

## NEW STUDENT ARRIVAL DAY AUGUST 16, 2017

Arrival day has been designed to ensure a smooth and memorable transition for you and your family to the Maritime College. The following is a detailed description of what to expect on this important day:

### **Phase 1: ARRIVAL TO CAMPUS**

- Driving directions to campus are available on our Maritime College website at <http://www.sunymaritime.edu/About%20Maritime/Directions.aspx>
- We request that you arrive to the Maritime College campus in accordance with your assigned arrival times in order to ensure a smooth check-in process. Housing will be notifying you of your assignment and check-in time; please notify Admissions at 718-409-7221 if you cannot make your scheduled arrival time.
  - ✓ New Cadets assigned to A&B Dorms arrive between **8:00-8:45 am**.
  - ✓ New Cadets assigned to C&D Dorms arrive between **9:00-9:45 am**.
  - ✓ New Cadets assigned to E&F Dorms and New Hall arrive between **10:00-10:45 am**.
- Upon arrival to campus, you will be welcomed by members of the College community and directed to the appropriate check-in area based on designated status as “**Express**” or “**Pending Items**”. \*
  - **EXPRESS CHECK-IN:** Students that have satisfied all requirements listed below prior to arrival will be considered “**Express Check-In**”
    - 1) Student account balance paid in full (tuition, meals, housing, Indoctrination, and all other fees)
    - 2) Uniform payment to the Ship’s Store
    - 3) Medical form complete including Inoculation Records
    - 4) Copy of final transcript submitted to AdmissionsIf you have met the **EXPRESS CHECK-IN** requirements prior to arrival, you will be directed to an **UNLOADING AREA** based on your rooming assignment.
  - **STUDENTS WITH PENDING ISSUES:** New students who have “PENDING ISSUES” in any of the areas listed above, must resolve those issues prior to proceeding to an Unloading Area. You will be directed to temporary parking and to INDOC CENTRAL PROCESSING, located in the lobby of **BAYLIS HALL** to clear these outstanding issues.

### **Phase 2: UNLOADING AREA AND MOVE-IN**

- Upon arriving at your designated Unloading Area, you will be greeted by members of our Cadet corps and College community who will assist with unloading your vehicle and moving you into your assigned room. You will be separated from your family at this time.

*\* We strongly encourage you to clear these items prior to your arrival; this will ensure a smooth check-in. In order to check your student account, AND TO RECEIVE FUTURE E-BILLS, you must be an authorized user in QuikPAY. Please go to [www.sunymaritime.edu/studentaccounts](http://www.sunymaritime.edu/studentaccounts) for more information.*

*Students may authorize users through Maritime Self-Service/Secure log-in/Student Account/QuikPAY E-bill.*

**Phase 3: NEW STUDENT PROCESSING**

NEW STUDENTS...

- Once you have moved your belongings into your designated room, a Cadet leader will direct you through new student processing. Please note that for those of you that have purchased “sea trunks” through the Ship’s Store, these trunks will be pre-placed in your assigned room. For those who ordered utility packages, these will be distributed with other uniform items.
- Students will be processed through the following initial stations:
  - ✓ Military Indoctrination haircuts (Men only)
  - ✓ Medical record review/ Medical Questionnaire
  - ✓ Completion of Personal Data sheet / Verification of TWIC (or receipt)
  - ✓ ID card processing
  - ✓ Sea Bag Issue
- Following initial processing, new students will return to their dormitory room, change, and then begin training in their new sections with their Indoctrination Officers. All other items issued through the Ship’s Store will be distributed that afternoon, and gear required for the move onto the Training Ship will be separated, packed into the issued sea-bag, and readied for move the following day. **Note:** All medications, including inhalers and/or athletic braces are to be included for move onto the ship.

**Phase 4: COMMENCEMENT OF INDOCTRINATION FOR THE CLASS OF 2021**

- Following lunch, the Class of 2020 will officially begin Indoctrination.
- New students will be divided into six training sections, who will work together throughout the Indoctrination period under the direct supervision of the Regimental Staff and assigned Indoctrination Officers (juniors), and Squad Leaders (sophomores). Training will be conducted primarily onboard the Training Ship *EMPIRE STATE*, during which time new students will be housed onboard. Each day follows a very structured schedule having set training objectives emphasizing personal responsibility, professional and leadership development and teamwork.

**Next Milestone: INDOCTRINATION GRADUATION, AUGUST 26<sup>th</sup>**

- On Saturday, August 26, 2017 at 10:00 am on the Athletic Field, Indoctrination Graduation and Pass-in-Review will take place. All parents, guardians and family are cordially invited to attend. At this event, Cadets will demonstrate some of their accomplishments achieved over the previous eleven days and the teamwork developed as the Class of 2020. They will be officially sworn in as Cadets at the State University of New York Maritime College.

**MISCELLANEOUS INFORMATION**

**NEW CADET CONTACT INFORMATION:**

- Parents and friends are reminded that Cadets are not allowed to make or receive phone calls during the Indoctrination period. If you need to contact your student for an emergency, please call the Regimental Assistant at 718-409-7352.
- For any guests attending the Indoctrination Graduation that may require special assistance or accommodations, please contact the Regimental Assistant for further guidance.
- Students will be able to send and receive mail. Mail may be sent to the following address:

Cadet’s Name, 4/C (Please be sure to include the “4/C” notation after the name.)  
SUNY Maritime College  
6 Pennyfield Ave  
Bronx, NY 10465

- Following Indoctrination Graduation, Cadets are permitted to return home. New Cadets are urged to be back at the College by 10:00 pm on Sunday, August 27, 2017. It should be noted that freshmen are required to be present at morning formation (0700) on Monday, 28 August.

***Best wishes! As always, it is great to have you as our guests.***

**Office of the Commandant**

6 Pennyfield Avenue, Throggs Neck, NY 10465 | 718.409.7352 | [www.sunymaritime.edu](http://www.sunymaritime.edu)