



State University of New York Maritime College

### JUDICIAL REFERRAL FORM

When completed, attach appropriate documentation and send to Judicial Affairs Office

**Incident Information (please print):**

Date \_\_\_\_\_  
Time \_\_\_\_\_  
Location \_\_\_\_\_  
Date Reported \_\_\_\_\_

**Complainant's Information (please print):**

Name \_\_\_\_\_  
Title \_\_\_\_\_  
Email \_\_\_\_\_  
Phone Number \_\_\_\_\_

**Individual(s) Involved:**

Name _____	Email _____
Name _____	Email _____
Name _____	Email _____
Name _____	Email _____
Name _____	Email _____
Name _____	Email _____
Name _____	Email _____
Name _____	Email _____

**Statement/Description of Incident (use additional pages if necessary):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**If necessary, are you willing to testify at a judicial hearing?**

Yes       No       Undecided

By making this statement, I understand that:

1. The accused student has a right to review their file, including this statement.
2. An accused student has a right to confront witnesses who will testify against him/her.
3. Student judicial files are considered confidential educational records and are protected by the Family Educational Rights to Privacy Act (FERPA). Neither the public nor I are necessarily entitled to all information about the adjudication of the case.

\_\_\_\_\_  
Complainant's Signature

\_\_\_\_\_  
Date