• The meeting was called to order at 15:05 in Room 2-49 of the Science & Engineering Building.

• The minutes of the Faculty Meeting of November 28, 2007 were approved without objection.

President’s Report
Admiral Craine expressed his thanks to the faculty for their activities in and out of the classroom, including the recent Academic Stars presentation for recognition of student accomplishment and recent accomplishments in athletics: Prof. Vecchio in swimming, Capt. Driscoll in cross country and Prof. Ducey and Prof. Breskin in hockey.

• Admiral Craine reiterated his invitation for requests for capital improvements to labs, offices, etc. as money for the improvements is currently available.

Vice-President for Academic Affairs (VPAA)/Provost Report
• The College Budget Committee (CBC) will meet Wed. Feb. 22nd at 3pm in the President’s Conference Room. The CBC has faculty representatives from Humanities, GBAT, MT, Science and Engineering. Three of the representatives have voting status, two do not; voting status rotates by year. Currently, the Science and Engineering representatives are non-voting members of the CBC.

• The state Commission on Higher Education recently issued favorable reports on the SUNY and CUNY systems, with recommendations for SUNY to receive 1250 new faculty.

• Mr. Andy Person, director of the Office of Institutional Effectiveness is leaving the college to return to Philadelphia.

• The following new faculty were introduced:
  o Lt. Georgones is joining the college from the U.S.S. Nimitz.
  o Prof. R. Edwards, full-time lecturer and vice-chair of GBAT.
  o Prof. A. Ertas, faculty liaison for Turkish exchange students.
  o Prof. J. Rogan, visiting scholar in the MT department.
  o Prof. J. Gredstad, professional education department.
  o Prof. Z. Liu, electrical engineering.
  o Prof. H. Erkan, electrical engineering.

• At the invitation of the Provost, Dean of Students Erik Kneubuehl made the following announcements:
  o Rachel Lerner is on a semester at sea and will return in May; she is temporarily replaced by Doug McNab in the interim.
  o Cortney Worell is now director of Health Services.
  o A physician/team doctor is now on staff and a new 20 hour per week nurse has been added.
  o The NILE (National Institute for Leadership and Ethics) and the SAIL (Students Achieving in Leadership) programs were discussed, including administration of
the Code of Conduct and student government activities.
- SUNY Chancellor’s Awards nominees are Cadet McKenzie Ho and Lt. Kapey.
- There is a new game room open on the ground floor of the mess deck.

Presiding Officer

- Prof. Johansson attended the recent UFS Plenary Meeting held at SUNY Albany.
  Among many issues, he noted that SUNY is in the process of normalizing articulation agreements throughout the system. The Senate passed a resolution to establish a budget and time allowances to support campus governance activities.
- Only SUNY Buffalo has proceeded with the second round of the VSA (Voluntary Self-Assessment) and there appears to be little additional interest SUNY-wide.
- At the invitation of the Presiding Officer, the Vice President for Administration/CFO Joe Schaefer spoke on the 2008-09 SUNY budget. A summary page was distributed with a brief explanation of the current budget actions. The SUNY budget results in a reduction in the Maritime College budget. Mr. Schaefer gave an overview of the ongoing capital plan at the college, which includes the upgrade and extension of the pier and other waterfront facilities, a new academic building which is currently in the planning stage, and a possible new athletic building. An inquiry was made about the facility planning process; Prof. Hoffman noted that facilities planning meetings occur approximately twice per semester. He recommended that if faculty has a facility question or request, that it be submitted via email to him via the department chair.

Standing Committees:

- CAP - Committee on Appointments and Promotions: Prof. Mathieson
  - Recommendations for promotions reappointments have been made and will be forwarded to the Provost by March 1, 2008.

- CONE - Committee on Nominations and Elections: Prof. McMillan
  - Chancellor’s Award recommendations were received and two nominations will be forwarded to Albany this week.
  - The listing of vacancies in departmental committees was distributed; departmental elections to fill the vacancies should be held by the end of February.

- CC – Curriculum Committee Prof. Levy
  - The CC recently reviewed curriculum flow charts developed for use in the Engineering department. The charts were generated by Profs. Levert and Zachrich as part of the engineering department’s ABET effort. The CC reviewed the charts for accuracy and approved them for use. The charts were distributed at the faculty meeting because the CC believes they are a valuable tool for students and suggests that all departments at the college generate similar charts for each degree program.
• **FAC** – Faculty Assessment Committee  Prof. Sturges
  No report.

• **FPC** – Faculty Policy Committee  Prof. Massano
  o 2nd reading of a proposed by-law amendment re: granting voting status to emeritus faculty who are currently teaching. Prof. Massano issued a clarification to the proposal: emeritus faculty teaching at any load level are included in the proposal; the usual load requirement for being a voting member of the faculty is not relevant in this case. The proposal passed without objection.
  o The FPC has passed a resolution to limit students to a maximum of two final examinations per day during the final exam period. The Monday following the final exam period will be reserved for any necessary makeup exams. For students with more than two exams scheduled, the exam that must be rescheduled is determined by the following hierarchical preference: courses in major; required courses; elective courses. The issue of exams on Saturday was raised; Saturday has always been considered part of the final exam period, but in recent practice it has not been used. If used, it was stated that only extraordinary reasons would be considered to reject a scheduled Saturday exam. It was noted that it is possible to request rescheduling a Saturday exam when the initial exam schedule is circulated for review.

• **SPC** – Student Policy Committee  Prof. Vecchio
  No report.

• **Faculty Senator**  Prof. Warkentine
  o The Senator’s report of activity at the Winter Plenary Meeting of the University Faculty Senate on Jan. 8th 2008 at SUNY Albany was distributed.

• **Old Business:**
  None outstanding.

• **New Business:**
  o Prof. Yahalom related recent research activity commissioned by the New York City EDC. The research is a review of harbor operations and pier space condition and use assessment conducted by Prof. Yahalom with assistance by Prof. Johansson, Prof. Rocco, Prof. Delo and Prof. Guan Chang of King’s Point.
  o Prof. Yahalom requested that those faculty engaged in research at the college provide him with some general information about their work to be used to gauge the type and amount of research being conducted and to allow it to be publicized on the college website. To that end, he circulated a memo with some survey questions and a research report that can be used to describe the work. He requests the information as soon as possible.
  o Ms. Roth thanked faculty for completion of the SEVIS attendance rosters, but noted that some have not been completed; they should be returned immediately.
In addition, she noted that mid-term grades should be recorded by midnight on Wednesday Feb. 27, 2008.

- The meeting was adjourned at 16:24.

Respectfully submitted,

Carl Delo
Prof. Carl Delo
Faculty Secretary 2005-2008