Minutes of the Faculty Meeting of April 15, 2009

• The meeting was called to order at 15:06 in Science & Engineering Room 2-49.

• The minutes of the Faculty Meeting of February 25, 2009 were approved with one modification.

President’s Report  
Vice Admiral Craine

• The Admiral presented an update on the SUNY budget situation, including details of the determination of the preliminary college budget for the 2009-2010 academic year. As the leader of the SUNY budget re-engineering, the allocation process is still being overhauled; the Admiral has met with the executive committee of college provosts, and will meet with college presidents and college business offices.

• Adm. Craine conducts weekly meetings on campus to discuss strategy and make decisions on how to meet needs within the current budget constraints. The Admiral requests comments, thoughts and suggestions on ways to continue providing quality education at lower cost.

• The Admiral extended thanks for those who advocated for the CAP program, which was restored by the legislature.

• The Admiral extended thanks to the faculty for their efforts, and additionally requested participation in the Student Dinners which are held throughout the year.

Vice-President for Academic Affairs (VPAA)/Provost Report  
Prof. Hoffman

• Prof. Hoffman extended his good wishes to Prof. Bockelman who is retiring. A retirement dinner is scheduled for April 23rd – see Camille for information.

• Appointments and reappointment have been announced already; CAP and the DAC worked hard and quickly to get the recommendations on time. Promotion and tenure decisions are not done yet, but are expected to be announced next week.

• The Provost will stand in for the Admiral at the upcoming executive board meeting of the International Association of Maritime Universities in St. Petersburg, Russia, so will be away until late next week.

• In response to a question, the Provost indicated that the summer camps will continue, and that at the present time it is not clear which campus improvement projects will be approved and completed over the summer.

Presiding Officer  
Prof. Burke

• The University Faculty Senate is requesting self-nominations for membership on university-wide standing committees; nomination forms were distributed.

• The next UFS meeting will be held next week in Buffalo.

• The schedule of executive and faculty meetings for the 2009-2010 academic year was distributed.
Standing Committees:

- **CAP - Committee on Appointments and Promotions**: Prof. Mathieson
  - Recommendations for appointment, promotion and tenure were forwarded to the Provost on time; and the CAP chair expressed that it was a pleasure working with the Provost and the President during the process.

- **CONE - Committee on Nominations and Elections**: Prof. McMillan
  - Nominations were accepted from the floor to fill vacant committee positions for which there were no prior nominations. For those positions that were uncontested, the Faculty Secretary cast the single deciding vote needed. CONE will meet and generate, distribute and collect paper ballots to fill the following contested positions: FPC, Alternate Senator, FSA. Ballots will be due at noon on April 24th; any CONE member can accept the ballots.
  - An updated listing of committee memberships was distributed for review and feedback on any errors was requested.

- **CC – Curriculum Committee**: Prof. Levy
  - The following items were proposed to the faculty for their approval:
    - With respect to accommodations in the case of learning disabilities, it is moved that the following language be appended to the course descriptions of ENGR 516, NAUT 408, and NAVG 402: “Examinations are administered to replicate conditions under which Federal exams are given.” The motion passed without objection.
    - Replacement of the two Humanities/SS electives in each curriculum with Gen Ed: Humanities and Gen Ed: The Arts. The proposed replacement passed without objection.
    - Removal NVSC 103 Basic Naval Science as a requirement in all curricula. The proposed removal passed without objection.
    - Modification of course placements in all ITT curricula, lower division. One example curriculum was distributed for discussion. The modification was to the naming and sequencing of existing courses. The proposed modifications passed without objection.
    - Two new engineering courses: ENGR 200 Introduction to Engineering Analysis and ENGR 345 Engineering Statistical Analysis. These courses require reordering of the curricula for all B.E. degrees, as well as changes to prerequisites, etc. The new courses were approved without objection.
    - Six new courses were proposed, to become part of the program leading to the Associate in Applied Science/Assistant Engineer Limited License: MTEO 201 Small Vessel Resource Management, MTEO 521 Cadet Observer Assistant Engineer I, MTEO 522 Cadet Observer Assistant Engineer II, MTEO 523 Cadet Observer Assistant Engineer III, ENGR 561 Small Vessels Engineer I, ENGR 562 Small Vessels Engineer II. The courses were approved without objection.
A new curriculum was proposed leading to Associate in Applied Science/Assistant Engineer Limited License, curriculum details were distributed at the meeting. Discussion followed as to the value of a limited license vs. unlimited license, whether the program will function as a “lesser” degree, and concern re: the lack of physics and chemistry requirements in the curriculum. The proposed curriculum was approved with 18 yea and 15 nay votes.

It was proposed to delete NAUT 307 Nautical Operations: Legal, from all deck license curricula. The deletion was approved without objection.

A new graduate course, TMGT 6001 Orientation to Graduate Studies, intended to be a co-requisite for all 7000 level courses and a prerequisite for all 8000 level courses. The new course was approved.

Changes to the course titles and descriptions for HUMN 201 and HUMN 202 were proposed. The changes were approved.

A list of courses for which GBUS 100 Introduction to Business and Economics is a prerequisite was presented for informational purposes – no action by the faculty was required.

- **FAC** – Faculty Assessment Committee
  - Prof. Sturges
  - The FAC presented their plan to assess the general education learning outcomes in mathematics. To this end, they proposed using SUNY developed rubrics embedded in current testing, with documentation presented at the meeting. The proposed assessment scheme was approved by the faculty with no objections.
  - Faculty Assessment Day is scheduled for Tuesday, May 5th. Departmental representatives will have action items to be addressed from the previous meeting. All full-time faculty are required to attend the meeting; the Provost has approved catering breakfast, lunch and post-meeting cocktails.

- **FPC** – Faculty Policy Committee
  - Prof. Massano
  - Prof. Massano announced that the academic calendar has been developed and approved through September 2012.
  - A proposal was made to add language to the “special lib” (liberty) form as a statement of the faculty attendance policy. The proposed addition was approved without objection.

The following proposed by-law amendments were presented:

- The 1st reading of an amendment re: the election of a faculty representative to the Athletic Academic Review Board.
- The 1st reading of an amendment re: proposed replacement of the term “degree student” with “civilian student” in the by-laws.
- The 1st reading of an amendment re: the composition and election of the student representatives to the Curriculum Committee.
- The 1st reading of an amendment re: structural reorganization of the Faculty Student Policies Committee.
- The 1st reading of an amendment re: student evaluation of the faculty undertaken by the Faculty Student Policies Committee.
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- **SPC – Student Policy Committee**
  - Prof. Vecchio
  - No report, although Prof. Vecchio remarked that he is hopeful that changes will be made to help revitalize the SPC.

- **Faculty Senator**
  - Prof. Warkentine
  - The report from Prof. Warkentine’s attendance at the Winter Plenary Meeting of the University Faculty Senate at Morrisville State College was distributed and she made brief remarks concerning the meeting.
  - The Resolution on Assessment Streamlining which passed without dissent at the UFS meeting was read at the faculty meeting and was approved without dissent.
  - The Resolution on Consultation and Collaboration which passed without dissent at the UFS meeting was at the faculty meeting and was approved without dissent.
  - Prof. Warkentine noted that she will be stepping down as Senator, therefore her position will be open as of the end of the academic year.

- **Old Business:**
  - None outstanding.

- **New Business:**
  - Prof. Howard announced “In Hot Pursuit of Pirates’, a panel discussion to be held on April 17th. Details are on the website.
  - Prof. Hoffman remarked that final exams should be given during finals week, not before. Exemptions must be requested from Prof. Traub.
  - The schedule for graduation has been finalized and is online now. The awards ceremony will be on Thursday May 7th; graduation will begin at 11:00am on Friday May 8th.
  - Prof. Spatt expressed thanks to the Presiding Officer for running the faculty meetings in an efficient manner during the past year. For his part, the P.O. thanked the faculty for their good work during the year.

- The meeting was adjourned at 16:32.

Respectfully submitted,

**Carl Delo**  
Prof. Carl Delo  
Faculty Secretary 2005-2009