The meeting was called to order at 15:08 in Room 2-49 of the Science & Engineering Building.

The minutes of the Faculty Meeting of 29 November 2006 were approved without objection.

**President’s Report:**
Vice Admiral Craine
Admiral Craine presented an update of activities and developments at Maritime College since October. In general, “all trends are up”, some highlights follow: Maritime College has received national recognition; as of January and May, the college is graduating more students than ever; the number of applications is higher than last year, (up approximately 25%, second-best in the SUNY system); starting salaries for graduates are consistently higher than the competition; the National Institute for Leadership and Ethics is headquartered at Maritime College; facilities growth will be spurred by $20 million in capital funding in the current SUNY budget proposal.

**Vice-President for Academic Affairs (VPAA)/Provost Report:**
Dr. Hoffman
Dr. Hoffman’s presentation at the meeting was given by Prof. Traub:
- The leadership program and the honors program are in progress, specific courses to be discussed later.
- Recruitment efforts are underway at Valley Forge Military College and HS Military Academy and Monroe College via articulation agreements.
- SEVIS rosters are due Feb. 12th, faculty response so far is only adequate. It was remarked that this process is needed to prevent students attending classes without having registered for the course.
- The freshman grade-level meeting was snowed out; relevant information is to be forwarded to Prof. Traub directly who will return it to faculty advisors and department chairs as necessary.
- Mid-term grades are due Feb. 28th. The report for missing grades will be run on Mar. 1st; incomplete grades will become failing grades that day also.
- Fall scheduling is due from departments on Feb. 26th.

Floor time was given over to Dr. Martinov, Director of Athletics:
- Faculty was requested to consider volunteering to serve as liaison to the various sports on campus.
- A sample athletic liberty form developed by the Athletic Academic Advisory Board (AAAB) was distributed for review.
- Dr. Martinov emphasized his support for a strong academic component to the career of scholar/athletes, the importance of timely graduation and mentoring by faculty.
- Prof. Burke suggested faculty participation on the AAAB which functions to solve problems faced by scholar/athletes. It was suggested that the faculty team liaisons mentioned previously could serve on the AAAB, although there are 23 liaison positions. It was further proposed that faculty representation could be taken as a subset of the full group of liaisons.
Presiding Officer: Prof. Johansson

Prof. Johansson attended the SUNY Plenary Session of Campus Presiding Officers at SUNY Stonybrook. Highlights of the session were discussed at the faculty meeting:

- A campus governance survey was completed throughout the SUNY system. The Campus Governance Leaders (CGL) will develop a “best-practices” document based on the results of the survey.
- A campus governance section has been proposed and will be implemented on the new Maritime College webpage.
- Re: the budgeting process, it was remarked that the Faculty Budget Committee (FBC) has not met and a motion was made to request the Faculty Policy Committee (FPC) look into the status and viability of the FBC and, if necessary, propose changes to the current committee structure.
- The latest Memo of Understanding (MOU) was signed on this date (21 Feb. 2007) and is to be distributed to the faculty at a later date. The MOU contains benchmarks for faculty performance.
- A new SUNY budget allocation committee has been formed and will include faculty representation, in keeping with Chancellor Ryan’s desire for full transparency in the budget process.
- Leadership training is scheduled for the CGL; Prof. Johansson will train in April. The training will include Parliamentary Procedure for the CGL.
- The Faculty Senate designed a “best-practices” document for internships.
- Prof. Johansson will host a meeting with the Committee on Appointments and Promotions (CAP) and the various Department Advisory Committees (DAC) on Mar. 7th to discuss best practices for their recommendations for reappointments and promotions.

Standing Committees:

- **CAP** - Committee on Appointments and Promotions: Prof. Mathieson
  - No report at the meeting. CAP is currently accepting recommendations for reappointments and promotions and will forward them to the administration by March 1.

- **CONE** - Committee on Nominations and Elections: Prof. McMillan
  - Two nominations for the Chancellor’s Award have been received for review by an ad hoc committee and will be forwarded to Albany for consideration.
  - Prof. McMillan requests that departments hold elections for departmental committee positions whose terms are set to expire at the end of the academic year.
  - Several vacancies are available on campus-wide committees. Nominations are sought for the following positions: Presiding Officer; Assistant to the Presiding Officer; Faculty Secretary; Alternate Faculty Senator; and open seats on the Faculty Policy Committee, Faculty Student Association and the Student Policy Committee.
• **CC** – Curriculum Committee: Prof. Levy
  - A proposal was made to change the hours assigned to two courses, ENGR 290 and ENGR 390. The change was requested to reflect the fact that laboratory components of the courses are now self-paced; the proposal was approved without objection.
  - A proposal was made to change the hours assigned to ENGR 503 to reflect the current curricular reality. The proposal was approved without objection.

• **FAC** – Faculty Assessment Committee: Prof. Sturges
  - Three courses, BIO 201, CHEM 121 and CHEM 122 were proposed to be added to the list of approved courses for the SUNY-GED (general education requirement). The purpose was to rectify problems occurring with credits granted to incoming transfer students. The point was made that this will help encourage transfers, and the proposal was passed without objection.

• **FBC** – Faculty Budget Committee: Prof. Nadolny
  - No report.

• **FPC** – Faculty Policy Committee: Prof. Massano
  - A proposed amendment to the by-laws of November 2006 concerning the duties of the FPC with respect to oversight of the Academic Integrity Policy was given its 2nd reading. The proposal was approved with one abstention.
  - Prof. Massano announced that he is now a member of the graduation committee and is requesting any suggestions for improving graduation.
  - A new copy of the by-laws will be available within 1-2 weeks.

• **SPC** – Student Policy Committee: Prof. Vecchio
  - No report.

• **Faculty Senator**: Prof. Warkentine
  - A summary of the recent SUNY Senate Plenary Meeting was distributed. Some of the highlights of the meeting were discussed during the Presiding Officer’s report.
  - Prof. Warkentine requested faculty approval of a resolution re: the Berger Commission opposing privatization of SUNY hospitals. This resolution was passed without dissent at the Senate Plenary Meeting. The motion for Maritime College faculty support of this resolution was approved unanimously.
  - Guideline to internships has been sent for comment to department chairs. Prof. Warkentine requested responses from the chairs to help improve a ‘best practices’ document on internships.
Minutes of the Faculty Meeting of 21 February 2007

• Old Business
  None outstanding.

• New Business
  o The Registrar announced that cap and gown rental for graduation will be handled through the Ship’s Store; the change is permanent.

• The meeting was adjourned at 16:18.

Respectfully submitted,

Carl Delo
Prof. Carl Delo
Faculty Secretary 2005-2007