

**College Council Meeting Minutes**  
**April 12<sup>th</sup>, 2016**

**TO: COLLEGE COUNCIL**

**SUBJ: COLLEGE COUNCIL MEETING MINUTES FOR APRIL 12<sup>th</sup>, 2016**

**Council Members Present:** Timothea Larr (Chair), Thomas Higgins, Robert Cariola, Mark Brosnan, and Joseph Conway

**Council Members Not Present:** William Garry

**Also Present:** Michael Alfultis, Timothy Lynch, Aimee Bernstein, Scott Dieterich, , Mark Woolley, Rohan Howell, Walter Nadolny, and Lori Shull.

**Public Attendance Count:** 0

**Open Session:** Convened at 4:30 PM. In accordance with section 103 (f) of the Public Officers Law the meeting was broadcast live over the internet which was available through the SUNY Maritime College website, College Council webpage.

A quorum was not initially available, with only four Council members in attendance. The agenda was changed and those items requiring a quorum to vote were moved to the end of the meeting to allow a quorum to be established, which occurred at approximately 4:45 with the arrival of a fifth member.

**New Business:**

1. The Dean of Admissions, Rowen Howell, provided an update on admissions (see attached summary). Key points included:

- Over the past three years total enrollment has grown 6%. Factors include:
  - Higher retention rates
  - Increased graduate enrollment by 67.4%
  - Stabilized undergraduate enrollments
- For Fall 2016
  - Increased applications year over year
  - Deposits are trending ahead of last year (YTD)
  - Trending towards enrolling the largest female class
- Maritime College is the most selective and competitive of the State Maritime Academies. Academic profile:
  - For the fourth consecutive year, the academic profile of Maritime's first-time-fulltime class has increased. This is a positive trend that contributes to better retention and graduation rates as well as overall student success.
- In response to a question from the Chair, it was reported that graduate deposits are ahead of where we were last year at this same time.

2. The Vice President for Finance and Administration, Scott Dieterich, provided an update on SUNY Maritime Budget and discussed current SUNY budget situation. We can expect less support from the State next year. Rational Tuition has not been extended and State has not increased funding. However we should be in good shape. Our operating reserves and increase in enrollment should enable us to maintain a stable budget (see attached brief).

3. Captain Smith, Master Empire State VI, provided an overview of Summer Sea Term 2016, including a list of ports that the ship will visit.

- He anticipates approximately 560 cadets will embark the ship for each phase of the summer cruise.
- Due to the large number of SUNY Maritime Cadets on SST, we are not offering any slots to other SMAs in order to maintain the quality of training and the SST experience for our Cadets.
- This year simulators are being installed on the ship to enhance the training experience.
- After SST the ship will go into dry dock for scheduled maintenance.

4. Admiral Alfultis, President, SUNY Maritime College updated the council on the efforts to gain federal support and funding to recapitalize the training ship with a new class of multi-mission ships, the National Security Multi-mission Vessel (NMSV):

- For FY 16 there was \$5.0 million in the omnibus budget for the design of the NSMV.
- In the administration's proposed FY 17 budget there was only \$6.0 million for MARAD to conduct a study and no money to start construction.
- Members of congress are working to get authorization and appropriation language for robust funding to commence construction of the first NSMV (which would be the replacement for TS Empire State VI).
- Engagement with congress has been critical to this effort to change the language.
  - The President has had 50 meetings with congressional offices since January of this year.
  - Key to increasing bipartisan support has been the letter writing campaign to members of congress hosted by the Navy League of the United States. The latest collective state maritime academies efforts resulted in over 6000 letters to 350 representative and 64 representatives signing a letter of support.
- Next step is the mark up of the bills. College will keep the council and other stakeholders apprised as developments occur.

5. The Admiral provided a list of accomplishments for academic year 2015-2016 and priorities for 2016-2017. There was a discussion regarding the registration and class scheduling working group:

- Technical and process changes have been made to improve registration.
- It appears that both of these have improved registration

- As part of the revised process, the registration process was reversed with upcoming sophomores registering first and rising seniors last. This is to get the sophomores on track so they graduate on time and not taking sophomore level courses when they are seniors
- The College is committed to ensuring that seniors get into the courses they need to graduate. Additional sections will be offered if required.
- Additional software solutions to management class loading and scheduling will be implemented over the course of the next year.
- In response to a question from the chair, the Provost reported that the faculty have been accommodating and understand the importance of better serving our students and ensuring they complete their degrees in a timely manner.

6. For 2016-2017 the President's focus will be on revising the strategic plan (themes, objectives, goals, and metrics), building a culture of integrity, and standing up a President's Council on Student Professional Development.

7. The College Council was provided several key dates for the remainder of the academic year:

- Tuesday May 3<sup>rd</sup> Admiral's Scholarship Dinner
- Thursday May 5<sup>th</sup>:
  - 4:00 PM NROTC Commissioning Ceremony: Admiral Phil Davidson, Commander U.S. Fleet Forces Command Guest Speaker
  - 6:00 PM Senior Awards Dinner
- Friday May 6<sup>th</sup>, 1100 AM: Commencement
- Monday May 9<sup>th</sup>, TS Empire State Departs for Summer Sea Term

8. The Dean of Students, Dr. Irene R. Delgado, provided an overview of the proposed changes to the Student Code of Conduct and presented a resolution for two major changes:

- Guidance and policy directly related to fire prevention and the consequences associated with tampering with safety equipment.
- New definition of "Affirmative Consent" consistent with federal and state statutes and SUNY policies.

Tom Higgins noted that page 31 needed to be corrected as police do not prosecute, they investigate reported crimes. Dean Delgado noted and annotated this change.

Following an explanation of the proposed changes, the motion was made and seconded to vote on the resolution (attached) to approve changes to the Code of Conduct. The vote was unanimous for approval.

**Old Business:**

The motion was made and seconded to vote on the approval of the previous Council minutes of January 26<sup>th</sup> 2016. The minutes were approved unanimously.

**Adjournment:**

Before adjournment the Chair recognized and praised the contributions of the Student Government President and de facto member of the College Council, Cadet Robert Cariola. It was noted by the Chair, that at future meetings the agenda should include the opportunity for the student representative on the Council to give a brief update on issues and matters concerning the students.

The motion was made and second to adjourn the open session and proceed to executive session. The vote was unanimous for adjournment. The open session was adjourned at 5:30 PM