QuikPay/E-BILL Payment Plan Information for SPRING 2014-15

You may pay your bill in full through QuikPay/E-BILL using your credit card, debit card or bank account. You will see your payment posted in real time. Please remember, Indoctrination/JDOC and the orientation fee have to be paid without the use of scholarships, grants, financial aid or payment plans.

As in the past, the payment plan option is offered to you interest-free, and depending on when you enroll, will allow you to spread your payments over a period of up to four months! A non-refundable enrollment fee of $25 is required to activate the payment plan. Since the payment plan is set up each term, the $25.00 enrollment fee is also charged each term. If the $25.00 enrollment fee is declined, the plan will be terminated. QuikPay charges a $30.00 returned payment fee if a payment fails. Per SUNY Maritime policy, accounts with a balance will be subject to late fees; that includes accounts with payment plans that have missed a scheduled payment.

You have the option of using a credit card (Amex, Discover, MasterCard or Visa) or bank account (checking or savings) to participate. Payments will be automatically debited from the account you choose on the 5th of the applicable month. You will receive an email reminder several days before your account is debited.

**PAYMENT PLAN:** The Spring 2014-15 plan is available starting November 17th, 2014,

<table>
<thead>
<tr>
<th>Last day to enroll online</th>
<th>Required down payment</th>
<th># Payments</th>
<th>Months of Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 23, 2014</td>
<td>20%</td>
<td>4</td>
<td>Jan-Apr (on the 5th)</td>
</tr>
<tr>
<td>January 27, 2015</td>
<td>33%</td>
<td>3</td>
<td>Feb-Apr (on the 5th)</td>
</tr>
<tr>
<td>February 13, 2015</td>
<td>45%</td>
<td>2</td>
<td>Mar &amp; Apr (on the 5th)</td>
</tr>
</tbody>
</table>

As a courtesy the plan remains open until 2/13/15, but at that time your bill is overdue and subject to late fees.

To enroll in the payment plan the student must:

- Go to [www.sunymaritime.edu](http://www.sunymaritime.edu)
- Cost/Aid>Maritime Self Service
- Enter Secure Area and enter your Banner ID and password
- Select the “Student: Student Account button
- Select the “Quik Pay Link” option on the left side of the menu.

There the student will have the option of assigning Authorized Payer, Make a Payment (pay a onetime payment), or Payment Plan. The Payment Plan option will allow you to enroll in the plan.

**Again, the payment plan option is available as of November 17th 2014. Parents cannot enroll themselves. They must be enrolled as an authorized user by the student. The student can authorize up to 5 individuals to pay bills and/or receive electronic copies of the bill. Authorized payers only need to be set up once during the student’s attendance at the school, however, payment plans must be set up every term.**

Effective September 2012, paper bills are no longer produced or mailed by the College. Electronic bills are the exclusive billing method for all SUNY Maritime College student account balances. If you are not signed up as an authorized user, you will not receive notifications of bills.
QuikPay/E-BILL payment plan *QUICK* Information

- Student must authorize users & payers in QuikPay
- Authorized users in QuikPay may view bills, set up payment plans or make a one-time payment
- QuikPay payment plan is per semester
- QuikPay payment plan has an opening date and enrollment deadline each term
- QuikPay payment plan's down payment percentage & number of payments is dependent on your enrollment date
- QuikPay accepts most major credit cards or bank accounts
- QuikPay payment plan is interest-free
- QuikPay payment plan has a $25.00 enrollment fee per semester payable to QuikPay
- If the QuikPay payment plan enrollment fee fails, the plan is terminated
- QuikPay payments are scheduled for the 5th of the month
- QuikPay payment plan will charge a $30.00 returned payment fee per failed payment
- QuikPay payment plan may not include Indoctrination/JDOC or orientation fees, unless your down payment exceeds the Indoctrination/JDOC and/or orientation fee, then you do not have to make a separate payment for these fees.
- QuikPay payment plan is not available for summer semesters, including the Summer Sea Term
- Payment Plans may be paid in full without any penalty
- Only the authorized user/payer may change payment method information.
- Only one payment plan per student per term may be set-up.
- Refunds will be credited to payments made by credit card through Quikpay. Refunds cannot be made to checking accounts used for QuikPay payments; paper check refunds will be issued.
- If a scheduled payment is missed, the account will be put on hold until the payment is satisfied. QuikPay will reschedule the payment for the 20th of the month, but if you want the hold removed quicker, you may make a one-time payment. If you do this you will receive an error message stating the payment will not be applied to the plan. You may make the payment, email studentaccounts@sunymaritime.edu and we will adjust the plan to include the payment, cancel the rescheduled payment and remove the hold.
- SUNY Maritime, per policy, may subject accounts to late fees if a scheduled payment is missed, thus creating an account balance
- QuikPay contact phone # is 866-315-1263