Minutes of the Executive Committee Meeting of 15 November 2007

The meeting was called to order at 13:04 in the President’s Conference Room at Fort Schuyler.

• The minutes of the Executive Committee Meeting of 19 September 2007 were approved without objection.

• The next Faculty Meeting is scheduled for 28 November 2007 at 15:00 in Engineering Room 2-49.

The following standing committees began the meeting with the President’s cooperation for scheduling reasons:

• **CONE** - Committee on Nominations and Elections: Prof. McMillan
  o An announcement will be made re: Chancellor’s Award nominations.
  o The faculty governance webpage has been updated with corrected committee member listings.

• **SPC** – Student Policy Committee: Prof. Vecchio
  o An announcement will be made re: the formation of a subcommittee of the SPC – the Enrollment Management Subcommittee. The composition and function of the subcommittee will be discussed at the upcoming faculty meeting. Generally, the subcommittee will be an administrative review of processes and protocols at the college over the last several years.
  o The upcoming student assessment of the faculty will be discussed at the faculty meeting.

**President’s Report**

Vice Admiral Craine

• The Admiral will not need time at the upcoming faculty meeting.

**Vice-President for Academic Affairs (VPAA) Report**

Prof. Hoffman

At the upcoming faculty meeting, the following issues will be addressed:

• Update on the status of the SAIL program (Students Achieving in Leadership).
• The final examination schedule for the fall semester.
• The course schedule and registration for the spring semester.

**Presiding Officer**

Prof. Johansson

Prof Johansson will address the following items at the upcoming faculty meeting:

• Report re: seminar of SUNY campus governance leaders and parliamentary procedure, faculty involvement in committee work and civic engagement.
• At the invitation of the P.O., Andrew Person of the Department of Institutional Effectiveness, will speak re: the status and details of the voluntary institutional assessment currently being conducted at Maritime College.
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Standing Committees:

- **CAP** - Committee on Appointments and Promotions: Prof. Mathieson
  - Brief announcement re: discretionary salary increases.
  - Brief announcement re: reappointments.

- **CC** – Curriculum Committee: Prof. Levy
  - New courses will be proposed at the upcoming faculty meeting: ENGR 423, ENGR 428, ENGR 602, MT 602, ES 505/515, TMGT 8520, GBMG 348, TMGT 8505 ENGL 454.
  - A proposal will be made for a new minor program in Business Communication as part of ITT.

- **FAC** – Faculty Assessment Committee: Prof. Sturges
  - An announcement will be made re: a change to the list of mathematics classes that are considered to be part of the general education program.

- **FPC** – Faculty Policy Committee: Prof. Massano
  - The 2nd reading and vote on a proposed by-law amendment re: removal of a reference to Director of Small Vessel Operations (which no longer exists).
  - The 2nd reading and vote on a proposed by-law amendment re: removal of a reference to the Educational Communication Center (which no longer exists).
  - The 2nd reading and vote on a proposed by-law amendment re: clarification of the definition of Instructional Support Professional.
  - The 2nd reading and vote on a proposed by-law amendment re: addition of the chair of the GPPB as an ex-officio member of the Curriculum Committee.

- **Faculty Senator:** Prof. Warkentine
  - A report will be given of the recent University Faculty Senate Fall Plenary Meeting.

Old Business:
- None pending.

New Business:
- None discussed.

The meeting was adjourned at 13:52.

Respectfully submitted,

Carl Delo
Carl Delo, Faculty Secretary 2005-2008