Minutes of the Faculty Meeting of April 9, 2008

- The meeting was called to order at 15:10 in Room 2-49 of the Science & Engineering Building.

- The minutes of the Faculty Meeting of February 13, 2008 were approved without objection.

President’s Report

Vice Admiral Craine

- No report.

Vice-President for Academic Affairs (VPAA)/Provost Report

Prof. Hoffman

In Prof. Hoffman’s absence, Asst. Provost Prof. Traub addressed the following issues:

- Registration for the fall term is progressing; 70% of undergraduates have begun the online registration process. Prof. Traub asked that chairs and faculty note courses that have filled and possibly need extra sections. He noted that there is a large incoming class.

- The final examination schedule is available online.

Ms. Roth, Registrar, made the following announcements:

- Fall semester and summer session online enrollment has begun.

- Grades are due April 28 at noon, the Academic Board will meet on April 30.

Discussion followed re: the existence of some conflicts in the final examination schedule, although improved from previous semesters. Students with 3 or more exams on a single day should talk to their instructors about rescheduling.

Presiding Officer

Prof. Johansson

- The memo that had been circulated with meeting dates for the Executive Committee and Faculty contains an error. The corrected meeting dates will reissued.

- The United Faculty Senate is soliciting nominations for several SUNY-wide committees: Awards; Governance; Graduate Academic Programs and Research; Undergraduate Academic Programs and Policies; Student Life.

- The P.O. attended the Faculty Development Conference in Syracuse and has since spoken to the Provost about improving faculty development at Maritime College through, e.g. new faculty orientation, mentoring, etc.

- The P.O. visited the New York Harbor School, which will have a new location on Governor’s Island. The school will have a population of approximately 500 and is expected to send numerous graduates to Maritime College.

- Retirements: August Emig, Engineering; Sandy Chaplin, Administration.

- The P.O. announced that he would not seek reelection after four years of service to the college. The faculty thanked him for his efforts in the position.
Standing Committees:

- **CAP** - Committee on Appointments and Promotions: Prof. Mathieson
  - Recommendations for promotions reappointments have been forwarded to the Provost and expects to learn the results before graduation.

- **CONE** - Committee on Nominations and Elections: Prof. McMillan
  CONE distributed a listing of nominations for open positions on campus-wide committees. Additional nominations were solicited from the faculty at the meeting. The Faculty Secretary cast the single vote needed to elect the following nominees to these uncontested positions:
  - Presiding Officer – Prof. Burke.
  - Assistant Presiding Officer – Prof. Olszewski.
  - Faculty Secretary – Prof. Delo.
  - Representative to the Academic Board – Prof. Sturges.
  - Representative to the Student/College Mediation Committee – Prof. Nadolny.
  Elections will be held within two weeks for the following committees where the number of nominations exceeded the number of open positions. Results will be announced by April 25.
  - Faculty Policy Committee
  - Student Policies Committee
  - Representatives to the Faculty Student Association

- **CC** – Curriculum Committee Prof. Levy
  The CC addressed the following items at the faculty meeting (for details of the proposals, the CC proposals as presented to the faculty should be consulted):
  - MT 450 – the proposed change in class/lab hours was approved without dissent.
  - NAVG 312 – the proposed course name and description change was approved without dissent.
  - LEAD 102 – the proposed deletion of the existing course equivalence statement was approved without dissent.
  - NVSC labs – the proposed changes to course numbers and credit hours for the Naval Science laboratory courses was approved without dissent.
  - ITT competency – a proposal was made to define minimum competency requirements for ITT students. The competency is defined using a minimum GPA in two groups of courses. Discussion followed as to the details of implementing the requirement, the fate of students who do not satisfy the requirements, comparison to the similar effort being instituted in the engineering department and etc. The proposal was approved by a majority.
  - The proposed change in the math requirement for ITT students was approved without dissent.
  - SPAN 101-102 – the proposed change to the course description was approved by a majority. The approval followed after discussion of the status of these classes as either humanities or free electives, and the issue of SUNY Gen Ed credits.
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- Marine Engineering curriculum – a proposed reordering of six courses in the Marine Engineering curriculum was approved without dissent.
- HIST 101 & 102 – the proposed time shift of required history courses in four engineering curricula was approved without dissent.
- The deletion of METE 410 and its replacement with METE 411 was approved without dissent.
- A revised listing of MES electives was approved without dissent.
- The proposed new course TMGT 8310 *Organizational Management* was approved without dissent; it will be offered in Fall 2008.
- The proposed new course HIST 432 *America in the 1950s and 1960s* was approved without dissent; it will be offered in Spring 2009.
- The proposed new designation ENGR 299 *Upper Division Qualification* was approved without dissent. It will carry a pass-fail grade and is used to indicate successful completion of the Engineering Lower Division Subset Competencies for the Bachelor of Engineering degree programs. It will be a prerequisite for all relevant upper division courses.
- The proposed new curriculum for Marine Operations, Deck License was approved by majority. This will replace the current Marine Operations curriculum.
- The proposed new curriculum for Marine Operations, Engine License was approved by majority.
- In light of the passage of the previous item, it was proposed that new admissions to the BSGE program and its four associated minors be suspended as of Fall 2008. Discussion followed as to the status of readmission of students formerly in the program, the impact of this decision on ABET accreditation and other issues. The proposal passed without dissent.

- **FAC** – Faculty Assessment Committee
  - Prof. Sturges
  - The results of the recent graduating senior exit survey was distributed. Question 14 of the survey will be expanded to include: “a) if you have a commitment for employment, provide the name of your employer, the industry of prospective employer, job title; b) if you have been accepted into graduate school, provide the name of the graduate or professional school and your intended program of study.”

- **FPC** – Faculty Policy Committee
  - Prof. Massano
  - No report.

- **SPC** – Student Policy Committee
  - Prof. Vecchio
  - Forms for student assessment of the faculty will be distributed by the end of the week for use in the following week. Forms for lab courses have already been distributed.

- **Faculty Senator**
  - Prof. Warkentine
  - No report.
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• Old Business:
  None outstanding.

• New Business:
  o The faculty expressed their thanks to Prof. Johanssen for his four years of diligent service as Presiding Officer.

• The meeting was adjourned at 16:38.

Respectfully submitted,

Carl Delo
Prof. Carl Delo
Faculty Secretary 2005-2009