

**Maritime College Marine Transportation Department
Administrative Policy**

Title: Transfer Credit for Marine Transportation Courses

No. 10-09

Date: 07.28.2010

- 1. Courses required for the USCG license program may be transferred only from USCG approved programs, and require special review of the student's Training Record Book to assure complete coverage of the corresponding material prior to granting credit.**
 - a. Approved USCG programs include: Maine Maritime College, Massachusetts Maritime College, California Maritime College, Texas A&M, Galveston, Great Lakes Maritime and the United States Merchant Marine Academy at Kings Point.
 - b. Any class approval is contingent on college credit being awarded for the class.
 - c. Industry classes and seminars are not transferable.

- 2. Every course accepted for transfer credit to replace a Marine Transportation Elective course at the Maritime College shall cover the appropriate material and have approximately the same level of credit hours, and will otherwise comply with published College policies and standards.**
 - a. A catalogue course description or course syllabus should be obtained to affect a comparison with the corresponding Maritime College course.
 - b. The textbook or other appropriate learning resources may be used as an additional basis for comparison of the courses.
 - c. Courses bearing fewer credit hours may be accepted PROVIDED THAT other courses in the student's curriculum supplement the transferred course.