Minutes of the Faculty Committee Meeting of 28 September 2005

- The meeting was called to order at 15:04 in Room 2-49 of the Science & Engineering Building.

- The minutes of the Faculty Committee Meeting of 12 April 2005 were accepted without objection or revision.

**President’s Report:**

Vice Admiral Craine

Vice Admiral Craine presented a brief synopsis of major activities at Maritime for the previous year, including: new labs being installed and old ones renovated; major renovation of Baylis Hall; new dormitory building; new athletic field lighting; new quad surface; T3 lines in progress; new classrooms in use at the Naval Reserve Center. He mentioned renovations upcoming at Fort Schuyler – approximately 4000 square feet of previously unused space has been found. Its previous use isn’t known at this point, and the proposed use for the space is still TBD. Requests &/or suggestions for the space are welcomed. In addition, general faculty requests for new facilities or other items are requested, and should be forwarded to Dr. Gehring for consideration.

**Vice-President for Academic Affairs (VPAA) Report:**

Dr. Gehring

- Dr. Gehring invited the department chairs to introduce their new faculty members:
  - Engineering – visiting Chair of Marine Engineering from University of New Orleans, Prof. Inozu; new faculty: Prof. Abolhassani, Prof. Kotinis and Prof. Pulis.
  - Science – Prof. Gat, Prof. Marchese, Prof. Delo
  - Humanities – Prof. Materasso. Prof. Keefe was placed on a tenure track line.
  - GBAT – Prof. Howard as department chair. The search for a chair of the graduate department is continuing, Prof. Drogan has agreed to continue in that position for one more year.
  - Marine Transportation – Prof. Ducey, Prof. Urban, Prof. Nadolny. Prof. Palmioti is the interim chair.
  - Library – Ms. Weisz, Ms. Hebert.
  - Mr. Person has accepted a new position; Director of Student Support Services and the Learning Assistance Center

- ITT program – the modification of ITT from an upper-division-only to a full 4-year program has been approved.

- Maritime Studies – approval from SUNY is pending for the program – it is expected to be granted by the end of the fall semester.

- Prof. Drogan, Acting Head of the Graduate Program gave a synopsis of the status of the graduate program since the move “back from the city”. In general, not many students were lost during the move. There is a new director of graduate admissions, Brigadier General Wolf. The department is currently experiencing approximately
15% growth per year, and is pursuing improvements in the following areas:
  o Quality of students
  o Quality of faculty / practitioners
  o Curriculum improvement & electives enrichment, both on-line and in-person
  o Facilities improvement
  o A Masters in Supply Chain Management is in the planning stages and will be implemented in the near future.
  o A new 15-credit minor, Lectures in Intermodal and Maritime Security is being planned for the Spring 2006 semester. It would lead to a certification, and will go to the curriculum committee for review. It is to include:
    i. MT course in International Maritime Org./Security Officer
    ii. Global Principles of Security in Supply Chains
    iii. Science and Technology of Security in cultural contexts
    iv. Energy Systems Management
    v. Capstone Design course, in which 6 experts would address topics in security.

• Mission Review (MRII) is progressing, and no surprises are expected at this point. The Strategic Plan is currently with Ms. Norman, and the details of it should jibe closely with MRII.

• Dr. Gehring mentioned that required fire inspections were planned for the following day (9/29/05) and requested that fire regulations be followed, especially including: no door propping; no boxes or papers on the floor; no fire doors left open.

Presiding Officer: Prof. Johansson

The Presiding Officer yielded the floor to Ms. Whitman, Director of Admissions, for a report on enrollment status, a brief summary follows:

The breakdown of the student body is as follows: Regimental 955, Civilian 202, Graduate 116 for a total of 1273. The goal was stated as getting to an enrollment of 2000. However, the regiment is close to capacity, so higher enrollment will mean that there will need to be more students in civilian, online and graduate divisions. It was noted that transfer students add enrollment without “stressing the infrastructure”, i.e. transfers don’t add to the population of the regiment, and effectively fills out the junior and senior levels that may become depleted due to withdrawals.

For the current academic year, there were 252 new arrivals, of which 245 remain. The mean SAT score is 1095, and the average GPA is 85% which puts Maritime into the “very selective” category for SUNY campuses.

Standing Committees:

• CAP - Committee on Appointments and Promotions: Prof. Mathieson
  CAP distributed their annual report for the 2004-5 academic year.
  o They made no recommendations for discretionary raises due to the 1% salary increase for all UUP unit members.
CAP submitted 13 recommendations for renewal of academic appointments. Of these, the President approved 6 for the recommended term, 5 at reduced terms.

CAP proposed 3 recommendations for continuing appointment. One was withdrawn; one of the remaining was approved by the President.

CAP made two promotion recommendations; one was approved by the President.

As stated in the report, consultation between the President and Provost with CAP did not occur as called for by the policies of SUNY. CAP and the Provost have since agreed upon a schedule for future consultation that will ensure compliance with the policy documents.

CAP is working on amending the current Faculty Document on Personnel Procedures, and hopes to have the amendments in place for consideration by the faculty by the end of the academic year.

- **CONE** - Committee on Nominations and Elections: Prof. McMillan
  CONE distributed their annual report for the 2004-5 academic year. The first item of their annual report was the current listing of the members of all committees, which was distributed to the faculty. The listing of committee members included the required composition of the individual committees. Also, CONE produced names of candidates and supervised elections as necessary to fill vacancies in the various committees. For details on the membership or breakdown of the various committees, the current CONE document should be consulted.

- **CC** – Curriculum Committee: Prof. Levy
  The CC distributed their annual report at the meeting. The report includes a synopsis of the CC activity over the year, including: changes in course titles; changes in course number; changes in prerequisites; changes in curricula; new courses; modifications to the grading system. For details, consult the annual report.

- **FAC** – Faculty Assessment Committee: Prof. Sturges
  An annual report was electronically distributed. Prof. Sturges noted that an Alumni Survey will go on-line soon for evaluation.

- **FBC** – Faculty Budget Committee: Prof. Martin
  No report.

- **FPC** – Faculty Policy Committee: Prof. Massano
  An interim academic integrity policy was distributed at the meeting. The FPC requests comments from faculty by 10/18/05 so that a final version can be presented at the second Faculty Committee meeting (11/16/05). In addition, the current Faculty By-Laws were distributed for general use (note: the current version is labeled on the cover page “As amended through November 23, 2004”).

- **SPC** – Student Policy Committee: Prof. Mathieson
  No report.
• **Faculty Senator:**
  Prof. Warkentine
  No report.

• **New Business:**
  
  o The Collegiate Reading Program made a short presentation concerning their proposed plan to provide newspapers to the campus. The program includes an initial period during which copies of The New York Times and USA Today will be made available free of charge at various locations on campus (primarily in residence halls). The initial 4-week free period requires that students answer surveys about their news consuming habits. Once the free period has lapsed, the newspapers will be provided at a discounted rate. Materials suggesting ways to academically integrate the material were distributed, as were web addresses of other news-related resources available as part of the program. The Student Governments/Student Life Office stated that they were committed to funding the program after the trial period, and stated that the trial period would begin within approximately 1 week from the date of the presentation.

  o It was announced that there is currently a Fulbright Scholar from Greece on campus, and that another Fulbright Scholar from Spain may be coming as well.

  o Prof. Yahalom is forming a task force to obtain grants for work in the security field. He recently circulated a questionnaire via e-mail requesting people with expertise in any aspect of security to provide him some details of their experience. If you have such expertise, the task force is meeting weekly and would like to hear from you.

  o Ms. Roth made a request that all SEVIS rosters be turned in as soon as possible even though the deadline has passed, the paperwork must still be complete and in her possession at the Registrar’s office. Everyone’s cooperation is needed to fulfill this important requirement.

  o The status of the Empire State VI in New Orleans was updated by Vice Admiral Craine. After being activated by the federal government, it sailed to New Orleans to provide housing for Conoco Oil workers and members of the New Mexico National Guard. The current status of the ship is available on the SUNY Maritime home web page, which includes details of its deployment and activities.

• The meeting was adjourned at 16:12.

Respectfully submitted,

Carl Delo
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Faculty Secretary 2005-2006