

## Maritime College Engineering Department Administrative Policy

**Title: Promotion and Tenure Matrix**

**No. 11-02**

**Date: 10.07.2011**

1. The departmental promotion and tenure matrix, as agreed between the department chair and the Departmental Advisory Committee subsequent to revision on June 21, 2010, is given below. This matrix is intended to serve as guidance to faculty, but in no manner serves as a guarantee of any action.
2. Nothing herein is intended to supersede the current revision of the *Policies of the Board of Trustees of the State University of New York.*

Rank	Terminal Qualification	Desired Additional Qualifications	Teaching Requirements	Research Requirements	Service to Institution	Service to Profession	Service to Community
Instructor or Assistant Professor	ABD (Engr)	USCG, PE	Good potential	Dissertation in progress	NA	NA	NA
Assistant Professor	PhD (Engr)	USCG, PE	Good potential	Dissertation	Good potential	Membership in prof. society	Good potential
Associate Professor w/o Cont. Appt.	PhD (Engr)	USCG, PE	Previous experience, good evaluations, course development experience	Post-dissertation publications	Service on both dept. and college committees	Membership in prof. society	Modest community engagement
Associate Professor w/ Cont. Appt.	PhD (Engr)	USCG, PE	Previous experience, good evaluations, course development experience	Post-dissertation publications, positive recognition	Service on both dept. and college committees	Membership in prof. society, some leadership	Community engagement
Professor	PhD (Engr)	USCG, PE	Previous experience, very good evaluations, significant course or curriculum development	Post-dissertation publications, positive recognition	Leadership on both dept. and college committees	Leadership in prof. society	Community engagement
Lecturer	MS (Engr.) in progress	USCG and PE	Good potential	Practice in profession, SST participation	Voluntary service on both dept. and college committees	Voluntary Membership in prof. society	Voluntary Community engagement
Senior Lecturer	MS (Engr.) and significant contributions to program	Mgmt.-level USCG and PE	Previous experience, very good evaluations, significant course development and administration	Practice in profession, SST participation	Voluntary Service on both dept. and college committees	Voluntary Membership in prof. society, some leadership	Voluntary Community engagement