1. The Departmental Advisory Committee (hereinafter DAC) is a group of departmental faculty who advise the Chair, the Provost, and the Committee on Appointments and Promotions (hereinafter CAP).
   a. DAC shall advise the Chair on matters of initial appointments, re-appointments, continuing appointments, and promotions of faculty and professional staff, as well as any other matters that the Chair may put before them.
   b. DAC has responsibilities to advise the Provost and CAP as specified by the Faculty By-Laws, or by specific request.
   c. In all matters, the DAC is expected to give advice based upon sound judgment and experience with the welfare of the Department and the College as the primary objective.

2. Members of the DAC shall serve a term of three years, and shall be elected by all full-time faculty and professional staff serving in the department at the time the election is held by the Departmental representative to the Committee on Nominations and Elections.

3. DAC shall be comprised of five members, one of whom is the elected departmental representative to CAP.
   a. Each member of the DAC shall be a full-time faculty member holding academic rank or qualified academic rank.
   b. The DAC shall elect one member to serve as chair, and that person must hold academic rank with a continuing appointment.
   c. Other than the chair and the CAP representative, at least one other member must hold academic rank with a continuing appointment.