Dear Student/Parent,

Welcome to the SPRING 2014 semester at SUNY Maritime College. Your spring 2014 e-bill is available online through QuikPay/EBILL. You must be an authorized user/payer to view the bill. All payments for the spring 2014 semester must be received by Thursday, January 2, 2014. SUNY Maritime recommends payment be made online through the QuikPay/EBILL system; please select spring term. Accounts not settled in full by January 2, 2014 will be assessed a $50.00 administrative fee on January 3, 2014. Failure to pay this debt, in full, by the start of the spring semester, Wednesday, January 15, 2014 will result in additional late payment charges, removal from housing and possible deregistration from classes.

Please take note of the following information:

FIRST TIME REGIMENTAL STUDENTS: Your non-refundable JDOC FEES ($615.00 men/$595.00 women) are included on your spring 2013 invoice. Payment of JDOC Fees must be made separate of any financial aid, scholarships or payment plans.

PAYMENT PLAN: The plan is available starting 11/25/13,

<table>
<thead>
<tr>
<th>Last day to enroll online</th>
<th>Required down payment</th>
<th># Payments</th>
<th>Months of Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 20, 2013</td>
<td>20%</td>
<td>4</td>
<td>Jan – Apr (on the 5th)</td>
</tr>
<tr>
<td>January 1, 2014</td>
<td>33%</td>
<td>3</td>
<td>Feb - Apr (on the 5th)</td>
</tr>
<tr>
<td>January 29, 2014</td>
<td>45%</td>
<td>2</td>
<td>Mar &amp; Apr (on the 5th)</td>
</tr>
</tbody>
</table>

As a courtesy the plan remains open until 1/29/14, but at that time your bill is overdue and subject to late fees. Specific information is online, student accounts page. http://www.sunymaritime.edu/documents/2012/6/25/Payment%20Plan%20Announcement%20062112.pdf

MEAL PLANS: All full-time residential students are required to have a meal plan. Meal Plan Waiver forms (requires documentation and department approval) and Meal Plan Change forms may be found on SUNY Maritime College’s web site, www.sunymaritime.edu in the Student Accounts section. Commuter students may elect to purchase any meal plan, again the form is online on the Student Accounts page.

HOUSING: SUNY Maritime Policy states you must be registered and continue to be registered full time for the entire semester to be eligible to reside in Maritime Housing.

DOMESTIC STUDENTS: HEALTH INSURANCE PROCEDURE for 2013-2014
All full-time undergraduate students registered at SUNY Maritime College are automatically enrolled in the Student Accident & Sickness Insurance Plan. The health insurance charge is included in the spring 2014 invoice only for those students who were not here for the fall ’13. If you have proof of comparable insurance & wish to waive the insurance, the waiver must be completed online at https://consolidatedhealthplan.com/group/176/home. (**Students with required sea time will also have to submit to CHP a letter from their insurance company confirming international travel benefits) We no longer process health insurance waivers in the Student Accounts Office. CHP’s waiver deadline is Thursday, 1/30/14. You may not waive out in the spring semester & pick it up at a later time in the academic year. If your waiver is approved by CHP, the insurance charge will be credited on your account. If you have not been billed insurance, it is because you are not registered full time. Once registered full time, you will automatically be billed insurance. If you intend to be a full-time student, make sure to complete the waiver process before the deadline. If you are a part time student & wish to purchase the Insurance Plan, please contact student accounts.

INTERNATIONAL STUDENTS: Health Insurance information
All students with a foreign residence are enrolled in the health insurance plan through HTH Worldwide. The health insurance is charged each semester and is included in the spring 2014 invoice. Detailed international student health information may be found at http://www.sunymaritime.edu/ISS/health_ins.aspx

IT IS THE STUDENT’S RESPONSIBILITY TO MAKE SURE ALL FORMS ARE COMPLETED BEFORE SUBMISSION. INCOMPLETE or LATE FORMS WILL NOT BE PROCESSED.

Please check your bill carefully. Also, when making changes, be mindful of deadline dates. If you have a Housing question, please contact studenthousing@sunymaritime.edu. If you are no longer attending SUNY Maritime College, please contact registrar@sunymaritime.edu. If you have a Financial Aid question, please contact financialaid@sunymaritime.edu.

Please continue to view your bill online through QuikPay/EBILL for any changes made to your account after your initial registration; i.e. added lab fees, any change in financial aid or any change in credit load from part-time to full-time or full-time to part-time. Also, check your emails for notices of changes. Have a great semester!

Your Student Accounts Team,
Denise Albertelli - Director of Student Accounts
Liz Donnelly ~ Evangelique Velez