Minutes of the Faculty Meeting of 8 February 2006

• The meeting was called to order at 15:10 in Room 2-49 of the Science & Engineering Building.

• The minutes of the Faculty Meeting of 16 November 2005 were accepted without objection or revision.

President’s Report: 
Vice Admiral Craine

• No report.

Vice-President for Academic Affairs (VPAA) Report: 
Dr. Gehring

• Retention: Based on statistics for the Fall 2001-Fall 2004 cohorts, Maritime College has the highest retention (76.82%) of first-time, full-time students within the tech. sector of the SUNY system. Vice Admiral Craine communicated his congratulations to all via Dr. Gehring.

• Searches:
  o Provost: This position is intended to be filled by May 1 2006. The search committee is chaired by Dr. Gehring and includes Prof. Traub, Capt. Stone, Capt. Smith, Prof. Tassinari, Prof. Howard, one undergraduate student and one graduate student. Ms.. Norman will serve as administrative assistant in a non-voting capacity. Committee members will vote from a final pool of applicants; members must attend all interviews with candidates in the pool to be eligible to vote. The administration makes the final decision on who is made an offer. Faculty members may meet the finalists at an open forum; faculty can then forward their comments to the search committee for consideration.
  o Dean of Students: This search is being chaired by Dean Owen; the committee includes Mr.. Schaeffer, Prof. Hoffman, Capt.. Drislane, Ms.. Whitman, one undergraduate student and one graduate student. Names of three finalists will be forwarded to the administration for final selection. Input and participation of the faculty and students is encouraged by the committee.
  o CFO: Dr. Clein is now CFO for the SUNY system; Mr. Schaeffer is to be promoted to this position.
  o VPA: This position is currently open, no search scheduled at this time.
  o Chief of Staff: This position is currently open, no search scheduled at this time.
  o President: It was noted that the Board of Trustees appoint the President of Maritime College. At the moment, Vice Admiral Craine is serving as the acting President. Prof. Warkentine noted that searches are currently underway for multiple positions, particularly vice-presidents who will answer directly to the President. Because of this, she expressed the opinion that it would be sensible to appoint a permanent President prior to the searches, so that a more permanent administrative structure would be in place at Maritime College. She notes that this structure has been lacking in recent years. Also, having no permanent President in place will most likely make the hiring process for the vice-presidential level positions more difficult, as the immediate superior for the position will not be know with certainty during the interview process. Prof. Markoe and Prof. Howard both noted, however,
that in spite of the lack of a permanent appointment to President, the Provost position is soon to be vacated, and must be filled. It was also noted that this circumstance of hiring at the Provost/VPA/VPAA level while there is an acting President in place has caused problems during previous hiring cycles. Prof. Warkentine expressed some additional concerns re: credentials for administrative positions, in particular that the current CFO does not have an M.B.A.

- **Strategic Planning/MR II:** An official draft of a Memo of Understanding from Albany is expected soon. Important points to keep in mind: projected enrollments, academic programs (listing all possible proposed programs, no commitment implied), e.g.:
  - M.S. in Facilities Management Engineering
  - M.S. in Supply Chain Management, to include three separate tracks: security, electronics/web based systems, one more TBD.
  - Minor in Ship Operations and Management, to include e.g. environmental compliance, regulatory compliance, quality assurance, etc.
  - Master’s in Maritime Studies

- **Other announcements:**
  - Academic Stars ceremony to be held 17 Feb. 2006; all are invited.
  - Per Prof. Hoffman, SEVIS documentation should have been received by all faculty and should be completed as soon as possible – THIS IS NOT OPTIONAL.
  - Learning Assistance Center handouts – tutoring is available for all four years.
  - The final exam schedule is to be released later this week.
  - The freshman grade-level meeting will be held on Wednesday 14 Feb. 2006.

**Presiding Officer:** Prof. Johansson

- No report; relevant material was covered during the prior discussions.

**Standing Committees:**

- **CAP** - Committee on Appointments and Promotions: Prof. Mathieson
  - Currently evaluating recommendations for reappointment and promotion, with results expected by 1 March 2006. Prof. Mathieson noted that CAP and the individual DACs (Departmental Advisory Committees) don’t see appointment letters for faculty members; therefore they have no a priori knowledge of who is due for a reappointment decision. CAP is trying to collate the available data to a spreadsheet so that a record of current appointments with their renewal dates will be available to them to streamline the process and ensure that reappointments aren’t missed due to inattention.

- **CONE** - Committee on Nominations and Elections: Prof. McMillan
  - The deadline for nominations for the Chancellor’s Awards is 15 Feb. 2006.
  - CONE is requesting the nominations be forwarded to them by 9 Feb. 2005.
  - New DAC lists were distributed.
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• CC – Curriculum Committee: Prof. Levy
  o No report.

• FAC – Faculty Assessment Committee: Prof. Sturges
  o The online alumni survey has been completed with a 21% response rate. The data will be broken down by department, major, etc. and distributed when available.
  o The issue of assessment of the administration was raised without a resolution.

• FBC – Faculty Budget Committee: Prof. Martin
  o No report.

• FPC – Faculty Policy Committee: Prof. Warkentine for Prof. Massano
  o The proposed amendment to the duties of the Faculty Secretary and the Assistant Presiding Officer was read for the second time and voted upon. The proposal was approved.

• SPC – Student Policy Committee: Prof. Mathieson
  o No report.

• Faculty Senator: Prof. Warkentine
  o Prof. Warkentine distributed a report covering activities at the University Faculty Senate (UFS) Winter Plenary Meeting.
  o The SUNY 2006-7 Executive Budget Summary was distributed for review.
  o The Senator from Alfred Ceramics gave thanks to Maritime College faculty for their recent resolution in support.
  o The document “Proposed Resolution on the ‘Academic Bill of Rights’” was approved without dissent at the meeting. The proposal expresses strong opposition to the ‘Academic Bill of Rights’ document that has been circulating recently, and urges the Board of Trustees to reject it as policy.

• New Business:
  o The faculty will be recommending a faculty member to be on the Presidential Search Recommendation Committee. It was noted that the faculty representative must attend every meeting in order to be able to vote on the recommendation. It was noted that as this is a formal committee, CONE will be in charge of managing this list.

• The meeting was adjourned at 16:26.

Respectfully submitted,

Carl Delo
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Faculty Secretary 2005-2006