• The meeting was called to order at 1513 in Science & Engineering Room 2-49.

• The regular Presiding officer, Prof. Dick Burke, and the regular Secretary, Mate Peter Vecchio are PRESENT.

• The Presiding Officer opens the meeting with a moment of silence for our students and colleagues who are at sea today or in harm’s way.

• The reading of the minutes of the Faculty Meeting of 17 NOV 2010 was dispensed with. A motion to approve the minutes was put forth by Dr. Keefe and subsequently approved without amendment.

**President’s Report**

**Vice Admiral Craine**

• The President made a PowerPoint presentation to the faculty on the status of the Budget and cost savings progress made here on campus and SUNY-wide. Additional topics included rational tuition, SUNY partnerships, Federal Budget from the D.O.T. and campus-wide construction projects.

**Vice-President for Academic Affairs (VPAA)/Provost Report**

**Prof. Hoffman**

• The Provost discussed meetings, presentations and conferences, noting that Capt. Ernie Fink was in London with the US Delegation at the STW42 conference. Notably this conference discussed a standard definition of seagoing service, which did not come to pass.

• Dr. Hoffman went to the Bahamas International Maritime Conference and Trade Show in Freeport to present on maritime training. We will be making an agreement with the College of the Bahamas to have students here on campus.

• Maritime also presented at the Maritime Education Summit in Galveston.

• Dr. Hoffman will also be at the Dual Diploma Program in Ankara, Turkey.

• Next week will begin an STCW internal audit.

• Dr Traub notes that the final schedule is posted, with the notation that faculty participating in pre-cruise will have finals scheduled earlier in the week and the Banner program will be up and running soon.

• Dr. Roth spoke about new ID numbers for Banner, how to access it and on SEVIS reporting.

• Jonathan White, admissions director announces that we have ended our rolling admissions policy and the implications of this new policy.

• New faculty members are introduced:
  - Domalavage, Peter  
    Engineering

**Presiding Officer**

**Prof. Burke**

• Dr. Burke comments on the status of the Presidential Search, including the appointing of a search consultant and the search materials are now posted on the website.

• The Maritime College Student Government association has adopted the proposals of the SUNY wide student government, among which include the agreement on the policy of rational tuition.
Standing Committees:

- Faculty Senator Prof. Keefe
  o Dr. Keefe reports that she was not at the university senate meeting but read and discussed notes on that meeting as provided to her by her colleagues on the SUNY wide committee. Her discussion included items such as the university senate budget surplus, its reduction in the cost per senator that each campus must pay and SUNY-wide has a higher 4 year graduation rate than the national average, a meeting with the president of the Community College Faculty Senate, and oversight procedures for international and online courses.

- CAP - Committee on Appointments and Promotions: Prof. Mathieson
  o Dr. Mathieson has no report except that they are finishing up their recommendations on renewals, promotions, sabbaticals and continuing appointments.

- CONE - Committee on Nominations and Elections: Prof. McMillan
  o CONE chair Prof. McMillan announces the current committee list, submitted to the faculty electronically, reflects the results of departmental elections. The most recent Chancellor’s awards have been vetted and submitted on time, and the CONE is now calling for nominations for campus-wide elections, nominations of others or yourselves is welcome.

- CC – Curriculum Committee Prof. Levert
  o The CC moves that the following:

  "MINORS - College-wide requirements:

  1. A minor consists of at least 15 credits of which at least 9 credits must be upper division. A student completing a minor is also responsible for completing all prerequisite courses for the minor courses. Completing a minor may require a student to complete additional credits beyond those required by their major.
  2. Students may declare one of the minors listed below provided they receive the approval of their major Department Chair.
  3. Students may declare two or more minors, but the same course may not be applied to more than one of the minors (i.e., “double counting” among minors is never allowed). However, the same course may be applied to one of the minors and to one (or more) of the applicable majors.

List of Minors:

Business Communications

ENGL 450 Speech
ENGL 452 Technical Writing and Studies in Technology and Civilization
ENGL 456 Advanced Technical Writing
GBMG 348 Business Ethics
and two courses chosen from:

ENGL 454 Journalism
GBLV 437 International Law
GBMG 347 Entrepreneurship in International Transportation and Trade
HIST 425 History of Technology
HIST 440 History of American Enterprise I
HIST 441 History of American Enterprise II
HUMN 402 Images of Men, Women, and Machines

Available to: all degrees. ITT majors, see details in ITT curriculum.

Environmental Science

CHEM 220 Environmental Chemistry
ES 420 Environmental Pollution
GBLV 435 Environmental Law and Policy

and two courses, chosen from:

BIO, METE, or OCEA courses.

Available to: all degrees except MES.

Humanities

6 upper division courses offered by the Humanities Department (the 2 Humanities or Social Science electives required for all degrees are not to be counted toward these 6 courses). Available to: all degrees except Maritime Studies and Marine Business & Commerce.

Intermodal and Maritime Security

GBTT 460 Principles of Global Supply Chain Security
GBTT 462 Science and Technology Issues of Security
GBTT 465 Lectures in Contemporary Security Issues
MT 430 Principles of Emergency Management Systems
MT 435 Maritime Security

Available to: all degrees. ITT majors, see details in ITT curriculum.

Management

GBAC 311 Financial Accounting
GBLV 431 Business Law
GBMG 341 Organizational Management
GBMG 345 Fundamentals of Marketing
GBMG 440 Seminar in Strategy and Policy

Available to: all degrees except MT and ITT.

Naval Science

NVSC 101 Introduction to Naval Science
NVSC 402 Leadership and Ethics

and 9 additional credits of NVSC courses. Available to: all degrees.

Ship Management

GBMG 443 Cross-Cultural Management
MT 212 Ship Management
MT 404 Environmental Management


**MT 408 International Safety Management**
and either

**MT 435 Maritime Security**
or

**MT 350 Hazardous Materials and Oil Spill Response**
Available to: all degrees. MT majors see details in MT curriculum.

**Marine Biology and Meteorology and Oceanography**
Available only for Marine Environmental Science (MES) majors. Please see details in the MES curricula."

**THIS MOTION IS APPROVED BY THE FACULTY WITHOUT DISSENT.**

Dr. Levert notes that any further action on curriculum items for this year would need to be submitted to the curriculum committee by 25 February 2011

- **FAC** – Faculty Assessment Committee  
  Prof. Sturges
  - Prof. Sturges notes that FAD activities have been sent out to the faculty electronically and further information can be found on our governance website.

- **FPC** – Faculty Policy Committee  
  Prof. Massano
  - Prof. Massano notes that the committee has no report today.

- **SPC** – Student Policy Committee  
  Prof. Romain
  - Prof. Romain states that the committee has no report today.

**Old Business:**

- **TABLED MOTION (17 November 2010 – the second faculty meeting of the Fall 2010 Semester)** – brought forward by the Faculty Policy Committee
  - “Any change of grade form not signed by the instructor of the course must be sent to the provost. The form must be accompanied by either a document, for example, an email, stating the instructor approved, but was not present to sign the form, or an explanation by the Chair as to why the grade is to be changed over the refusal of the instructor. The Provost will contact the instructor regarding the proposed change. The Provost will approve, or not, the change and will forward the notice of the changed grade to the instructor. The registrar shall not change any grade without the signature of the provost or the instructor.”

- Dr. Massano and the FPC defer action on this motion and it remains tabled until the next faculty meeting.

**New Business:**

- Dr. Yahalom notes that the next Faculty Conversations will be 09 March with Yaqub Amani
on Hydrogen Based Shipping, followed by Maryellen Keefe on 30 March. Also, 31 March will be the deadline for release time.

- Librarian Joe William notes of a competition for excellence in student research is being conducted.
- The Registrar notes that the date for advisees to meet with advisors regarding graduation has past and should be processed immediately. The end of May will be the deadline for July graduation.

**Adjournment**

- The Presiding Officer welcomes a motion to adjourn, so moved by Prof. Keefe, and seconded.
- **THIS MOTION IS APPROVED BY THE FACULTY WITHOUT DISSENT.**

The meeting was adjourned at 1635.

As submitted by,

Peter Vecchio  
Faculty Secretary