



**College Council Meeting Minutes  
November 29<sup>th</sup>, 2016**

**TO: COLLEGE COUNCIL**  
**SUBJ: COLLEGE COUNCIL MEETING MINUTES FOR November 29<sup>th</sup>, 2016**

**Council Members Present:** Timothea Larr (Chair), Thomas Higgins, William Gary, and Christopher Deddo

**Council Members Not Present:** Joseph Conway, Mark Bronson

**Also Present:** Michael Alfultis, Joseph Hoffman, Scott Dieterich, Aimee Bernstein, Richard Smith, Mark Woolley, Rohan Howell, Will Imbriale, Lu-Ann Plaisance

**Public Attendance Count:** 0

**Open Session:** Convened at 4:30PM. In accordance with section 103 (f) of the Public Officers Law the meeting was broadcast live over the internet which was available through the SUNY Maritime College website, College Council webpage.

The President was delayed due to participation in the SUNY Chancellor Search Committee in Manhattan.

A quorum was not available, with only four Council members in attendance. Therefore the approval of the minutes were deferred until the next meeting.

**New Business:**

1. Academic Update: The Provost provided an update on Academic events that have taken place since the last College Council Meeting. These included:

- Industry Panels and Career Fair took place from October 17<sup>th</sup> – 18<sup>th</sup>.
- ABET Self-study visit took place October 23<sup>rd</sup> -25<sup>th</sup>. No major deficiencies noted. Anticipate full 6-year accreditation.
- The International Maritime Security Conference coordinated by GBAT took place on 11 November. Very successful conference with exceptional panels and speakers. Cyber Security was one of the major themes.
- USCG STCW Audit by Transportation Canada took place on November 14<sup>th</sup>. This was an assessment of the USCG assessment program and they used Maritime College as the audit for U.S. maritime academy programs. Auditors praised our program.
- New International Programs including a recently signed Memorandum of Agreement and exchange agreement with the National Taiwan Ocean University.
- A new electronic catalog will be up and posted in January.
- A new faculty policies handbook that collates all policies in one publication that will be distributed at Faculty Assessment Day in January.
- President is establishing three new Presidential Awards
  - Teaching, Service, Scholarship
  - Nominations from Department Chairs
  - Provost and President will select three awardees for each category
  - Recognition will include plaque, cash award, and campus-wide announcement

2. Strategic Plan Update. Aimee Bernstein provided an update regarding the strategic plan, committee membership, and the committee's vote to hire a consultant to help with the strategic planning process. The strategic plan will be an inclusive and transparent process. Input will be solicited from the maritime community including faculty, staff, students, alumni, and industry partners. It is expected that a draft plan will be completed by April with approval and implemented in fall 2017.

3. Post Election Campus Climate Update. Dean Will Imbriale provided an update regarding the current situation on college campuses after the election. While, the incidents reported on other campuses have not occurred at Maritime College, some students did report that they felt uncomfortable immediately after the election.

4. Diversity Plan. The SUNY Maritime College Diversity Plan was provided by Ms. Lu-Ann Plaisance, Assistant Vice President for Human Resources and Chief Diversity Officer to all members and is available to interested parties. The diversity plan reviews goals and action times that will take place to achieve goals. In spring 2017 the College will conduct a climate survey to determine how the College is doing in the area of diversity and inclusion

Ms. Plaisance also provided members with the 2016 Review of Title IX. This document is a comprehensive umbrella of what the college has done with respect to Title IX in the areas of training, awareness, programs, and response. Highlighted the "SUNY has your back" project that involved students putting together back packs for victims of sexual assault, sexual violence, and domestic abuse. Also highlighted our by-stander training.

5. Admissions update. Dean Rohan Howell provided an update of enrollment goals for Fall 2017. Targets were provided for specific academic programs and regiment and civilian programs.

6. Captain Smith gave an update in the Regiment size, plans for Summer Sea Term 2017, and the current maintenance availability for the Training Ship.

- Discussed why the optimum size of the regiment is 1150. In fall 2015 the regiment was 1310. For Fall 2016, this decreased to 1276. Plan is to decrease gradually to 1150. Reason we can still bring in slightly more students into the regiment this coming fall (2017) is that we have discontinued January indoctrination (JDOC). Will have to see the long term impact of the elimination of JDOC.
- There is a summer sea term planning committee. Captain Smith presented the preliminary schedule to the council. There could be changes. Anticipate 540 students on each half plus 52 Texas students on the second part of the cruise. No anticipation of participation by USMMA cadets.
- Captain Smith reviewed the maintenance taking place during the current dry dock availability at Brooklyn. Discussed three major areas
  - Standard USCG/ABS Hull and Machinery Inspections
  - Planned upgrades (Bridge, Engineering Plant, and Deck equipment)
  - Material Condition Survey and Assessment

Overall good availability and money well spent to keep the ship in class and in service until 2024.

7. Mark Woolley, Director of Institutional Research and Assessment reviewed the purpose and results of graduating student exit survey. The survey is conducted annually

- All graduating students are requested to complete the exit survey.
- Five areas are covered:

- Demographics
- Civilian life style
- Regimental life style
- Academic and Educational Experience
- Maritime College Experience
- Results are filtered and provided to each department along with institutional wide results.
- Institutional wide results included the following findings.
  - Graduates in under subscribed programs (MES, HUMN, and ITT) have high rates of satisfaction
  - 72% of students in the license program indicated they intended to sail on the licenses after graduation (84% deck; 53% engine)
  - Academic areas of highest satisfaction
    - quality of education (78% satisfied/very satisfied)
    - library resources (72%);
    - instruction in major (71%).
  - Academic areas of highest dissatisfaction:
    - availability of courses in major (35%)
    - quality of computer facilities/networks, labs and simulators (29%),
    - quality of freshman academic advisement (29%)
  - 68% indicated Maritime College education made a large/very large contribution to their understanding of their field of study: highest rated contribution
  - 33% of students indicated a Maritime College education made a large/very large contribution to their being able to write clearly and effectively: lowest rated contribution
  - The most number of comments received regarding the most valuable part of the Maritime College academic experience were related to applied learning and interaction with instructors.
  - Non-Academic area of highest satisfaction: Medical Services (62%)
  - Non-Academic area of highest dissatisfaction: Housing and Food Services (39%)
  - Significant decrease in number of comments and complaints about Wi-Fi access

**Adjournment:** The motion was made and seconded to adjourn the open session and move to executive session. The motion was approved unanimously.