

NEW CADET ARRIVAL DAY SEPTEMBER 4, 2020

Arrival day has been designed to ensure a smooth and memorable transition for you and your family to the Maritime College. The following is a detailed description of what to expect on this important day:

Phase 1: ARRIVAL TO CAMPUS

- Driving directions to campus are available on our Maritime College website at <http://www.sunymaritime.edu/About%20Maritime/Directions.aspx>
- We request that you arrive to the Maritime College campus at your assigned arrival times in order to ensure a smooth check-in process. Housing has notified you of your room assignment; use this information to confirm your check-in time below. Please notify Admissions at 718-409-7221 if you cannot make your scheduled arrival time.
 - ✓ New Cadets assigned to A&B Dorms arrive between **9:00-10:30 AM**.
 - ✓ New Cadets assigned to E Dorm arrive between **10:30-12:00 PM**.
 - ✓ New Cadets assigned to C&D Dorms and New Hall arrive between **12:00-1:30 PM**.
 - ✓ New Cadets assigned to F Dorm arrive between **1:30-2:30 PM**.
 - ✓ New Cadets who are Day Students living off campus after INDOC arrive **between 1:30-2:30 PM** (you will be contacted directly regarding housing during INDOC).
 - ✓ New Cadets who are currently Quarantining on campus will report to the quad based on the above timeline for their current housing assignment (you will be contacted directly with further guidance).
- Upon arrival to campus, you will be welcomed by members of the College community and directed to the appropriate check-in area based on designated status as “**Express**” or “**Pending Items**”. *
EXPRESS CHECK-IN: New Cadets that have satisfied all requirements listed below prior to arrival will be considered “**Express Check-In**”
 - 1) Student account balance paid in full (tuition, meals, housing, Indoctrination, and all other fees)
 - 2) Uniform payment to the Ship’s Store
 - 3) Medical form complete including Inoculation Records
 - 4) Copy of final transcript submitted to Admissions
 - 5) Waiver or Acceptance of Health Insurance
 - 6) Health Assessment Attestation and temperature check form

If you’ve satisfied the **EXPRESS CHECK-IN** requirements prior to arrival, you will be directed to proceed to the Quad for drop off at the flag pole.

CADETS WITH PENDING ISSUES: New cadets who have “PENDING ISSUES” in any of the areas listed above, must resolve those issues prior to proceeding to check into their room assignment. Cadets will be directed to the gymnasium parking lot (lot 3). From this location, you will be greeted by a SUNY Maritime team member who will review your pending items. From this location, you will then be directed to the appropriate location to rectify/satisfy your pending items.

Phase 2: UNLOADING AREA AND MOVE-IN

- Upon arriving at the Quad – flag pole area - you will be greeted by members of our Cadet Leadership and College community who will assist with unloading your vehicle and moving you into your assigned room. You will be separated from your family at this time. No person other than cadets/staff will be allowed in the dorms.

** We strongly encourage you to clear these items prior to your arrival; this will ensure a smooth check-in. In order to check your student account, please go to Maritime Self-Service/Secure log-in/Student Account/QuikPAY E-bill.*

Students may authorize users through Maritime Self-Service/Secure log-in/Student Account/QuikPAY E-bill, so they may receive future e-bills.

Office of the Commandant

6 Pennyfield Avenue, Throggs Neck, NY 10465 | 718.409.7352 | www.sunymaritime.edu

*noti*Please go to <http://www.sunymaritime.edu/cost-aid/student-accounts> for more information.

Phase 3: NEW CADET PROCESSING

- Once you have moved your belongings into your designated room, a Cadet leader will direct you through new cadet processing. Please note: For those of you that have purchased “sea trunks” through the Ship’s Store, these trunks will be pre-placed in your assigned room.
- Students will be processed through the following initial stations:
 - ✓ Sea Bag Issuance
 - ✓ Uniform Issuance
 - ✓ Completion of Personal Data sheet / Collection of TWIC and passport documentation.
- Following initial processing, new cadets will then begin training in their new sections with the Cadet Leadership responsible for conducting Indoctrination.

MISCELLANEOUS INFORMATION

NEW CADET CONTACT INFORMATION:

- Parents and friends are reminded that Cadets are not allowed to make or receive phone calls during the Indoctrination period. If you need to contact your cadet for an emergency, please call the Regimental Assistant at 718-409-7352.
- Cadet-athletes do not need to bring their athletic equipment to INDOC. There will be opportunities throughout the semester to procure. If you are from out of state and need additional assistance, please email asktheregiment@sunymaritime.edu.
- Cadets will be able to send and receive mail. Mail may be sent to the following address:
Cadet’s Name, 4/C (Please be sure to include the “4/C” notation after the name.)
SUNY Maritime College
6 Pennyfield Ave
Bronx, NY 10465