

Student Assistant and College Work Study Payroll Schedule (April 2017 – March 2018) 1 of 2					
Payroll Number	Timesheet Begin Date	Timesheet End Date	Submit timesheet to online time and attendance system on this date	Check Date	*CWS Expenditure Amount
1	03/23/2017	04/05/2017	04/06/2017	04/27/2017	
2	04/06/2017	04/19/2017	04/20/2017	05/11/2017	
3	04/20/2017	05/03/2017	05/04/2017	05/25/2017	
4	05/04/2017	05/17/2017	05/18/2017	06/08/2017	
5	05/18/2017	05/31/2017	06/01/2017	06/22/2017	
6	06/01/2017	06/14/2017	06/15/2017	07/06/2017	
7	06/15/2017	06/28/2017	06/29/2017	07/20/2017	
8	06/29/2017	07/12/2017	07/13/2017	08/03/2017	
9	07/13/2017	07/26/2017	07/27/2017	08/17/2017	
10	07/27/2017	08/09/2017	08/10/2017	08/31/2017	
11	08/10/2017	08/23/2017	08/24/2017	09/14/2017	
12	08/24/2017	09/06/2017	09/07/2017	09/28/2017	
13	09/07/2017	09/20/2017	09/21/2017	10/12/2017	

***CWS students should keep track of your College Work Study expenditures utilizing the above CWS Expenditure Amount column or by the gross earnings noted in your online time record.** Each time you receive a check based on your work study hours you should record the amount. For example if your CWS award is \$200 and you receive \$100 in one paycheck; then receive \$90 in the next paycheck, you should know you have \$10 left, and you should not continue working.

Once CWS funds are exhausted, do not continue to work and contact the Financial Aid Office to inquire if you are eligible for an increase to your College Work Study.

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Payroll Number	Timesheet Begin Date	Timesheet End Date	Submit timesheet to online time and attendance system on this date	Check Date	*CWS Expenditure Amount
14	09/21/2017	10/04/2017	10/05/2017	10/26/2017	
15	10/05/2017	10/18/2017	10/19/2017	11/09/2017	
16	10/19/2017	11/01/2017	11/02/2017	11/22/2017**	
17	11/02/2017	11/15/2017	11/16/2017	12/07/2017	
18	11/16/2017	11/29/2017	11/30/2017	12/21/2017	
19	11/30/2017	12/13/2016	12/14/2017	01/04/2018	
20	12/14/2017	12/27/2017	12/28/2017	01/18/2018	
21	12/28/2017	01/10/2018	01/11/2018	02/01/2018	
22	01/11/2018	01/24/2018	01/25/2018	02/15/2018	
23	01/25/2018	02/07/2018	02/08/2018	03/01/2018	
24	02/08/2018	02/21/2018	02/22/2018	03/15/2018	
25	02/22/2018	03/07/2018	03/08/2018	03/29/2018	
26	03/08/2018	03/21/2018	03/22/2018	04/12/2018	

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****Adjusted to accommodate Official State Holidays**