Minutes of the Executive Committee Meeting of September 10th 2008

The meeting was called to order at 15:12 in Room 2-5 of the Science and Engineering Building.

- The minutes of the Executive Committee Meeting of 3 March 2008 were approved without objection.
- The next Faculty Meeting is scheduled for 24 September 2008 at 15:00 in Engineering Room 2-49.

President’s Report

Vice Admiral Craine

- The Admiral will not be giving a report at the upcoming faculty meeting.

Vice-President for Academic Affairs (VPAA) Report

Prof. Hoffman

At executive committee meeting, Prof. Hoffman was not available. Prof. Traub relayed that the VPAA intends to address the following items at the upcoming faculty meeting:

- Introduction of new faculty members by department chairs.
- Announcement re: faculty assessment meetings (i.e. faculty retreats) at semester’s end.

Presiding Officer

Prof. Burke

At the executive meeting, the P.O. requested that the members review the Maritime College campus governance web pages for accuracy and omissions and forward modifications to him for correction.

- At the faculty meeting, the P.O. will not need floor time.

Standing Committees:

At the upcoming faculty meeting, the following items will be addressed:

- CAP - Committee on Appointments and Promotions: Prof. Mathieson
  - The CAP annual report will be distributed.
  - Announcement re: applications for discretionary salary increase.

- CONE - Committee on Nominations and Elections: Prof. McMillan
  - An updated committee listing will be distributed prior to the faculty meeting, including those committee vacancies that have been filled either permanently or in interim fashion.
  - The CONE annual report will be distributed.

- CC – Curriculum Committee: Prof. Levy
  - The CC annual report will be distributed.

- FAC – Faculty Assessment Committee: Prof. Sturges
  - An announcement will be made re: who is currently due for assessment.
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- **FPC** – Faculty Policy Committee: Prof. Massano
  - The FPC annual report will be distributed.
  - Floor time may be needed re: Professional Education and Training department.

- **SPC** – Student Policy Committee: Prof. Vecchio
  - The SPC annual report will be distributed.

- **Faculty Senator:** Prof. Warkentine
  - No floor time will be needed at faculty meeting as the UFS will not have met.

**Old Business:**
- None pending.

**New Business:**
- **Committee Vacancies:**
  - A motion was made for Prof. Palmiotti to fill Prof. Burke’s vacated position on the FPC for one year. The motion passed without objection.
  - Prof. Burke (as chair of engineering) has appointed Prof. Rowen to fill the full term of the CONE vacancy created by the departure of Prof. Kotinis.
  - Mr. Fazal will serve as an interim member representing the Library on CONE and the CC. The terms are expected to end when a new Library staff member arrives and fills the positions.
  - Prof. Edmonds has replaced Prof. McCabe as an interim member of the CC.

- **Faculty Voting Status:** A discussion originated with CONE re: the recent determination that email balloting for campus elections is not permitted. In the short term, a method has been put in place to allow those not on campus but with voting rights to cast a ballot via mail. Pursuant to this, a wide-ranging discussion followed, covering the specifics of what constitutes a voting member of the faculty, SUNY-wide vs. local rules, as well as the underlying rationale for the current rules. In particular it was felt that the current rules need updating to apply to the current and expected configuration of the college in the long term. Particularly relevant is the voting status of part-time and online instructors. Additional issues were raised, including the difficulty of obtaining a quorum with significant numbers of voting members who are not able (or do not choose) to attend meetings. The Executive Committee voted to charge the FPC to look into possible modifications to the Faculty By-laws to address the concerns that were discussed at the meeting.

The meeting was adjourned at 16:00.

Respectfully submitted,

*Carl Delo*

Carl Delo, Faculty Secretary 2005-2009