Program Self-Study / Internship Assessment

Part I: Description of internship program

- How are internships administered? Who serves as the program’s point of contact for students, faculty, and industry? If there is monetary compensation for the internship, describe guidelines.
- Describe the internship procedure for the program. Append program guidelines: what are the responsibilities of the workplace mentor, academic supervisor, and the student? How is the overall grade determined?
- Who are your industry/research sponsors (over the past 3 years)? What percent serve as sponsors twice, three or more times?
- Give an overview of the internship projects that have been completed over the past 3 years. How does the internship support the program’s student learning outcomes? [Gather documentation: student contract, industry supervisor evaluation, copy of final project / paper, and project assessment.]
- How does the student share the experience with others? [Discussion in capstone courses, presentation to others enrolled in the major, open houses, IAB retreats.]

Part II: Analysis of Internship Efficacy [Goal to implement survey: Fall 2011]

- Analysis of industry / research sponsor survey.
- Correlation of sponsor responses with student perceptions.
- Review and recommendations of the IAB.
- Action item based on the survey analyses.