

Maritime College Marine Transportation Department Administrative Policy

Title: Grading Policy for Courses Required for USCG Licensure

No. 10-07

Date: 05.31.2011

1. This directive supersedes all previous directives from the department chairman concerning grading policies for courses required for USCG licensure.
2. The grading policy of the Marine Transportation Department for courses that are required for USCG licensure shall be as follows:
 - (a) ONLY the grades of A, A-, B+, B, B-, C+, C, C-, I, or F will be awarded. The grades of J, D+, D, or E will NOT be awarded.
 - (b) The grade of C- will be construed as indicating competence, and will be numerically equivalent to an average of 70. Students not satisfactorily demonstrating competence either in terms of knowledge of the subject matter OR in terms of performance of practical and or STCW assessments are to receive the grade of F, as a matter of policy, regardless of their overall course average.
 - (c) This policy will be applied to all students registered in the courses listed below as well as associated labs, regardless of their USCG license status:

PS111	MT510	NAVG112	MT321	NAUT308	NAUT416
PS112	MT520	NAVG212	MT322	NAUT314	PE411
NAUT102	MT521	NAVG312	MT426	NAUT315	
METE201	MT530	NAVG402	MT450	NAUT408	

- (d) All instructors in the affected courses will inform their students of this directive in writing.
- (e) If a student has a grade of F in the same course, as listed in section “c”, in three consecutive attempts, a board will be convened by the chair and three additional members of the department to discuss that student’s suitability for licensure.
- (f) Grades of F may be reviewed by the chair and may be changed to a passing grade if extenuating circumstances warrant a re-examination or demonstration of competence in assessments.