

Position

Operations Manager– Pascagoula, Mississippi

Salary

Commensurate with Experience

Job Description

Signet Maritime Corporation has an immediate opening for an Operations Manager- Pascagoula Fleet Operations. The successful candidate will be self-motivated, have a bachelor's degree, a USCG License and experience in the tug and towing industry.

Duties and Responsibilities

1. Oversee marine fleet for in-harbor operations;
2. Review and/or approve supply orders/material requisitions/purchase orders/invoices/boat logs/repair orders;
3. Oversee interviews regarding crew hiring for the wheelhouse/deck crew;
4. Handle personnel claims, crew discipline;
5. Providing operational /technical management oversight of all vessels;
6. Issuing and updating marine procedures and implementing throughout the fleet;
7. Strengthen current customer loyalty by enhancing the services provided;
8. Utilizing past knowledge and expertise to further develop new business with both current and potential customers;
9. Work closely with Accounting Office regarding late account receivables;
10. Work closely with Payroll regarding weekly/biweekly payroll i.e., vacation, sick leave and trip pay;
11. Work closely with Traffic Office regarding manning/crew schedules/crew billets;
12. Work closely with HR to express and facilitate hiring needs;
13. Work closely with HSSEQ to create a safety culture throughout the organization and to ensure a safe working environment for our office and boat personnel;
14. Work closely with the Port Engineers regarding scheduling of vessel repairs/maintenance;
15. Work closely with the Pascagoula Port Authority and customers located within the Port of Pascagoula.

Experience:

1. Bachelor of Science is required, preferably from a Maritime Academy
 - Minimum GPA of 3.0;
2. 7-10 years of experience in the maritime sector with strong interpersonal and excellent communications skills preferred;
3. Experience in the tub and tow industry;
4. Prefer an active USCG License.

Application Instructions:

Interested applicants should e-mail their resume to Careers@SignetMaritime.com.

Additional Notes:

1. Signet Maritime Corporation is an Equal Opportunity Employer and promotes diversity in the workplace.
2. The selected applicant will be subject to successfully passing a pre-employment drug screening and criminal background check.
3. Signet Maritime Corporation is a tobacco free company.