



**CONFERENCE SERVICES**  
**PHOTOGRAPHY REQUEST FORM**  
 conferenceservices@sunymaritime.edu

Note: Please send the completed form to the email addresses noted above.  
 All requests are tentative until written confirmation is received.

<b>TODAY'S DATE:</b> _____	<b>CONTACT NAME:</b> _____
<b>PHONE:</b> _____	<b>CELL PHONE:</b> _____
<b>EMAIL:</b> _____	
<b>BILLING NAME:</b> _____	
<b>BILLING ADDRESS:</b> _____	
<b>CITY:</b> _____	<b>STATE:</b> _____
	<b>ZIP:</b> _____
<b>EVENT INFORMATION</b>	
<b>DAY(S)/DATE(S):</b> _____	<b># OF PEOPLE:</b> _____
<b>ALTERNATE DAY(S)/DATE(S):</b> _____	
<b>ARRIVAL TIME:</b> _____	<b>DEPARTURE TIME:</b> _____
<b>PARKING ACCOMODATIONS</b>	
<input type="checkbox"/> NONE	
<b>EXPECTED VEHICLES:</b>	<input type="checkbox"/> CAR(S) #: _____
	<input type="checkbox"/> LIMO(S) #: _____
	<input type="checkbox"/> BUS(ES) #: _____
<input type="checkbox"/> OTHER: _____	

**SUNY Maritime College is a dry campus; therefore alcohol consumption is strictly prohibited on campus.**