

Extra Duty Policy

Extra Duty (ED) serves as the principle punitive method for correcting discrepancies in the behavior of Cadets in the Regiment. The ED Program acts as a type of mandated 'community service' for the betterment of the SUNY Maritime College and the School Training Ship

Extra Duty sessions are held Monday, Wednesday and Friday Afternoons from 1630 to 1830. ED is also held on Tuesday mornings from 0600-0700. The ED list will be posted on *REGWEB* every Monday morning and will NOT change throughout the week. Cadets attending an ED session must sign in under the Mess Deck where they will be assigned to tasks around campus or on the training ship. The uniform for ED is boiler suits, properly stenciled with black boots; no other uniform will be accepted.

If a particular task has not been completed to expectations, the cadets assigned to such task will not receive ED credit for that session. Any Cadets assigned to be working during an ED session, if found not performing otherwise will not receive ED credit for this session, and may also receive further demerits for "Duty: Improper Performance of." Demerits, if applicable will be issued by the Cadet Regimental Officer in charge of ED that day.

Cadets with 5 or more ED by Friday of a given week, will be required to attend the Friday Afternoon ED session, and must further attend Friday afternoon formation. Cadets with 10 or more ED will further be required to attend Saturday Ship Work when the Training Ship is alongside Olivet Pier; otherwise, particular projects will be assigned by the Regimental Operations Officer.

Cadets on the ED list for that week are required to attend at least one of the ED sessions offered throughout the week. **Cadets on the ED list whom do not complete their ED by the deadline indicated in the "Deadline" column on the ED list will receive: "Absent; Unauthorized: From Regimental Exercise" (15 Demerits).** Athletic practices, club activities and/or other extra-curricular activities are not a valid reasons for missing any ED session.

Cadets may work off ED with approved departments on campus. Approved departments are the Regiment, Waterfront, Athletics, Housing, Student Accounts or Admissions. Cadets working with other departments must print and fill out an ED Credit Form from *REGWEB*. ED Credit Forms may be submitted to the Regimental Operations Officer. Accompanying the ED Credit Form should be an email from the supervisor who signed the ED Credit Form. Only campus faculty and staff may sign off on ED Credit Forms. Student employees do not constitute faculty/staff. ED Credit Forms will only be accepted within one month of performing ED.

Cadets may accumulate a negative ED balance to account for delays in mast proceedings and ED postings. Negative ED will not carry over from academic year to academic year.

All ED must be worked off at the end of each semester; failure to do so may result in delay in Graduation, denial to participate SST, or recommendation to the Suitability board. Cadets must complete all ED prior to graduation or prior to SST.

Any questions regarding the current ED policy or Mast proceedings may be addressed to Company Operations Officers, the Assistant Regimental Operations Officer or the Regimental Operations Officer.

Submitted

Cadet David Yonks, 1/C
Regimental Operations Officer Fall '16
Date:

Approved

Captain R. S. Smith
Commandant of Cadets
Date: