Minutes of the Faculty Meeting of 5 April 2006

• The meeting was called to order at 15:07 in Room 2-49 of the Science & Engineering Building.

• The minutes of the Faculty Meeting of 8 February 2006 were accepted with two spelling corrections.

President’s Report: Vice Admiral Craine
• No report.

Vice-President for Academic Affairs (VPAA) Report: Dr. Gehring
• Searches:
  o Dean of Students: The field has been narrowed to six candidates who will be visiting campus during the course of the next two weeks.
  o Assistant Dean of Students: Per Prof. Traub, five candidates have been interviewed with one offer extended.
  o Provost: Reference checks are under way for five candidates. There will be an open forum for each of the five as soon as the schedule can be arranged. Faculty are invited to attend these events and to forward their comments to Pat Norman. The stated goal is to have the appointment finalized before the ship sails for the summer sea term. Prof. Markoe asked if there is any inquiry being made into the performance of the candidates at their previous institutions.
  o VPA: This position is currently open; the search is currently on hold.
  o President: No new information available.
  o Director of Graduate Programs: An offer has been accepted by Prof. Novikov pending resolution of issues relating to his immigration status.

• STCW Audit: This audit will take place during October in the Engineering and Marine Transportation departments. Prof. Hoffman is currently preparing for this review in concert with members of the departments to ensure proper documentation etc.

• ABET Interim Visit: In November ABET will send a contingent to review the status of items noted as needing improvement during their previous visit. The Engineering department will be preparing for this visit in the meantime.

• Middle States Periodic Program Review: This upcoming review dovetails with Mission Review II.

• Dr. Gehring expressed gratitude from himself and Ms. Owen for two and half good years at Maritime College, and his regrets that they can not stay longer.

Presiding Officer: Prof. Johansson
• No report.
Standing Committees:

- **CAP** - Committee on Appointments and Promotions: Prof. Mathieson
  - Recommendations for continuing appointments and promotions will be forwarded to the Provost within the next week.

- **CONE** - Committee on Nominations and Elections: Prof. McMillan
  - Updated committee lists were distributed, including known results of departmental committee elections.
  - A list of campus-wide committees with positions available was distributed. The list included names of those who have already been nominated to fill the positions. All open positions except one (Representative to the Academic Board) are uncontested.
  - The Faculty Secretary cast the single ballot for all uncontested positions as summarized in the CONE memo of 5 April 2006.

- **CC** – Curriculum Committee: Prof. Levy
  - A proposal from the Science and Engineering Departments to create a new minor program in Environmental Science for the B.S. in General Engineering program was presented. The proposal was accepted without objection and the new minor will be available for the class of 2010.
  - The Engineering Department Lower Division Competency Requirement was submitted for approval. This requirement was included in past course catalogs but was omitted at some point. There was debate as to whether omission from the catalog indicated that the policy had been officially or only effectively discontinued. Prof. Burke asked that the policy be explicitly restated. The proposal was approved without objection. He noted that for the time being the Engineering Department will make the necessary additional GPA calculations.
  - A proposal was jointly presented by GBAT and the Marine Transportation Department to establish a minor program in Maritime and Intermodal Security. The minor will comprise five courses, four of which are new. GPA requirements for the minor were discussed at some length. The proposal was approved with one objection.
  - A proposed revision to the class hours, description and prerequisites for NAUT 308 was approved with one objection.
  - A proposal to establish a minor program in Ship Management, consisting of three new courses to begin in Fall 2006 was approved without objection.
  - A proposed reorganization of ENGR101/CS121 to ENGR102/CS101/CS100 was approved without objection. The change will go into effect in Fall 2006.

- **FAC** – Faculty Assessment Committee: Prof. Sturges
  - Prof. Sturges distributed the results of the Alumni Survey, along with an addendum page. She requests that faculty review the document at their convenience and forward any comments or suggestions to her directly.
SUNY Maritime College  
6 Pennyfield Avenue, Throggs Neck, NY 10465

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- **FBC** – Faculty Budget Committee: Prof. Nadolny  
  - No report.

- **FPC** – Faculty Policy Committee: Prof. Warkentine for Prof. Massano  
  - Copies of the Faculty By-Laws with recent revisions were distributed.
  - The “Academic Integrity Rules” document was distributed. Prof. Massano requested that the Dean of Students define what is meant in item 5 by “PTN (Permanent Transcript Notation).”
  - 1st reading of proposed by-law amendment concerning clarification of procedures for faculty participation in search committees for academic officers.

- **SPC** – Student Policy Committee: Prof. Vecchio  
  - A proposed amendment to the requirements for a student wishing to participate in graduation ceremonies was presented. After some discussion, the amendment to the “Maritime College Policy on Participation in the May Graduation Ceremony” was approved with two objections.

- **Faculty Senator:** Prof. Warkentine  
  - No report.

- A motion was made to thank the Presiding Officer, Assistant Presiding Officer and the Faculty Secretary for their hard work during the year.

- The meeting was adjourned at 16:28.

Respectfully submitted,

Carl Delo  
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Faculty Secretary 2005-2006