LPV 8. _____. August 8, 1893-April 4, 1894.
LPV 9. _____. April 4, 1894-January 21, 1895.
LPV 10. _____. January 23, 1895-September 30, 1895.
LPV 11. _____. June 16, 1896-February 19, 1897.
LPV 12. _____. February 19, 1897-November 15, 1897.
LPV 13. _____. November 15, 1897-June 20, 1898.
LPV 14. _____. June 20, 1898-December 2, 1898.

SAILORS' SNUG HARBOR

STATEN ISLAND (Cont'd)

A2. LETTER PRESS VOLUMES (Cont'd)

- LPV 15. ____: Letters sent. December 3, 1898-July 5, 1899.
LPV 16. _____. July 9, 1899-February 10, 1900.
LPV 17. _____. February 14, 1900-October 18, 1900.
LPV 18. _____. October 20, 1900-March 4, 1901.
LPV 19. _____. Governor's Letters to Physicians.
December 31, 1875; May 8, 1882;
April 28, 1883.
LPV 20. Governor's Letters to Treasurer. April 28, 1873-
July 28, 1883.

GOVERNOR'S RECORDS

A3.

- *1. Governor's Reports to the Trustees of S.S.H. December 28, 1867-
December 30, 1878.

A4.

- *2. Governor Melville's Daily Journal. 1870.
*3. _____. 1871.
*4. _____. 1872.
*5. _____. 1873.
*6. _____. 1874.
*7. _____. 1875.
*8. _____. 1876.
*9. _____. 1877.
*10. _____. 1878.
*11. & 12. _____. 1878 (there are two for that year.)
*13. _____. 1879.
*14. & 15. Governor Melville's Daily Journal. 1879. (there are two for that
year.)
*16. _____. 1880.
*17. _____. 1881.
*18. _____. 1883.

SAILORS' SNUG HARBOR

STATEN ISLAND (Cont'd)

B. OFFICE OF THE PHYSICIAN

B1. MISCELLANEOUS LETTERS RECEIVED FROM PHYSICIANS.

BOX 16.

1. n.d.; 1887; 1889; 1890.
2. 1891.
3. 1892.
4. 1893.
5. 1894.
6. 1895.
7. 1896.

B1.

BOX 17. MISCELLANEOUS LETTERS RECEIVED FROM PHYSICIANS.

1. 1897.
2. January-May 1898.
3. June-December 1898.
4. January-April 1899.
5. May-August 1899.
6. September-December 1899.

B2.

BOX 18. PHYSICIANS REQUISITIONS

1. 1867-1870. (Book).

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STATEN ISLAND (Cont'd)

C. OFFICE OF THE COMPTROLLER

C1. LETTER PRESS VOLUMES

COMPTROLLER

- LPV 21. Letters. May 20, 1873-March 12, 1881.
- LPV 22. _____. April 5, 1881-December 20, 1887.
- LPV 23. _____. January 3, 1888-May 15, 1891.
- LPV 24. _____. May 20, 1891-March 21, 1893.
- LPV 25. _____. March 27, 1893-October 7, 1896.
- LPV 26. _____. October 7, 1896-January 19, 1898.
- LPV 27. _____. January 24, 1898-October 19, 1898.
- LPV 28. _____. October 18, 1898-April 28, 1899.
- LPV 29. _____. April 29, 1899-December 16, 1899.
- LPV 30. _____. December 20, 1899-July 24, 1900.
- LPV 31. _____. July 25, 1900-July 12, 1901.
- LPV 32. _____. July 19, 1901-March 9, 1903.
- LPV 33. _____. March 11, 1903-March 24, 1905.
- LPV 34. _____. March 13, 1905-November 20, 1906.
- LPV 35. _____. November 28, 1906-July 17, 1907.

COMPTROLLER

C1.

- *19. Bills Paid. June 1868-September 1871.
- *20. Bills Paid. January 1874-May 1878.
- *21. Bills Paid. July 1874-January 1878.
- *22. Index to Bill Book. From January 4, 1878.
- *23. Bills Paid. February 1878-January 1881.
- *24. Bills Paid. January-March 1906.

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STATEN ISLAND (Cont'd)

MISCELLANEOUS COMPTROLLER'S BOOKS.

C1.

- *25. Freight Book. 1878.
- *26. Comptroller, Bills Received. January 1880-June 1899.
- *27. Governor's Office, Petty Expenses. October 1906-January 1911.
- *28. Cash Book. January 1884-April 1889.
- *29. Cash Received. May 4, 1901-May 1908.
- *30. Steward's Express Account with DeForrest Express Co. May 6, 1886-August 1, 1887.
- *31. Express Charges. June 1892-April 1899.
- *32. Repair and Improvement Bills. June 1874-1879; Bids for work, 1876-1879.
- *33. Hospital Bills Paid. May 1874-March 1879.
- *34. Check Stubs. 1867.
- *35. Check Stubs. 1867-1868.

BUSINESS AND INVOICES

C2.

- *36. January 1, 1901-May 10, 1901.
- *37. May 14, 1901-October 2, 1901.
- *38. October 3, 1901-March 31, 1902.
- *39. December 11, 1903-November 12, 1905.
- *40. REQUISITIONS. June 16, 1873-August 10, 1875.
- *41. _____. August 19, 1875-July 5, 1877.
- *42. _____. July 16, 1877-October 31, 1879.
- *43. _____. November 1, 1879-July 20, 1882.
- *44. _____. July 20, 1882-April 22, 1884.
- *45. _____. April 28, 1884-December 3, 1885.
- *46. _____. December 14, 1885-February 3, 1888.
- *47. _____. February 25, 1888-August 20, 1890.
- *48. _____. September 1, 1890-December 1, 1892.
- *49. _____. December 17, 1892-November 20, 1894.
- *50. _____. December 1894-January 1897.
- *51. _____. January 15, 1897-April 7, 1898.
- *52. _____. April 8, 1898-June 15, 1899.
- *53. _____. June 15, 1899-November 1, 1900.
- *54. _____. October 18, 1900-October 10, 1901.
- *55. _____. October 29, 1902-December 10, 1903.

SAILORS' SNUG HARBOR

STATEN ISLAND (Cont'd)

MISCELLANEOUS LEDGERS

C2.

*56. Voucher Summary. April 1919-October 1924.

*57. Journal (financial). January 1905-July 1906.

CHECKBOOK (NATIONAL BANK OF COMMERCE)

C3.

BOX 19.

1. Checkbook. 1868-1871.

2. Bankbook. 1867-1871.

C3.

BOX 20. CHECKS.

1. December 11, 1867-March 4, 1868.

2. March 4, 1868-July 2, 1869.

3. July 2, 1868-November 7, 1868.

4. November 7, 1868-April 2, 1869.

5. April 3, 1869-August 9, 1869.

6. August 9, 1869-December 6, 1869.

7. December 6, 1869-August 9, 1870.

8. August 9, 1870-December 5, 1870.

9. December 5, 1870-May 3, 1871.

10. May 3, 1871-September 4, 1871.

11. September 4, 1871-January 4, 1872.

12. January 4, 1872-June 3, 1872.

13. June 3, 1872-October 4, 1872.

14. November 1, 1872-January 6, 1873.

15. February 3, 1873-May 3, 1873.

16. May 3, 1873-June 6, 1873.

SAILORS' SNUG HARBOR

STATEN ISLAND (Cont'd)

C4a.

BOX 21.

1. LETTERS TO R.P. SMYTHE. 1876.
2. COPIES OF LETTERS AND ORDERS. R.P. SMYTHE. 1876.
3. _____ . 1877.
4. _____ . 1878.
5. _____ . March-May 1878.
6. _____ . June-September 1878.
7. _____ . October-December 1878.
8. _____ . 1879.
9. _____ . 1879.

C4b.

BOX 22. CONTRACTS FOR STEAM PIPING WITH MISC. PAPERS. (COST ESTIMATES; COST SHEETS).

1. n.d.; c.1874-1875.
2. 1874. (Copies of agreements and requisitions).
3. 1875.
4. 1877.
5. 1878.
6. 1879.
7. RECEIPTS, R.P. SMYTHE. May-December 1879.
8. _____ . 1880.
9. _____ . 1881.

C4b.

BOX 23. SCHEDULE BILLS. R. & I. [Repairs and Improvements].

1. January 1892.
2. February 1892.
3. March 1892.
4. April 1892.
5. May 1892.
6. June 1892.
7. July 1892.
8. August 1892.

SAILORS' SNUG HARBOR

STATEN ISLAND (Cont'd)

BOX 23. SCHEDULE BILLS. R. & I. [Repairs and Improvements]. (Cont'd)

- 9. September 1892.
- 10. October 1892.
- 11. November 1892.
- 12. December 1892.

BUILDING REQUISITIONS

C4c.

- *58. February 1878-January 11, 1878. [Listed under Admission papers].
- *59. March 2, 1883-December 13, 1888.
- *60. December 20, 1888-October 28, 1885.
- *61. November 20, 1895-May 4, 1901.

MISCELLANEOUS BOOKS.

C4d.

- *62. Engineer--goods received. November 1895-May 1902.
- *63. Building Department. Goods Received. October 1895-June 1902.

MISCELLANEOUS LEDGERS.

C4e.

- *64. Institution Ledger #1. 1905-1906.

STEWARD'S BOOKS.

C5.

- *65. Steward's Department. July 1, 1897-June 3, 1902.
- *66. Steward's Ration Book. January 1898-February 1903.
- *67. Steward's Requisitions. August 13, 1870-February 5, 1874.
- *68. Steward's Receipts. January 7, 1871-January 18, 1873.

STATEN ISLAND (Cont'd)

SAILORS' SNUG HARBOR

REQUISITIONS (MISC.)

C6.1.

BOX 24.

1. January-July; October 1868.
2. April; June 1869.
3. January-September; November-December 1872.
4. January-May 1873.
5. April 1885.
6. May 1885.
7. June 1885.
8. July 1885.
9. August 1885.
10. September 1885.
11. October 1885.
12. November 1885.
13. December 1885.

C6.2.

BOX 25. INSTITUTION PAPERS (Miscellaneous). (Monthly statements, statistics).

1. 1873; 1874.
2. 1875.
3. 1876.
4. 1877.
5. 1878.
6. Misc. accounts. 1873.
7. Misc. Bills and statements. 1878-1882.

SAILORS' SNUG HARBOR

STATEN ISLAND (Cont'd)

C7.

BOX 26. FOOD CONSUMPTION, HOSPITAL (LEDGERS). 1847-1853.

1. October 1, 1847-May 31, 1848.
2. June 1, 1848-January 31, 1849.
3. February 1, 1849-October 1 1849.
4. October 8, 1849-June 7, 1850.
5. June 8, 1850-February 5, 1851.
6. February 6, 1851-October 31, 1851.
7. July 1, 1852-November 24, 1852.
8. November 28, 1852-July 31, 1853.
9. August 1, 1853-December 11, 1853.

C7.

BOX 27. QUARTERLY STATEMENTS OF CONSUMPTION.

1. 1875-1878.

C7.

BOX 28. BILL OF FARE.

1. September 1898; December 1911; January-May 1912.
2. June-December 1912.
3. January-June 1913.
4. July-November 1913.

C7.

BOX 29. SURVEYS (LINENS AND CLOTHING)

1. 1901-1907.
2. 1908-1910.

SAILORS' SNUG HARBOR

STATEN ISLAND (Cont'd)

C8.

ACCOUNT BOOKS

- *69. Baker's A/C with Trustees of Sailors' Snug Harbor.
July 25, 1833-November 7, 1834. (Side I.)
Baker's A/C of Bread Made at Sailors' Snug Harbor.
October 3, 1834-October 1, 1836. (Side II).
- *70. Baker's A/C of Bread Made at Sailors' Snug Harbor.
January 1, 1837-January 1840.
- *71. A/C of Bread. January 1840-December 1841.
- *72. A/C of Bread. January 1842-July 1844.
- *73. Bread A/C 1844. January 1844-May 1846.
- *74. Bread A/C 1846 & 1847 & 1848. June 1, 1846-April 1849.
- *75. Bread. May 1849-July 1852.
- *76. Baker's Book. December 1852-July 1856.
- *77. (No Title). July 1856-December 1862. (Bread).
- *78. (No Title). 1898. (Bread).
- *79. (No Title). 1899. (Bread).
- *80. (No Title). 1900. (Bread).
- *81. (No Title). 1901. (Bread).
- *82. (No Title). 1902. (Bread).
- *83. (No Title). 1903. (Bread).
- *84. Butcher. August 1845-April 1846.
- *85. Butcher. May 1846-July 1847.
- *86. Butcher. July 1849-October 1852.
- *87. Butcher. November 1852-July 1856.
- *88. Butcher. July 1856-December 1862.
- *89. Butcher. April 24, 1869-January 17, 1870.
- *90. Butcher. April 28, 1869-January 14, 1870.
- *91. Butcher. April 30. 1869-January 15, 1870.
- *92. Butcher. May 25, 1886-March 30, 1887.

ACCOUNT BOOKS. (C8.)

- *93. Coal. February 3, 1885-February 6, 1885.
- *94. Coal. April 14, 1885-April 17, 1885.
- *95. Coal. April 25, 1885-May 29, 1885.
- *96. Coal. June 4, 1885-June 11, 1885.
- *97. Coal. December 21, 1885-December 24, 1885. (Last page shows lists of various reports).

STATEN ISLAND (Cont'd)

SAILORS' SNUG HARBOR

ACCOUNT BOOKS. (C8.)

- *98. Cobbler and Shoe Orders. A/C with Richard Fullager.
September 16, 1833-August 1, 1835.
- *99. Cobbler and Shoe Orders. A/C with David Maine.
August 1835-January 31, 1842.
- *100. Cobbler and Shoe Orders. A/C with David Maine.
February 7, 1842-July 29, 1844.
- *101. Cobbler and Shoe Orders. A/C with David Maine.
August 5, 1844-October 29, 1847.
- *102. Cobbler and Shoe Orders. A/C with Christian Block.
December 3, 1853-January 12, 1855.
- *103. Cobbler and Shoe Orders. A/C with Christian Block.
Shoe repairs. October 9, 1856-June 14, 1858.
- *104. Cobbler and Shoe Orders. A/C with Christian Block.
New York. October 9, 1856-February 10, 1866.

ACCOUNT BOOKS. (C8.) (Cont'd)

- *105. Cobbler and Shoe Orders. A/C with Christian Block.
July 3, 1855-November 23, 1860.

ACCOUNT BOOKS. (C8.) (Cont'd)

- *106. Cobbler and Shoe Orders. A/C with Louis Iorns.
December 12, 1860-May 25, 1863.
- *107. Cobbler and Shoe Orders. A/C with Louis Iorns.
May 27, 1861-November 20, 1867.
- *108. Miscellaneous Purchases. 1833-1835. (Side I.)
Fabric received. 1837-1839. (Side II.)
- *109. Furnishings Inventory. 1833-1835.
- *110. Sailors' Snug Harbor in Monthly Account with S.V.R.
Bogert. 1844-1845.
- *111. Stephen V.R. Bogert. 1846-1853.
- *112. Stephen V.R. Bogert. 1853-1857.
- *113. Receipt Book of all Articles Received at SSH Excepting
What is Received from the Butcher and Shoemaker.
November 5, 1846-August 31, 1858.
- *114. Day Book of Supplies Received. September 2, 1858-
August 18, 1869.
- *115. Newspaper and Magazine Subscriptions. 1878-1883.

STATEN ISLAND (Cont'd)

SAILORS' SNUG HARBOR

ACCOUNT BOOKS (C8.) (Cont'd)

- *116. Samples for Printer. 1884.
- *117. Records of Provisions. Milk Book. May 1901-April 1904.
- *118. Break Tickets. March 1893-August 1907.
- *119. Food Stores on Hand. January 1, 1897-July 1, 1900.

ACCOUNT BOOKS (C8.)

- *120. Farm Provisions. A/C. August 1, 1883-January 31, 1836.

ACCOUNT BOOKS (C8.) (Cont'd)

- *121. Farm Provisions. A/C. February 1, 1836-January 31, 1839.
- *122. Farm Provisions. A/C. January 1, 1839-February 29, 1852.
- *123. Farm Provisions. A/C. January 7, 1870-December 1900.
- *124. Farm Department. January 1883-June 1902.
- *125. Farmer's Diary. March 1, 1870-December 31, 1870. (pg. 1-2, inventory)
- *126. Farmer's Diary. 1876.
- *127. Hogs killed. 1884-March 2, 1889.
- *128. Provisions Expended. May 8, 1846-September 27, 1847.
- *129. Provisions Expended. February 1847-May 1850.
- *130. Provisions Expended. June 1850-December 1857.
- *131. Provisions Expended. April 1892-May 1900.

LIBRARY REGISTERS. C9.

- *132. December 1884-December 1902.
- *133. January 1902-March 1903.
- *134. March 1903-April 1905.
- *135. April 1905-October 1906.
- *136. October 1906-May 1908.
- *137. May 1908-October 1909.

D. MARINERS (INMATES)

SAILORS' SNUG HARBOR

STATEN ISLAND (Cont'd)

BOX 30. INMATES LETTERS.

D1.

1. 1867; 1868.
2. 1869.
3. 1870.
4. 1871.
5. 1872.
6. 1873.
7. 1874.
8. 1875.
9. 1876.
10. 1877.
11. 1878.
12. 1879.

BOX 31. INMATES LETTERS.

D1.

1. 1884.
2. 1885.
3. 1886.
4. 1887.
5. 1888.
6. 1889.
7. 1890.

BOX 32. INMATES LETTERS.

D1.

1. 1891.
2. 1892.
3. January 1893.
4. February 1893.
5. March 1893.
6. April 1893.
7. May 1893.
8. June 1893.

STATEN ISLAND (Cont'd)

SAILORS' SNUG HARBOR

BOX 33. INMATES LETTERS.

D.1.

1. July 1893.
2. August 1893.
3. September 1893.
4. October 1893.
5. November 1893.
6. December 1893.
7. 1893. POSTCARDS.
8. 1894. POSTCARDS.

BOX 35. INMATES LETTERS.

D1.

1. January 1895.
2. February 1895.
3. March 1895.
4. April 1895.
5. May 1895.
6. June 1895.
7. July 1895.
8. August 1895.
9. September 1895.
10. October 1895.
11. November 1895.
12. December 1895.

SAILORS' SNUG HARBOR

STATEN ISLAND (Cont'd)

BOX 36. INMATES LETTERS.

D1.

1. January 1896.
2. February 1896.
3. March 1896.
4. April 1896.
5. May 1896.
6. June 1896.
7. July 1896.
8. August 1896.
9. September 1896.
10. October 1896.
11. November 1896.
12. December 1896.

BOX 37. INMATES LETTERS.

D1.

1. January 1897.
2. February 1897.
3. March 1897.
4. April 1897.
5. May 1897.
6. June 1897.
7. July 1897.
8. August 1897.
9. September 1897.
10. October 1897.
11. November 1897.
12. December 1897.

BOX 38. INMATES LETTERS.

D1.

1. January 1898.
2. February 1898.
3. March 1898.

STATEN ISLAND (Cont'd)

SAILORS' SNUG HARBOR

BOX 38. INMATES LETTERS. (Cont'd)

D1.

4. April 1898.
5. May 1898.
6. June 1898.
7. July 1898.
8. August 1898.
9. September 1898.
10. October 1898.
11. November 1898.
12. December 1898.

BOX 39. MISCELLANEOUS SUBJECTS.

D1.

1. LETTERS PERTAINING TO LEAVE OF ABSENCE. 1875.
2. LETTERS IN REGARD TO INMATES. (2) n.d.; 1870; 1871.
3. _____. 1875.
4. _____. 1876.
5. _____. 1877.
6. _____. 1878.
7. RE: CHURCH ATTENDANCE. 1868-1871.
8. _____. 1872-1873.
9. _____. 1874.
10. _____. 1875-1876.
11. _____. 1877-1878.
12. RECORDS OF INMATES AND LETTERS. 1868-1872; 1875-1879.
13. REPORTS RE: INMATES. December 1900.
14. SEAMAN'S RECORD BOOK. GEORGE CHANEY. 1897.

BOX 40. WILLS.

D2.

1. 1868-1869; 1871-1874.

SAILORS' SNUG HARBOR

STATEN ISLAND (Cont'd)

BOX 41. RECEIPTS FOR INMATES EFFECTS TAKEN FROM SSH.

D2.

1. 1878; 1883-1885.
2. RECEIPTS FOR MONEY PAID AND OTHER PAPERS IN REGARD TO INMATES. 1868.
3. _____ . 1869.
4. _____ .
1870-1871.
5. _____ .
1872; 1874; 1876.

BOX 42. MISCELLANEOUS ITEMS.

D2.

1. Statistics at Close of Year. 1938.
2. Names of Applicants. 1938.
3. Applications Approved by Trustees. 1838.
4. Record of Deaths. 1938. List of Fishermen, revised January 1, 1938.
5. Miscellaneous Statistics--Applications for Future Admission. 1938.
Approved Applications Rescinded. 1938.
Mariners Resigned from the Institution. 1938.
Applications Declined. 1938.
Record of Deaths.

INMATES RECORDS.

D3.

- *138. Number of Men Subsisted Daily. 1897-1898.
- *139. _____ . 1898-1899.
- *140. _____ . 1899-1900.
- *141. _____ . 1905-1907.
- *142. _____ . 1907-1909.
- *143. Monies and Valuables in the Governor's Safe Belonging to Deceased Inmates. 1901-1905.

STATEN ISLAND (Cont'd)

SAILORS' SNUG HARBOR

INMATES RECORDS. (Cont'd)

D3.

- *144. Monies and Valuables in the Governor's Safe Belonging to Deceased Inmates. 1905-1909.
- *145. Monies and Valuables in the Governor's Safe Belonging to Deceased Inmates. 1910-1911.
- *146. Monies and Valuables in the Governor's Safe Belonging to Deceased Inmates. 1911-1914.
- *147. Monies and Valuables in the Governor's Safe Belonging to Deceased Inmates. 1914-1915.
- *148. Bedding Book. 1848.
- *149. Bedding Book. c. 1850.
- *150. Bedding Book. 1858.
- *151. Clothing Ledger. (List of inmates with account for clothing, shoes and shoe repair. Pg. 1-94).
January 1, 1835-1838.
- *152. Clothing Ledger. 1838-1846.
- *153. Index to Clothing Ledger. 1838-1846.
- *154. Clothing Ledger. 1847-1851.
- *155. Index to Clothing Ledger. 1847-1851.
- *156. Clothing Ledger. 1849-1855.
- *157. Clothing Ledger. 1853-1863.
- *158. Index to Clothing Ledger. 1853-1863.
- *159. Clothing Book. (1st part by date--January 12, 1856-April 27, 1860); (2nd part by name--1863-1869).
- *160. Clothing Ledger. 1868-1869.
- *161. Index to Clothing Ledger. 1868-1869.
- *162. Day Book. September 16, 1833-October 4, 1834.
- *163. Day Book. October 6, 1834-January 1, 1836.
- *164. Day Book. January 1, 1836-August 20, 1838.
- *165. Day Book. January 1842-November 1846. (Weather statistics on last page.)
- *166. Day Book. January 1842-November 1846. (Account Book, costs shown.)
- *167. Day Book. November 1846-June 1849.

SAILORS' SNUG HARBOR

STATEN ISLAND (Cont'd)

INMATES RECORDS.

D3.

- *168. Inmates Expelled. 1868-1870.
- *169. Copy of Expulsion Records. May 17, 1878-February 12, 1884.
- *170. Admissions and Deaths. December 28, 1878-April 1896.
- *171. Deaths. 1887-1903. (Including Grave Numbers).
- *172. Gate Books. Index of Inmates at SSH for Use at Centre Gate Only. September 18, 1893.
- *173. Gate Books. Report Book. Centre Gate. 1898-1905.
- *174. Gate Books. Index of Inmates, Main Gate. 1903-1906.

INMATES RECORDS. REGISTERS AND INDEXES.

D3.

- *175. Alphabetical List of Inmates, n.d.
- *176. Inmates Register Book. March 1, 1860-c. 1867.
- *177. Index to Register of Inmates. 1880.
- *178. Index to Register of Inmates. March 1881.
- *179. Index to Record Book #1. July 1885.
- *180. Index to Record Book #2. July 1885.
- *181. Index to Record Book #3. December 1889.
- *182. Index to Record Book #2. n.d.
- *183. Monthly Register of Inmates. January 1, 1901-April 30, 1907.
- *184. Monthly Register of Inmates. January 1894-1927. [c. 1943].
- *185. Index to Monthly Register of Inmates. 1894-1927.
- *186. Monthly Register of Inmates. 1927-1953.
- *187. Index to Monthly Register of Inmates. 1927-1953.
- *188. Short Liberty Book. December 3, 1897-July 6, 1898.
- *189. _____. July 7, 1898-May 20, 1899.
- *190. _____. May 22, 1899-April 30, 1900.
- *191. _____. May 1, 1900-April 15, 1901.
- *192. _____. April 16, 1901-April 20, 1902.
- *193. _____. April 21, 1902-April 12, 1903.
- *194. _____. April 13, 1903-April 30, 1904.
- *195. _____. April 30, 1904-June 7, 1905.
- *196. _____. December 4, 1907-July 6, 1909.

SAILORS' SNUG HARBOR

STATEN ISLAND (Cont'd)

E. EMPLOYEES RECORDS.

- *197. Board Received. 1839.
- *198. Time Book. 1874-1875.
- *199. Time Book. 1877.
- *200. Time Book. 1877-1878.
- *201. Time Book. 1878.
- *202. Time Book. 1879-1880.
- *203. Time Book. 1880.
- *204. Day Laborers. April-December 1876.
- *205. Day Laborers. 1879.
- *206. Masons. March-July 1879.
- *207. Carpenters. March-December 1879.
- *208. House Cleaning. 1880-1886.

EMPLOYEES RECORDS

E.

- *209. c. 1899-1901.
- *210. 1905-1906.
- *211. 1906-1907.
- *212. 1906-1907.

F. TRUSTEES

- *213. Record of Resolutions. March 30, 1868-June 17, 1872.
- *214. Resolutions Passed. January 7, 1880-March 31, 1886.
- *215. Extracts of Minutes. April 7, 1873-January 18, 1884.

VISITING COMMITTEE.

F.

- *216. Minutes. December 30, 1902-April 4, 1905.
- *217. Comptroller Meeting Notices. March 3, 1905-February 18, 1907.
- *218. Visiting Committee. December 10, 1909-October 12, 1916.

SAILORS' SNUG HARBOR

STATEN ISLAND (Cont'd)

G. VISITOR'S REGISTERS.

- *219. 1901-1902.
- *220. 1902-1903.
- *221. 1903-1905.
- *222. 1905-1906.
- *223. 1906-1908.
- *224. 1908-1909.
- *225. 1909-1911.
- *226. 1912-1914.
- *227. 1916-1918.
- *228. 1921-1924.
- *229. 1924-1927.

SAILORS' SNUG HARBOR

GREENE STREET RECORDS

The records from Greene Street were filed under an elaborate, detailed numbering system. In order to maintain the integrity of these files, they are arranged according to that system. In addition, I have noted on the sheets following the guide, the numbers used at Greene Street, so that anyone familiar with their filing systems might have easier access to these records. However, the numbers given are not complete, as a full search would have taken countless hours, and in the interim, the Greene Street office was close.

An example of a record is as follows:

BOX 3.

1. 1000T.

Carol B. Finerman
Archivist

SAILORS' SNUG HARBOR

GREENE STREET

FILING SYSTEM

BOX 1.

1. 1001-1. Real Estate Deeds, Manhattan.
2. 1001-1a.
3. 1000-1a.
4. 1000-1.
5. 1000-2. Abstracts of Title.
6. 1000-2.
7. 1000-2a. First Ward.
8. 1000-2b. Fifteenth Ward.
9. 1000-4.
10. 1000-4.
11. 1000-4.

BOX 2.

1. 1000-A.
2. 1000-H. Purchase and Sale of Real Estate.
3. 1000-H-1.
4. 1000-H-3.
5. 1000-H-4.
6. 1000-H-6.
7. 1000-I. Maps/Surveys, etc.
8. 1000-I-3.
9. 1000-I-8.
10. 1000-J.
11. 1000-K-1. Improvements, Real Estate, Manhattan.
12. 1000-K-2.
13. 1000-K-3.
14. 1000-L-1.
15. 1000-L-2.
16. 1000-L-4.
17. 1000-L-6.
18. 1000-L-8.
19. 1000-L-11.
20. 1000-L-12.
21. 1000-M.
21. 1000-M. Insurance, Manhattan, Fire.

GREENE STREET

SAILORS' SNUG HARBOR

FILING SYSTEM (Cont'd)

BOX 2. (Cont'd)

22. 1000-M.
23. 1000-M.
24. 1000-M.

BOX 3.

1. 1000-T.
2. 1000-T.
3. 1000-T.
4. 1000-T.
5. 1000-T.
6. 1000-T.
7. 1000-T.
8. 1000-T.
9. 1000-T

BOX 4.

1. - 8. 1000-T.
9. - 14. 1000-Z.

BOX 5.

1. 1001
2. 1001-2
3. 1001-3
4. 1001-4
5. 1001-4a
6. 1001-4a
7. 1001-4a
8. 1001-4a
9. 1001-4a
10. 1001-4a

SAILORS' SNUG HARBOR

GREENE STREET

FILING SYSTEM (Cont'd)

BOX 5. (Cont'd)

11. 1001-4a
12. 1001-5
13. 1001-6
14. 1001-7
15. 1001-8
16. 1001-10
17. 1001-11
18. 1001-12
19. 1001-14
20. 1001-15
21. 1001-a. Farm at Sailors' Snug Harbor.
22. 1001-a-1
23. 1001-c. Real Estate Deeds, Richmond.
24. 1001-I

BOX 6.

1. 1001-G
2. 1001-G
3. 1001-G
4. 1001-G-4
5. 1001-G-4
6. 1001-G-4
7. 1001-G-4

BOX 7.

1. 1002. Monument to Capt. R. R. Randall.
2. 1002-A
3. 1002-A
4. 1002-A-1
5. 1002-A-2
6. 1002-A-3. Robert Randall.
7. 1002-A-5

SAILORS' SNUG HARBOR

GREENE STREET

FILING SYSTEM (Cont'd)

BOX 7. (Cont'd)

8. 1002-A-5
9. 1002-A-6
10. 1002-A-7
11. 1002-A-7
12. 1002-B. Monument to Capt. Randall.
13. 1002-B
14. 1002-B-6

BOX 8.

1. 1003
2. 1003-C
3. 1004. Legislature, New York State.
4. 1004-A
5. 1005. By-Laws
6. 1005
7. 1005
8. 1005

BOX 9.

1. 1005
2. 1005
3. 1005
4. 1005
5. 1005
6. 1005-A
7. 1006

BOX 10.

1. 1007-A-3. President, Board of Trustees, Reports.
2. 1007-B-5

GREENE STREET

SAILORS' SNUG HARBOR

FILING SYSTEM (Cont'd)

BOX 10. (Cont'd)

3. 1007-C
4. 1007-C-1
5. 1007-C-1
6. 1007-C-1
7. 1007-C-2
8. 1007-C-3. Special reports.

BOX 11.

1. - 6. 1007-C-6

BOX 12.

1. 1007-C-6

BOX 13.

1. 1007-C-4
2. 1007-C-4
3. 1007-C-6. Annual Accounts
4. - 9. 1007-C-6

BOX 14.

1. 1007-C-7. Quarterly Accounts.
2. 1007-C-8. Monthly Accounts.
3. - 7. 1007-C-8.

SAILORS' SNUG HARBOR

GREENE STREET

FILING SYSTEM (Cont'd)

BOX 15.

1. 1007-C-8
2. 1007-C-8
3. 1007-C-8
4. 1007-C-8
5. 1007-C-9
6. 1007-C-9
7. 1007-C-10
8. 1007-C-11
9. 1007-C-11a
10. 1007-C-12a
11. 1007-C-12
12. 1007-C-12
13. 1007-C-12

BOX 16.

1. 1007-C-12
2. 1007-C-12
3. 1007-C-12
4. 1007-C-12
5. 1007-C-12
6. 1007-C-12
7. 1007-1
8. 1007-C-a
9. 1007-E
10. 1007-E-1

BOX 17.

1. - 35. 1008-B

SAILORS' SNUG HARBOR

GREENE STREET

FILING SYSTEM (Cont'd)

BOX 18.

1. - 9. 1008-B

BOX 19.

1. 1009-G. Accounts Payable.
2. 1009-G
3. 1009-G
4. 1009. Statements of Accounts, SSH.
5. 1009-F-2. Quarterly Statements of Accounts.
6. - 15, 1009-F-2

BOX 20.

1. 1009

BOX 21.

1. 1009

BOX 22.

1. 1009

BOX 23.

1. 1013. Trustees of SSH.
2. 1013 - E. President, Marine Society.
3. 1013 - E
4. 1013 - E
5. 1013
6. - 12. 1013

SAILORS' SNUG HARBOR

GREENE STREET

FILING SYSTEM (Cont'd)

BOX 24.

1. - 9. 1013

BOX 25.

1. - 11. 1013

BOX 26.

1. - 4. 1014-A. Special Committees.

2. - 6. 1015.

BOX 27.

1. - 5. 1018. Opinions of Council.

2. - 11. 1018-1.

BOX 28.

1. - 12. 1018. Opinions of Council.

BOX 29.

1. - 8. 1019. B. Beneficiaries; Inmates, pensioners of SSH.

BOX 30.

1. - 12. 1019

SAILORS' SNUG HARBOR

GREENE STREET

FILING SYSTEM (Cont'd)

BOX 31.

1. 1019-B. ADMISSIONS, Qualifications for.
2. 1019-B
3. 1019-G. Complaints.
4. 1019-G
5. 1019-G
6. 1019-G
7. 1019-G
8. 1019-G
9. 1019-G-1. Complaints of Inmates.
10. 1019-G-2. Complaints against Inmates.
11. 1019-G-2
12. 1019-H
13. 1019-L. Effects of Deceased Mariners.
14. 1019-L-A
15. 1019-L-A

BOX 32.

1. 1020-G
2. 1021. Buildings.
3. 1021
4. 1021
5. 1021-1. Dock.
6. 1021-3. Walls, Fence, etc.
7. 1021-3-D
8. 1021-4. Round Walk.
9. 1021-4
10. 1021-4.

BOX 33.

1. 1021-4-A
2. 1021-4-K
3. 1021-5-E

SAILORS' SNUG HARBOR

GREENE STREET

FILING SYSTEM (Cont'd)

BOX 33. (Cont'd)

4. 1021-7. Flagstaff.
5. 1021-9. Drainage of.
6. 1021-9
7. 1021-9-C
8. 1021-15-A
9. 1021-15-A
10. 1021-15-A
11. 1021-15-A-1
12. 1021-15-B
13. 1021-15-C

BOX 34.

1. 1021-18. Grading.
2. 1021-H
3. 1021-O
4. 1021-22. Chapel
5. 1021-22-B
6. 1021-22-C
7. 1021-22-C
8. 1021-22-D
9. 1021-25-E. Laundry.
10. 1021-26-E. Boiler inspection.
11. 1021-46
12. 1021-47. Music Hall.
13. 1021-47-A
14. 1021-47-A
15. 1021-47-A
16. 1021-47-A
17. 1021-47-B
18. 1021-47-G

SAILORS' SNUG HARBOR

GREENE STREET

FILING SYSTEM (Cont'd)

BOX 35.

1. 1021-48. Church.
2. 1021-48
3. 1021-48
4. 1021-48
5. 1021-48
6. 1021-48
7. 1021-50. Garbage Destructor.
8. 1021-A. Barns.

BOX 36.

1. 1023-A. Governor at SSH.
2. 1023-A-2
3. 1023-A-
4. 1023-A-3
5. 1023-A-4
6. 1023-A-21
7. 1023-A-21
8. 1023-A-21

BOX 37.

1. 1023-B. Chaplain of SSH.
2. 1023-B
3. 1023-B-2
4. 1023-B-2
5. 1023-B-2
6. 1023-B-4. Reports of Governor.
7. 1023-C-2 Steward.
8. 1023-C-2
9. 1023-D. Physician.
10. 1023-D
11. 1023-D
12. 1023-D-2
13. 1023-D-4

GREENE STREET

SAILORS' SNUG HARBOR

FILING SYSTEM (Cont'd)

BOX 37. (Cont'd)

14. 1023-E-1
15. 1023-E-1
16. 1023-E-1
17. 1023-E-1A
18. 1023-21
19. 1023-21

BOX 38.

1. 1025. Maintenance, SSH.
2. -6.1025
7. 1025-A. Estimates, general.
8. 1025-B. Officer's salaries.
9. 1025-B
- 10.1025-B
- 11.1025-B

BOX 39.

1. 1025-C. Employee Wages.
- 2.- 11. 1025-D. Provisions and Stores.

BOX 40.

1. 1025-E. Buildings and grounds; SSH Maintenance.
2. 1025-E-6
3. 1025-E-9
4. 1025-I-1. Reading matter and Stationery
5. 1025-J-2. Light, heat, power.
6. 1025-K-2. Medical Supplies.
7. 1025-L. Misc. Expenses.
8. -11. 1025-L

GREENE STREET

FILING SYSTEM (Cont'd)

SAILORS' SNUG HARBOR

BOX 41.

1. No number.
2. 1027-C
3. 1027-E

BOX 41. (Cont'd)

4. 1027-F
5. 1028-A
6. 1029-A. Architects for SSH.
7. 1029-P

BOX 42.

1. 1032-G. Insane Mariners at SSH.
2. 1032-I
3. 1032-I
4. 1032-I

BOX 43.

1. 1037
2. 1038-A. Application Agent.
3. 1038-A-8. Vacation.
4. 1038-B-2. General Agent.
5. 1038-B-7. Misc.
6. 1039-5. Amusements, Recreations, etc.
7. 1039-6
8. 1039-6

SAILORS' SNUG HARBOR

GREENE STREET

FILING SYSTEM (Cont'd)

BOX 44.

1. 1041-A-1. Cemetery at SSH.
2. 1041-A-1.
3. 1048-6

BOX 45.

1. -7. 1049. History of SSH.
8. -9. 1049-2.

BOX 46.

1. No number.
2. No number.
3. 1049-3
4. 1049-4
5. 1049-5

BOX 47.

1. 1055. Legacies
2. 1055
3. 1055
4. 1055-A
5. 1055-A
6. 1055-A-1
7. 1055-A-2
8. 1055-A-3
9. 1055-A-4
- 10.1055-A-5
- 11.1055-A-6
- 12.1055-A-7
- 13.1055-A-8
- 14.1055-A-8

GREENE STREET

SAILORS' SNUG HARBOR

FILING SYSTEM (Cont'd)

BOX 48.

1. 1056
2. 1056-A
3. 1056-B
4. 1056-C
5. 1060-1.

BOX 49.

1. 1062. Fire Protection at SSH.
2. 1062A
3. -11. 1062-A
12. 1062-B
13. 1062-B

BOX 50.

1. 1068
2. 1068
3. 1068
4. 1077
5. 1077

BOX 51.

1. 1080
2. 1081
3. 1081
4. 1082
5. 1090
6. 1090

SAILORS' SNUG HARBOR

GREENE STREET

FILING SYSTEM (Cont'd)

BOX 52.

1. 1092-A
2. 1092-A
3. 1092-A-1
4. 1097
5. 1098

BOX 53.

1. 1200-A
2. 1200-C
3. 1200-C-1
4. 1200-C-2
5. 1200-M

BOX 54.

No numbered items. All were loose.

SAILORS' SNUG HARBOR

GREENE STREET

BOX 1.

1. Randall Estate. Copies, disposition of land. 1683-1784. 17th and 18th centuries.
2. Randall Estate. Copies, disposition of land. 1783-1828; 1928.
3. Original Leases. J. Farquhar. n.d.; 1802; 1810; 1823.
4. Survey by North, Allison and Ettlinger of all real estate on Staten Island owned by SSH. 1924; 1927; 1929-1930.
5. Titles, abstract of New York and Staten Island. 1661-1838.
6. Abstract--Fifteenth ward property.
7. Abstract--New York City property.
8. Readjustment of leases, SSH property, New York City. n.d.
9. Clippings from newspapers and magazines. c. 1920's.
10. Clippings from newspapers and magazines. c. 1930's.
11. Publicizing the Institution.

BOX 2.

1. "Mansion House". 1806-1829.
2. Memorial to Legislature. 1824-1828.
3. Ceding land to Corporation of the City of New York. 1807-1841.
4. Exchange of lots with Brevort. 1843. (1902).
5. Seldon Lots. 1835-1838.
6. Lots. 1828.
7. Surveys and Maps. 1814-1878.
8. Maps of Fifteenth Ward. 1829.
9. SSH Maps on file. 1855.
10. Removal of surplus earth and Memorial to Legislature. 1818-1831.
11. Houses owned by SSH. 1826; 1828.
12. Fire Insurance on Staten Island Buildings. 1898; 1900; 1905; 1913-14.
13. Appraisal. 1823.
14. Leasing. 1817-1920.
15. Leasing. (Rapid Transit.) 1826; 1897.
16. Sale of Lots. 1802; 1823; 1827; 1831.
17. Leasing Lots. 1831.
18. Tenants on Randall Estate. n.d.; 1844.
19. Transfers of leases. 1836-1902.
20. Expiration of leases. 1851-1922.
21. Appraisals and Inventory. 1949; 1951.
22. Appraisals and Inventory. 1951-52; 1955; 1958.

GREENE STREET (Cont'd)

SAILORS' SNUG HARBOR

23. Insurance Appraisals, contents, Staten Island. (Paintings, prints, ship models). 1953.
24. Elevator Insurance, Staten Island. 1949-51; 1954.

BOX 3.

1. Fidelity and Money Coverage Bond. 1955-58.
2. Fine Arts Coverage. 1954-59; 1962; 1966-67.
3. Unemployment Insurance. 1960; 1962.
4. Public Liability Insurance, Staten Island claims. 1854-55; 1963.
5. Liability Insurance. 1948-50; 1952-57; 1960-61; 1966; 1969.
6. Liability Insurance. 1946-52.
7. Liability Insurance. 1953-55; 1961.
8. Disability Benefits Law. 1921; 1949-50.
9. Disability Benefits Law. 1949-50.

BOX 4.

1. Disability Claim. 1950-52.
2. Disability Claim. 1953-55.
3. Disability Benefits. 1950; 1952; 1954; 1958; 1960; 1968-69.
4. Insurance. 1959-62; 1964; 1966; 1968-70.
5. Forgery Insurance. 1928; 1935; 1937-38; 1944; 1947.
6. New York Insurance. 1950-54.
7. New York Insurance. 1955-59; 1963.
8. Miscellaneous Life Insurance matters. 1956.
9. Metropolitan Insurance. Harbor Station wagon accident. 1/22/60.
10. Edward Campbell vs. SSH. 1960.
11. SSH claim against DeBiase, Thomas. (Damage to Harbor fence). 1963.
12. Lightening damage to transformers. 4/17/65.
13. Water damage to "E" House. 1/29/66.
14. Metropolitan Insurance. SSH vs. James Mezzacappa. 1958-59.

BOX 5.

1. Re: Sale of Staten Island Property. 1910-11; 1913; 1939.
2. Purchase of Soria Farm. 1934-35.
3. Judge Tyson land. 1845.
4. Harts Park Spring Lots. Joseph Haggerty. 1928; 1938-39.
5. Offer of George Kramer for strip of land--Richmond Terrace and Kissel Avenue.
L.W. Kaufman. 1920-22; 1924.

GREENE STREET (Cont'd)

BOX 5. (Cont'd)

6. Sinking Fund Commission; Sewer assessment. Consultation on Kissel Avenue. 1915-1917.

SAILORS' SNUG HARBOR

7. Sinking Fund Commission; Sewer assessment. 1918; 1920-22; 1942.
8. Kissel Avenue Sewer. 1909-14.
9. Kissel Avenue Sewer. 1915-16.
10. Kissel Avenue Sewer. 1917; 1920-23.
11. Kissel Avenue Sewer. (Misc. items). 1913; 1915; 1918.
12. Emily Raynor land. 1885.
13. Jacob Tyson Property. 1885.
14. Re: Acquiring property on Staten Island. 1888.
15. Michael Coppinger Property. 1888-94.
16. Re: Acquiring property on Staten Island. 1889.
17. Daniel Campbell property. 1891.
18. Henderson Lots. 1891.
19. C.A. Hart Lots. 1894.
20. Garner Estate. 1894.
21. Taxes, expenditures and building report. 1832.
22. SSH Farm. 1836-40; 1912.
23. Abstract, SSH title to property on Staten Island. 1791-1835.
24. Institution property to B & O. 1924; 1927.

BOX 6.

1. Taxes. 1866-1911.
2. Taxes. 1912-1926.
3. Taxes. 1924-1927.
4. Taxes. 1869-1883.
5. Taxes. 1892-1894.
6. Taxes. 1897-1902.
7. Taxes. 1915-1919.

BOX 7.

1. Re: Randall's body and land at SSH. 1825-1912.
2. Capt. Randall. 1801-1835.
3. Printed will and by-laws, SSH. c. 1920's-1940's.
4. Printed will and by-laws, SSH. c. 1920's-1940's.
5. Estate of R.R. Randall, 1801. 1807.
6. Estate of R.R. Randall. 1797-1828.
7. Estate of R.R. Randall. 1822-23.

GREENE STREET (Cont'd)

BOX 7. (Cont'd)

8. Charter Inglis claim on Randall Estate. 1826-30; 1914.
9. Charter Inglis claim on Randall Estate. 1826-30; 1914.

SAILORS' SNUG HARBOR

10. Estate of R.R. Randall. 1797-1847.
11. Estate of R.R. Randall. 1828-1929.
12. Statue of Capt. Randall; Randall Tomb. 1806-1883.
13. Statue of Capt. Randall, August St. Gaudens. 1876-1950.
14. Bust of Capt. Randall; naming of ship for Randall. 1828-1950.

BOX 8.

1. Proceedings of the Board re: Randall Estate. 1826-32; 1872.
2. Inspection--Trustees and Realty Advisors. 1887-1931.
3. Acts relating to SSH. 1806-1921.
4. Legislature, re: SSH. 1817-1912.
5. By-Laws. (Abstracts). 1806-1924.
6. By-Laws. 1806-1912.
7. By-Laws. 1872-73.
8. By-Laws. 1895-1935.

BOX 9.

1. By-Laws. 1953.
2. By-Laws. 1953-58.
3. By-Laws. 1956.
4. By-Laws. Proposed By-Law changes; administration changes. 1956.
5. By-Laws. 1958.
6. Rules and Regulations. 1833-1941.
7. SSH Motto.

BOX 10.

1. President's Report. 1897.
2. Board Resolutions re: Death of Rev. Dr. William W. Phillips. 1865.
3. Re: Duties of Treasurer and Comptroller. 1806-1908.
4. Safeguard of Records from air raids. (List of early deeds and records held by SSH).
5. Walter A. Guenther, Comptroller. 1903-1961.
6. New safes and vault door. 1949; 1952-53.
7. Board resolutions re: Treasurer. 1835; 1884; 1903; 1908.

GREENE STREET (Cont'd)

BOX 10. (Cont'd)

8. Treasurer's Reports. (Summaries). 1828-1915.

BOX 11.

1. Comptroller's Department. 1872-73; 1913-16; 1918.

SAILORS' SNUG HARBOR

2. Comptroller's Department. 1918-1921.
3. Reports to Legislature. 1910-1918.
4. Reports to Legislature. 1919-1925.
5. Reports to Legislature. 1926-1930.
6. Reports to Legislature. 1931-1935.

BOX 12.

1. Annual Reports. 1937-66; 1968-69; 1971.

BOX 13.

1. Re: Salaries. 1823-1910.
2. Federal Bond Insurance. 1903-19; 1958; 1961; 1964.
3. State Department of Social Welfare-Annual Reports. 1932-35.
4. State Department of Social Welfare-Annual Reports. 1936-39.
5. State Department of Social Welfare-Annual Reports. 1940-54; 1956-58; 1961-66.
6. Department of Social Welfare-Monthly Report. 1950-63.
7. Department of Social Welfare. 1950-51; 1953-55; 1958-60; 1962.
8. Mary C. Gibbons, First Deputy Commissioner, Dept. of Social Welfare. 1942; 1944-45; 1948-51.
9. Seafarer's Union, Charges against SSH. 1946-47.

BOX 14.

1. Treasurer's Reports re: Investments. 1839-40; 1913.
2. Comptroller's Monthly Report. 1909-1915.
3. Comptroller's Monthly Report. 1916-1921.
4. Comptroller's Monthly Report. 1922-1927.
5. Comptroller's Monthly Report. 1928-1934.
6. Comptroller's Monthly Report. 1935-1939.
7. Comptroller's Monthly Report. 1940-43.

SAILORS' SNUG HARBOR

GREENE STREET (Cont'd)

BOX 15.

1. Comptroller's Report to the Board. Statement of Income Expenses. 1945-58.
2. Comptroller's Report to the Board. (Annual). 1951-53.
3. Comptroller's Report. 1953-55.
4. Comptroller's Report. 1956-58.
5. Portrait of James Henry, Comptroller. 1908; 1922-40.
6. Estate of James Henry. 1921-22.
7. Portrait of Joseph Greenleaf, Treasurer. 1874-75.
8. Election of Treasurers. 1823-96.
9. Re: James Henry. 1921.
10. Budget. 1926-33.
11. Budget. 1934-39.
12. Budget. 1940-42.
13. Extracts from Board Minutes. 1917-58.

BOX 16.

1. Budget. 1950.
2. Budget. 1951.
3. Budget. 1952.
4. Budget. 1953.
5. Budget. 1954.
6. Budget. 1955.
7. Election of Officers. 1848-97; 1899; 1903.
8. Comptroller Emeritus. 1903; 1908.
9. Re: Retired Board Officers. 1903; 1905; 1907.
10. Appointment of Thomas Greenleaf, Assistant Treasurer. 1870.

BOX 17.

1. George W. Biro; Richard G. Gould. 1958.
2. Donald W. Brink. 1954.
3. Albert E. Buck. 1920; 1940; 1950-56; 1958; 1962.
4. Dorothy Hearn (Director's Office). 1959.
5. Frank Hickock. (Acting Governor, Jr. Deputy Comptroller). 1937-58.
6. Leo Kraszeski. 1969-70.
7. Ernest G. Mount. (Asst. Director, Business Manager). 1967.
8. Carolyn Reines. (N.Y. Office). 1969.
9. Alfred Anderson. 1918.

GREENE STREET (Cont'd)

SAILORS' SNUG HARBOR

BOX 17. (Cont'd)

10. Robert Barrett. 1950-52.
11. Evelyn Barton. 1943; 1947-48.
12. Vi Van Saun Beemer. (N.Y. Office). 1949.
13. Henry Bossong. 1906; 1910; 1917; 1921; 1934; 1951-54.
14. Jacob L. Brink. 1908; 1918; 1920; 1922; 1928; 1942-47.
15. George E. Cardwell. 1912; 1914; 1927; 1944.
16. Virginia Coughlin. 1950.
17. Harold Courtney. 1938-56.
18. Gladys Crescio. 1958.
19. Charles Danish. 1944-46.
20. Catherine Fornal. (N.Y. Office). 1969.
21. Catherine Kelleher. (Dempsey). 1943; 1945-46; 1951.
22. Henrietta Elsesser. 1943.
23. Walter C. Guenther, Sr. Deputy Comptroller. 1942-52.
24. Katherine Kelly. 1927; 1940.
25. George H. Lischke. 1952; 1955.
26. Thomas D. MacLean. 1955-56.
27. Nicholas Miller. 1947-1950.
28. Mae Muhlithaler. 1948; 1955-56.
29. Rose Pietropinto. 1948.
30. Robert Randall. 1949.
31. Ada Ruiz. 1969.
32. William Sherman. 1919; 1939; 1941.
33. Theodore Siccama. 1927; 1937; 1943; 1945-52; 1955-59; 1965; 1968.
34. Lorin W. Stumbough. 1943; 1945-47; 1949; 1951.
35. Erva R. Whitney. 1907; 1921; 1941; 1949-50.

BOX 18.

1. Social Security. 1950-51; 1954.
2. Unionization of Employees. (Vol. I. 198-41). 1942.
3. Unionization of Employees. 1943.
4. Unionization of Employees. 1944.
5. Staten Island Payroll-extracts from minutes. 1874-1958.
6. Staten Island Payroll. 1947-50.
7. Staten Island Payroll. 1952-58.
8. Salaries--Institution. 1935-45.
9. Salaries--Institution. 1946-53.

GREENE STREET (Cont'd)

BOX 19.

SAILORS' SNUG HARBOR

1. List of Checks. 1840-46.
2. Re: Securities--Income and Expenses; ground rents; statement of 1818.
3. Financial Statements. (Summaries). 1836-1921.
4. Misc. Reports and Financial Studies. c. 1950; c. 1953; 1953.
5. Auditor's Report. 1825-1897.
6. Payment of Auditor's Report. 1827-1920.
7. Peat Marwick Mitchell-Auditor's Report. (Extracts). 1806; 1911-1958.
8. Peat Marwick Mithcell & Co. 1903; 1908-9; 1913-15; 1917-25.
9. Peat Marwick Mithcell & Co. 1926-47.
10. Peat Marwick Mithcell & Co. 1948-52.
11. Peat Marwick Mithcell Annual Report. 1952-54.
12. Auditor's Report on Cash Transactions Quarterly. 1953-59.
13. Report on Review of Purchasing Procedures. 1957.
14. Report on Audit Organization. (Book). 1912.
15. Report on Plant and Equipment. (Book). 1927.

BOX 20.

1. Auditor's Reports. 1900; 1902-10; 1912-19.

BOX 21.

1. Auditor's Reports. 1920-39.

BOX 22.

1. Auditor's Reports. 1940-53; 1955; 1957; 1960; 1962-67.

BOX 23.

1. Trustee Expenses. 1959-60.
2. Attendance Fees. 1883; 1899; 1900; 1908; 1911-12; 1914; 1925.
3. Marine Society of New York. (General). 1962; 1971.
4. Marine Society Election of Officers. 1929-34; 1936-48; 1950; 1952; 1954; 1957-59.
5. Capt. Charles Baldwin. (Governor). 1938-56.
6. James G. Blaine. 1948-55.
7. George H. Coppers. 1953-58.
8. Phineas B. Blanchard. (Marine Society President). 1931-32; 1934; 1950; 1953-56.

GREENE STREET (Cont'd)

BOX 23. (Cont'd)

9. Dr. H. Duffield. (Presbyterian Minister). 1919-20.
10. Dr. H. Duffield. 1921-27.

SAILORS' SNUG HARBOR

11. Dr. H. Duffield. 1928-34.
12. Dr. H. Duffield. 1935-47.

BOX 24.

1. Isaac B. Grainger. (President). 1958-59.
2. Peter Grimm. 1946-52.
3. Robert L. Hamill. 1946-57.
4. Frederick E. Hasler. 1942-57.
5. John Heuss. (Reverend) 1951-57.
6. Capt. Charles W. Kalloch. 1956-58.
7. Rev. William Manning. 1908-26.
8. Mayors. 1902-1942.
9. Mayors. 1943-1971.

BOX 25.

1. James A. McLain. (President). 1954-57.
2. William McQuire. 1955-57.
3. Rev. John Mellin. (Papers re: appointment of senior minister--First Presbyterian Church. 1914-59.
4. Dr. Julius V. Modenhower. (Presbyterian Minister). 1941-48.
5. Thomas I. Parkinson. 1934-57.
6. Capt. Henry R. Patterson. (President, Marine Society). 1941-47.
7. Capt. Stephen A. Pettigrew. 1950.
8. Edward J. Raven. 1953-55.
9. Perry M. Shoemaker. (President). 1956-58.
10. Capt. Sidney H. Trew. 1959.
11. Capt. Archibald A. Wilcox. 1958-59.

SAILORS' SNUG HARBOR

GREENE STREET (Cont'd)

BOX 26.

1. Treasurer's Accounts. 1824; 1831; 1845.
2. Loaning Committee Report. 1823.
3. Executive Committee. (Extracts). 1827-1898.
4. Executive Committee. 1827-1898.
5. Purchase of Staten Island Farm. 1817-1831.
6. Alcoholics. 1908-1910; 1953.

BOX 27.

1. Index for Filing of Opinions.
2. Opinions--General. 1868-1899.
3. Opinions--General. 1900-1945.
4. Opinions--General. 1828; 1883; 1911; 1931.
5. Opinions--Compensation of a President for services rendered by A.E. Roberts. 1970.
6. Opinions--Engineers and Firemen on vessels re: admission to SSH. 1901.
7. Opinions--re: Property. 1857; 1879; 1884; 1888.
8. Opinions--Mariners working outside the harbor; sale of products by mariners. 1898; 1923; 1928-29; 1953.
9. Opinions--Wills of Mariners. 1868-1899.
10. Opinions-- Wills of Mariners. 1900-1948.
11. Opinions--Insane Mariners. 1898-1945.

BOX 28.

1. Opinions--Taxation. 1868-1900.
2. Opinions--Contributions outside the trust. 1877-1916.
3. Opinions--Running a ferry to and from Whitehall Street. 1881; 1886-87.
4. Opinions--Loaning of money to employees of trust (sickness, etc.) (Fund apart from general funds). 1887-1932.
5. Opinions--Pensions. 1890-1908.
6. Opinions--Miscellaneous. 1880-1902.
7. Opinions-- Miscellaneous. 1903-1915.
8. Opinions--Miscellaneous. 1917-1947.
9. Opinions--Number of members of Board to constitute legal majority to transact business. 1867; 1874.
10. Opinions--Trustees appointed Officers of SSH. 1835-1953.
11. Opinion--Fire Insurance. 1940.
12. Opinion--Deceased Employee wages. 1954.

GREENE STREET (Cont'd)

SAILORS' SNUG HARBOR

BOX 29.

1. Correspondence, comments, memos and other data with reference to property agreement; new form of applications; funds and wills of Mariners. 1945-1948.
2. Same as above. 1949-1950.
3. Same as above. 1949-1950.
4. Study of SSH by Community Research Inc. 1953.
5. Admission Declined. 1953; 1956.
6. Mariner's Contributions. 1953; 1958.
7. Mariner's Deposit Account. 1949; 1956.
8. Mariner's Deposit Account. 1948-49.

BOX 30.

1. Attorney General--Financial and income of Mariners. 1948-1950.
2. Attorney General--Minutes of Board meeting. 4/13/50.
3. Attorney General--Controversy with SSH. 6/30/50.
4. Attorney General--Re: Mariners.
5. Mariners Property Agreement--allowances paid. 1949.
6. Rules at the Harbor. 1832-c. 1900; List of inmates. 1836.
7. Rules at the Harbor. 1906-1941.
8. Revision of Rules for guidance of Executive and Visiting Committees. 1906-1942.
9. Population at SSH. 1832-1930.
10. Extracts--Treasurer's Reports. 1833-1917.
11. Extracts--Minutes. Use of Liquor. 1836-43.
12. Charges--Institution. 1940-46.

BOX 31.

1. Deaths at Institution. 1917; 1931; 1941; 1947; 1949-51; 1956-57.
2. Burial of Mariners. 1950; 1955; 1959.
3. Burials outside of Harbor. 1953-54; 1956.
4. Mariners' Complaints. n.d.; 1840; 1847; 1876-91.
5. Mariners' Complaints. 1894-98.
6. Mariners' Complaints. 1902-Nov. 24, 1909.
7. Mariners' Complaints. Nov. 26, 1909-Dec. 1909.
8. Mariners' Complaints. 1910; 1912; 1919; 1936.
9. Board Action re: Complaints. 1923.
10. Mariners' Complaints. (Excerpts). 1906-10.
11. Mariners' Complaints. 1868; 1885; 1889-90; 1897; 1919; 1930; 1937.

GREENE STREET (Cont'd)

BOX 31. (Cont'd)

SAILORS' SNUG HARBOR

12. Employment of inmates. n.d.; 1897-98; 1900; 1911.
13. Effects of Deceased Inmates. 1941-43; 1946-58.
14. Wills of Mariners. 1949.
15. Drawing of Wills for inmates. 1922.

BOX 32.

1. Index to General Filing System. 1903.
2. Institution Buildings: Improvements, Rehabilitation and Repairs. (Excerpts). 1945-46; 1951.
3. Institution Buildings: Improvements, Rehabilitation and Repairs. 1952-53.
4. Memo Re: Replacement of Harbor Buildings. 1953.
5. Fire Loss. Institution Dock House. 1943-44; 1947.
6. Fence and Gateway, Henderson Avenue. 1920; 1930; 1951.
7. SeaWall, Dock. 1877; 1907; 1920-21; 1926; 1928-29; 1936; 1947; 1951.
8. Re: Henderson Avenue Culvert. 1865; 1902; 1910-11.
9. Re: Henderson Avenue Culvert. 1912.
10. Re: Henderson Avenue Culvert. 1913-14; 1921; 1938; 1945; 1948; 1960.

BOX 33.

1. New Brighton Association. 1836.
2. Zoning Resolution at the Institution. 1930.
3. Reservoir SSH. 1877.
4. Flagstaff SSH. 1877.
5. Culvert, 1872; 1887; 1910-11; 1916.
6. Culvert. 1910-11; 1916.
7. Plumbing and Drainage of Institution Buildings. 1886; 1898; 1910.
8. Two Houses Erected at SSH. 1846-47; 1854-55.
9. Governor's Residence. 1898; 1906; 1908-09; 1912; 1915-16; 1919.
10. Governor's Residence. 1920; 1922-23; 1928-30; 1952; 1954.
11. Governor's Residence. 1904.
12. Physician's Residence. 1858; 1861; 1900; 1905; 1907-08; 1911; 1914-18; 1921; 1923-26; 1930; 1947.
13. Matron's Residence. 1900; 1909; 1920-21; 1937; 1940; 1953.

SAILORS' SNUG HARBOR

GREENE STREET (Cont'd)

BOX 34.

1. Grading and Construction of Streets. 1916-17; 1920; 1925.
2. Medical Care and Hospital Miscellaneous; Infirmary. 1951.
3. Medical Reorganization at SSH. 1936.
4. Chapel SSH 1907; 1909; 1913; 1915-16; 1949.
5. Improvements to Chapel SSH. 1855-56; 1880.
6. Laying of Chapel Cornerstone. 1855-56; 1937.
7. Temple Israel Chapel. 1948-50; 1952.
8. Re: SSH Chapel. 1856; 1866.
9. Improvements Proposed. 1910.
10. Boiler Insurance. 1962-63; 1965-70.
11. Raynor House. 1888; 1955.
12. Projector for Chaplain. 1933; 1949-51; 1953; 1955-56; 1912; 1930-31.
13. Music Hall. 1950-52.
14. Music Hall--Church. 1890-93; 1901-02.
15. Music Hall--Proposals for Meeting Fire Regulations. 1904; 1907; 1912-14.
16. Music Hall--Fire Escapes. 1910-12.
17. Music Hall--Pianos. 1911-13; 1915-16; 1920; 1922.
18. Music Hall--Use by Public. 1900-01; 1918; 1930; 1947; 1953-54.

BOX 35.

1. Randall Memorial Church. 1947-48; 1950.
2. Randall Memorial Church. January-May 1951.
3. Randall Memorial Church. June-October 1951.
4. Randall Memorial Church. 1952-53.
5. Randall Memorial Church. Demolition, Stained Glass Windows. 1940; 1951-53.
6. Randall Memorial Church. St. Mary's Episcopal Church. 1890-1922; 1948; 1950; 1953.
7. Re: Furnace for Disposal of Rubbish. 1901; 1906; 1908; 1918; 1924; 1927; 1953; 1958; 1962; 1964.
8. Reclassification of Harbor Acts. 1951; 1954.

BOX 36.

1. Governor. 1915-1923.
2. Appointment of Governor. 1898.
3. Appointment of Governor. 1914-1919.
4. Governor. 1871.
5. Governor's Reports. 1834-1897.

GREENE STREET (Cont'd)

SAILORS' SNUG HARBOR

BOX 36. (Cont'd)

6. Social Worker-Miss Elizabeth Smith. 1953-54.
7. Harbor Advisors and Harbor Advisory Council. 1953-58.
8. Harbor Advisor--Miss Ollie Randall. 1959.

BOX 37.

1. Church. (Resident Chaplain) 1846-1949.
2. Harbor Vacant Land. 1953-58.
3. Rev. George A. Green. 1927-39.
4. Rev. William W. Wood. 1940-57.
5. Joseph B. Cotten, Chaplain. 1957.
6. Chaplain's Report. 1868-1938.
7. William Junnier, Commissary and Steward's Assistant. 1923-41.
8. William Junnier, Commissary and Steward's Assistant. (Robert Cox; George Junnier). 1941-58.
9. Jesse B. Keating, Infirmary. 1957.
10. Dr. Lewis D. Foote. 1952-58.
11. Miss M.E. Stone, Hospital Superintendent and Assistant Supt. 1936-56.
12. M.B. Rabbing, M.D. 1939-57.
13. Misc. Medical Report. 1846-1931.
14. Herman Keopka--Deputy Governor. (Summary). 1952-58.
15. Herman Keopka--Deputy Governor. 1912-57.
16. Joseph H. Lochheim, Deputy Governor. 1953-54.
17. Russell J. McGee, Assistant to Deputy Governor. 1949-56.
18. Welfare and Health Council, (N.Y. City). 1950-55.
19. Welfare and Health Council, (N.Y. City). 1953-54.

BOX 38.

1. Department order of violation. 1953.
2. Maintenance. 1953-54.
3. Matron's Cottage. 1953.
4. Mariners Outside Burial Account. 1953.
5. Administrative Data on Homes for the Aged. 1952-53.
6. Administrative Data on Homes for the Aged. 1953.
7. Administrative Data on Homes for the Aged. 1953.
8. Administrative Surveys. 1952-53.
9. Seawall or Dockhouse (Bulkhead). 1905; 1947-51.

GREENE STREET (Cont'd)

BOX 38. (Cont'd)

SAILORS' SNUG HARBOR

10. Infirmary--Medical Survey. 1953-54.
11. Medical Rehabilitation Survey. (Book, 2 copies). 1953.

BOX 39.

1. Maintenance Department Boilers. 1953; 1955.
2. Social Service--Community Research Associates. 1950-51.
3. Social Service--Community Research Associates. Feb.-June 1952.
4. Social Service--Community Research Associates. Aug.-Dec. 1952.
5. Social Service--Community Research Associates. 1953.
6. Social Service--Community Research Associates. Draft of Report. n.d.
7. Social Service. Religious Counseling. 1953-54.
8. Social Service. Religious Counseling. (1949-50); 1953-Jan. 1954.
9. Social Service. Religious Counseling. 1954.
10. N.Y. State Department of Social Welfare. Monthly Report, Private Home for the Aged. 1938-43.
11. N.Y. State Department of Social Welfare. Monthly Report, Private Home for the Aged. 1944-49.

BOX 40.

1. SSH Grounds. 1865; 1892; 1900-01; 1910-12; 1951; 1959-60.
2. Trees. 1910-55.
3. Storm and Windstorm Damage. 1950.
4. Books. (Library). 1841-1953.
5. Gas Meters. 1915; 1923; 1928; 1950.
6. Alcohol. 1920-48.
7. Portraits. (Summary of Actions). 1857-1957.
8. Portraits. Correspondence. 1897-1919.
9. Portraits. Correspondence. 1914-1926.
10. Portraits. Correspondence. 1929-43.
11. Portraits. Correspondence. 1947-50.

SAILORS' SNUG HARBOR

GREENE STREET (Cont'd)

BOX 41.

1. Staten Island Society of Model Railroaders, Inc. 1969.
2. Religious (Harbor Program). Excerpts. 1859-1953; n.d.
3. Form of Services for use at SSH. 1891-93; 1904.
4. Religious. 1891-92; 1904; 1911-12; 1914-15; 1917; 1919-26; 1941; 1944; 1948.
5. McKinsey Report. c. 1950's.
6. Alcohol. 1920-48.
7. Portraits. (Summary of Actions). 1857-1957.
8. Portraits. Correspondence. 1897-1919.
9. Portraits. Correspondence. 1914-1926.
10. Portraits. Correspondence. 1929-43.
11. Portraits. Correspondence. 1947-50.

BOX 41.

1. Staten Island Society of Model Railroaders, Inc. 1969.
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3. Form of Services for use at SSH. 1891-93; 1904.
4. Religious. 1891-92; 1904; 1911-12; 1914-15; 1917; 1919-26; 1941; 1944; 1948.
5. McKinsey Report. c. 1950's.
6. Advisory Architect. 1911; 1919; 1921-24; 1927-28; 1930.
7. Menus. 1951.

BOX 42.

1. Mariners at other Hospitals. 1945; 1948-55.
2. Internments. 1880-1920.
3. Internments. 1887-1933.
4. Internments. 1920-1953.

BOX 43.

1. Snack Bar or Bumboat. 1954-56.
2. Applications for Position of Application Agent. 1934; 1953.
3. Capt. C.H. Knowles, Application Agent. 1937; 1942-43; 1945; 1953.
4. Appointment of Additional Deputy Comptroller. 1902; 1906; 1911; 1913; 1943; 1949.
5. J.L. Brink, Deputy Comptroller. 1902-03; 1909; 1939.
6. SSH Centennial; Articles re: SSH 1896; 1902; 1920-21.

GREENE STREET (Cont'd)

SAILORS' SNUG HARBOR

BOX 43. (Cont'd)

7. SSH Programs, greeting cards. 1929-42.
8. Christmas gratuities and appropriations. 1932-33; 1940-55.

BOX 44.

1. Cemetery Gate. 1945; 1947; 1949-52; 1969.
2. Cemetery. 1931-32; 1947-50; 1969.
3. Application Forms. 1919; 1948; 1949.

BOX 45.

1. Information re: SSH. 1884; 1927-30; 1935; 1943; 1946-47; 1954-55.
2. History of Harbor. 1903; 1917-18; 1931; 1934; 1937; 1938.
3. History of Harbor, Reprints. 1913; 1916; 1924; 1931; 1939.
4. History of SSH. (ms. Seitz, Holt). 1929-32.
5. History of SSH. (News items). 1940's.
6. History of SSH. 1940's-1950's.
7. Central Hanover Bank Booklet. c. 1930's.
8. History of SSH, "Welcome to New York". 1951-60.
9. Booklet, "Welcome to New York". Photos. 1951-60's.

BOX 46.

1. SSH Brochure. 1959-60.
2. SSH Brochure. 1960.
3. Misc. History SSH. Copy, article from 1872; 1878; 1946-47.
4. History of SSH. 1887.
5. Sketch Book of Staten Island. 1886.

BOX 47.

1. Legacies to SSH. Julia Ladd. 1955.
2. Legacies to SSH. Albert H. Goss. 1948; 1950; 1952.
3. Legacies to SSH. Josephine Williams. 1924-25.
4. Legacies to SSH. Charles F. Williams. 1869.
5. Legacies to SSH. Brookman Trust. 1905; 1909; 1935-38.
6. Legacies to SSH. Charles F. Williams. 1869-70; 1877-78.
7. Legacies to SSH. Marietta Knapp. 1889-90; Edward T. Clegg. 1905.

GREENE STREET (Cont'd)

BOX 47. (Cont'd)

SAILORS' SNUG HARBOR

8. Legacies to SSH. Mrs. Angir M. Booth. 1922-24.
9. Legacies to SSH. George Plumsden. 1927.
10. Legacies to SSH. Harriet Sayre. 1926-34; 1936; 1938.
11. Legacies to SSH. A.L. Hodgkins. 1947; 1953-54.
12. Legacies to SSH. Ford Foundation. 1955-57.
13. Legacies to SSH. George Markmann. 1956
14. Legacies to SSH. Page B. Spaulding. 1952-54.
15. Contributions. Donations. 1889-90; 1897-99; 1904; 1907; 1909-13; 1915-18.
16. Contributions. Donations. 1920-21; 1924; 1927-29.
17. Contributions. Donations. 1930-39.
18. Contributions. Donations. 1940-54.
19. Sheridan Associates, Inc. Television and Lounge. July 1952-April 1953.
20. Sheridan Associates, Inc. Television and Lounge. May 1953-June 1954.

BOX 48.

1. Voting, Elections. 1871; 1915; 1932; 1954.
2. Election Frauds. 1884; 1889; 1890; 1894; 1946.
3. Election Investigations. 1889-90.
4. Bribing of Inmates. 1890.
5. Mariners' Family Asylum. 1875; 1898; 1931; 1945-47.

BOX 49.

1. Gravity Tank. 1943-45.
2. Automatic Sprinkler System, Staten Island. 1912-13.
3. Automatic Sprinkler System, Watertanks. 1913-14.
4. Automatic Sprinkler System, re: Watchman's Clock. 1913-14.
5. Automatic Sprinkler System, construction. 1913-14.
6. Automatic Sprinkler System, Misc. matters re: City water connection. 1913-14.
7. Sprinkler Alarm System. 1938.
8. Sprinkler line from Henderson Ave. connection to Fillmore St. 1938-Feb. 1942.
9. Sprinkler line from Henderson Ave. connection to Fillmore St. Mar.-1942; 1944-45.
10. Sprinkler Report. 1953-54.
11. Sprinkler System in Recreation Hall, Buildings A & E, shut off. 1942-44.
12. Sprinkler leakage, legal liability, Mercantile Policy #400002. 1958.
13. Tischler Roofing and Sheet Metal Works. 1957.

GREENE STREET (Cont'd)

BOX 50.

1. Washington Square Association. 1955-59; 1961.
2. Federation of Protestant Welfare Agencies, Inc. 1951-56.

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3. Federation of Protestant Welfare Agencies, Inc. 1952-53; 1960.
4. The Marine Society. 1898-1900.
5. The Marine Society. 1912; 1949-55; 1961.

BOX 51.

1. Staten Island Rapid Transit. 1956.
2. Proposed transfer of certain property to N.Y. City for use as a public park. 1938-43.
3. Proposed transfer of certain property to N.Y. City for use as a public park. 1938-43; 1951.
4. Tuberculosis. (Extracts). 1837-1951.
5. Beer Hall. 1887-88.
6. Beer Hall. 1889; 1891.

BOX 52.

1. Samuel F. Carsten, Real Estate Agent, SSH. 1890; 1946.
2. Samuel F. Carsten, (William DeBost). 1946-49.
3. Realty Advisors. (Extracts). 1890-1958.
4. Re: Thomas Randall. (Father of Robert R. Randall). Will (copy) 1797; 1884.
5. Staten Island Railroad Company. 1895-1954.

BOX 53.

1. Allowances. 1941-54.
2. Institution Buildings, leasing by Navy. 1942-43.
3. Coast Artillery at SSH, Possible use of SSH by U.S. Navy. 1941-42.
4. SSH--Proposed College. 1955.
5. Memorials.

BOX 54.

1. Last Will and Testament of the Late Robert R. Randall, Esq. and By-Laws of the SSH. 1900. (4 copies). 1907 (2 copies). 1924 (2 copies). 1944 (1 copy).
2. Rules and Regulations for the SSH Inmates. 1896; 1922; 1942; 1949 (7 copies). 1952.
3. SSH By-Laws. 1895-1900.
4. Photos--SSH aerial view. 4 prints.

GREENE STREET (Cont'd)

BOX 54. (Cont'd)

5. Photos--indoor and outdoor SSH. 16 prints, (2 sets of 8).
6. Photos of Diagram--proposed recreation area. 8 prints.
7. Photos--drawings of proposed park. 27 prints, 9 sets, 3 each.
8. Photos--SSH Aerial view. 2 prints.

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9. Photos--SSH buildings.
10. SSH by Executive Assets. Inc. 1963. (Book.)
11. Account Book, Ledger, re: property. 1823-26.

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GREENE STREET

PAID BILLS

- Book No. 1. 1 - 592. August 1776 - December 1832.
2. 593 - 1217. December 1832 - October 1837.
3. 1218 - 1853. November 1837 - April 1840.
4. 1854 - 2474. January 1841 - June 1844.
5. 2475 - 3073. July 1844 - July 1846.
6. 3074 - 3499. November 1846 - November 1847.
7. 3500 - 3939. November 1847 - June 1848.
8. 3940 - 4370. May 1848 - November 1849.
9. 4371 - 4815. December 1849 - May 1851.
10. 4816 - 5299. June 1851 - September 1852.
11. 5300 - 5748. October 1852 - March 1853.
12. 5749 - 6194. March 1853 - October 1854.
13. 6195 - 6699. November 1854 - June 1855.
14. 6700 - 7199. June 1855 - February 1857.
15. 7200 - 7550. December 1856 - January 1858.
16. 7551 - 8046. January 1858 - April 1859.
17. 8047 - 8489. May 1859 - May 1860.
18. 8490 - 8938. May 1860 - June 1861.
19. 8939 - 9391. June 1861 - July 1862.
20. 9392 - 9851. June 1862 - August 1863.
21. 9852 - 10338. August 1863 - August 1864.
22. 10339 - 10808. October 1864 - March 1866.
23. 10809 - 11286. April 1866 - December 1866.
24. 11287 - 11768. January 1867 - January 1868.
25. 11769 - 12181. January 1868 - April 1869.
26. 12182 - 12566. April 1869 - April 1870.
27. 12567 - 12956. April 1870 - April 1871.
28. 12957 - 13360. April 1871 - May 1872.
29. 13362 - 13773. May 1872 - January 1873.
30. 13774 - 14197. January 1873 - October 1873.
31. 14198 - 14598. November 1873 - May 1874.
32. 14599 - 15026. June 1874 - December 1874.
33. 15027 - 15445. January 1875 - November 1875.
34. 15446 - 15886. October 1875 - June 1875. (Also to Jan. 1876, then mixed months of 1875).
35. 15887 - 16328. April 1875 - December 1876.
36. 16329 - 16750. January 1877 - June 1877.

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GREENE STREET

PAID BILLS (Cont'd)

37. 16751 - 17162. June 1877 - July 1875. (Mixed months from 1875, 1876, 1877).
38. 17163 - 17548. March 1876 - April 1878.
39. 17549 - 17936. March 1878 - September 1878.
40. 17937 - 18344. September 1878 - March 1879.
41. 18345 - 18745. April 1879 - September 1879.
42. 18746 - 19135. September 1879 - March 1880.
43. 19136 - 19505. March 1880 - August 1880.
44. 19506 - 19886. August 1880 - January 1881.
45. 19887 - 20299. January 1881 - July 1881.
46. 20300 - 20724. August 1881 - February 1882.
47. 20725 - 21177. February 1882 - August 1882.
48. 21178 - 21587. July 1882 - February 1883.
49. 21588 - 22000. January 1883 - August 1883.
50. 22426 - 22817. February 1884 - July 1884.
51. 22001 - 22425. August 1883 - March 1884.
52. 22818 - 23255. July 1884 - January 1885.
53. 23256 - 23760. February 1885 - August 1885.
54. 23761 - 24310. August 1885 - March 1886.
55. 24311 - 24834. March 1886 - September 1886.
56. 24835 - 25338. October 1886 - May 1887.
57. 25339 - 25861. May 1887 - December 1887.
58. 25862 - 26341. December 1887 - May 1888.
59. 26342 - 26814. May 1888 - December 1888.
60. 26815 - 27349. January 1889 - July 1889.
61. 27350 - 27861. July 1889 - January 1890.
62. 27862 - 28330. February 1890 - September 1890.
63. 28342 - 28848. September 1890 - April 1891.
64. 28849 - 29284. March 1891 - December 1891.
65. 28285 - 29678. January 1892 - May 1892.
66. 29679 - 30059. May 1892 - October 1892.
67. 30060 - 30497. November 1892 - May 1893.
68. 30498 - 30927. July 1893 - December 1893.
69. 30928 - 31390. December 1893 - July 1894.
70. 31391 - 31837. July 1894 - February 1895.
71. 31838 - 32308. February 1895 - October 1895.
72. 32309 - 32792. October 1895 - May 1896.
73. 32793 - 33262. June 1896 - February 1897.
74. 33263 - 33763. February 1897 - October 1897.

SAILORS' SNUG HARBOR

GREENE STREET

PAID BILLS (Cont'd)

75. 33764 - 34269. September 1897 - April 1898.
76. 34270 - 34766. September 1898 - September 1898. (Mixed months from 1898).
77. 34767 - 35235. October 1898 - March 1899.
78. 35236 - 35722. March 1899 - August 1899.
79. 35723 - 36223. September 1899 - April 1900.
80. 36224 - 36744. April 1900 - August 1900.
81. 36745 - 37150. September 1900 - July 1899. (Dates go up to December 1900).
82. 1 - 610. December 1900 - May 1901.
83. 611 - 1145. May 1901 - September 1901.
84. 1146 - 1616. August 1901 - December 1901.
85. 1617 - 1616. December 1901 - December 1901.
86. 1730 - 2225. January 1902 - April 1902.
87. 2226 - 2708. March 1902 - August 1902.
88. 2709 - 3166. August 1902 - December 1902.
89. 3167 - 3668. December 1902 - April 1903.
90. 3669 - 4303. April 1903 - October 1903.
91. 4304 - 4745. October 1903 - January 1904.
92. 4746 - 5178. January 1904 - May 1904.
93. 5179 - 5612. June 1904 - September 1904.
94. 5613 - 6048. October 1904 - February 1905.
95. 6049 - 6509. February 1905 - June 1905.
96. 6510 - 7191. June 1905 - March 1906.
97. 7985 - 8457. March 1906 - July 1906.
98. 8458 - 8464. June 1906 - June 1906. (Also July 1906.)

VOUCHERS FOR RECEIPTS

- Book No. 1. 1 - 259. 1837 - June 1880.
2. 260 - 451. June 1880 - September 1882.
 3. 452 - 636. August 1882 - December 1884.
 4. 637 - 822. December 1884 - December 1886.
 5. 823 - 1001. December 1886 - December 1888.
 6. 1001a - 1171. December 1887 - August 1890.
 7. 1172 - 1318. August 1890 - March 1892.
 8. 1319 - 1452. April 1892 - October 1893.
 9. 1453 - 1574. September 1893 - February 1895.
 10. 1575 - 1711. January 1894 - September 1896.

GREENE STREET

SAILORS' SNUG HARBOR

PAID BILLS (Cont'd)

VOUCHER FOR RECEIPTS (Cont'd)

11. 1712 - 1863. September 1896 - September 1898.
12. 1864 - 1965. September 1898 - June 1899.
13. 1966 - 2078. May 1899 - August 1900.
14. 2079 - 2149. January 1900 - August 1900.
15. 1 - 425. January 1900 - November 1902.
16. 426 - 948. November 1902 - October 1905.
17. 949 - 1440. November 1903 - October 1904.
18. 1441 - 1953. October 1904 - November 1905.

