



## DOUBLE OCCUPANCY ROOM BUYOUT POLICY

**DOUBLE OCCUPANCY ROOM BUYOUT:** The Office of Housing & Residential Life reserves the right to consolidate any student with vacancy within all living units on campus. Residents who find themselves in a room without a roommate, for whatever reason, may be offered the following options:

- Move to another room to fill vacancy.
- Accept a roommate who is also being required to consolidate.
- “Buyout” the room at a premium rate.

*\*Double Room Buyout: Depending on the total resident population, the needs of incoming Maritime students and available spaces, students may be offered a “buyout” option. By this, residents may opt to “buyout” the second bed in their room, alleviating them from the chance of having another individual assigned to that space for one semester. This option is only available after the two week room freeze period and comes at an additional cost.\**

### POLICIES

- We have a first come, first serve policy. Therefore, approval of “buyout” request is not automatic.
- After the two week room freeze period that occurs at the beginning of each semester, residents with half-vacancies in their room will be given the option of “buying out” the second space in that room at an additional cost.
- Students who are eligible for a “Double Room Buyout” will be notified by the OHRL office.
- Residents who have bought out the room will be permitted to arrange furniture in their room to their liking. However, students will not be allowed to loft their beds. Additionally, the second set of furniture provided in the student bedroom cannot be removed. Students who remove room furniture may be charged the replacement value of the furniture and may face student conduct action.
- Should a “buyout” be granted for the fall semester, it is not guaranteed for the spring semester.
- Double rooms will default to open doubles at the end of each semester. Therefore, students should prepare the room back to its original configuration in preparation for a roommate once the semester has ended.
- A student cannot “buyout” an entire suite.
- Residents who engage in conduct designed or intended to dissuade or intimidate other students from moving into a room or who otherwise attempt to manipulate the housing assignment process may be subject to conduct action. This includes not responding to phone, e-mail or other attempts to make contact.

### ELIGIBILITY

- First Year Incoming students will not be given the option of “buying out” the second space in a room at an additional cost. *\*Exceptions made to the eligibility requirements are rare –all pertaining departments will have input regarding exceptions\**
- Only upperclassmen residents with half-vacancies in their room will be given the option of “buying out” the second space in that room at an additional cost.
- If a student has a roommate(s), they cannot “buy out” their room. Students unsure of a roommate assigned status should log into their housing *Symlicity* account and select Roommates to see a list of roommate(s) after the two week room freeze period.
- Building limitations will still apply.

### COST

- Current rate listed on SUNY Maritime housing website.
- In the event a “Double Room Buyout” occur mid-semester, the cost may be pro-rated based on the week a student commits to.



## OFFICE OF HOUSING AND RESIDENTIAL LIFE

### Double Occupancy Room Buyout Request

Student Information	
Maritime ID	
Class Year	
Phone Number	
Maritime E-Mail	
Current Building/Room	

I \_\_\_\_\_ understand the following terms of the “Double Room Occupancy Buyout”:

(Full Name)

- We have a first come, first serve policy. Therefore, approval of “buyout” request is not automatic.
- The cost for a double occupancy room “buyout” will be added to your student account. This cost reflects the charge of a traditional single room.
- Residents who have bought out the room will be permitted to arrange furniture in their room to their liking. However, students will not be allowed to loft their beds. Additionally, the second set of furniture provided in the student bedroom cannot be removed. Students who remove room furniture may be charged the replacement value of the furniture and may face student conduct action.
- Should a "buyout" be granted for the fall semester, it is not guaranteed for the spring semester.
- Double rooms will default to open doubles at the end of each semester. Therefore, students should prepare the room back to its original configuration in preparation for a roommate once the semester has ended.
- **Residents who engage in conduct designed or intended to dissuade or intimidate other students from moving into a room or who otherwise attempt to manipulate the housing assignment process may be subject to conduct action. This includes not responding to phone, e-mail or other attempts to make contact.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

FOR OFFICE USE ONLY
Date Submitted
OHRL Authorization Signature
Date of Approval