WELCOME

www.sunymaritime.edu/acceptedstudents

FALL 2015

Like us on Facebook: SUNY Maritime Admissions
ENROLLMENT DEPOSIT
Congratulations on your admission to Maritime College. We look forward to having you on campus. To reserve your spot in the incoming class, please return your Statement of Intention Form and $100 deposit to the Office of Admissions by May 1. Maritime College expects all aspects of your academic performance and conduct prior to matriculation to be consistent with the information you presented with your application. Any significant decline in your academic performance, change in curriculum, or misconduct that occurs after your admission but prior to matriculation may be cause for revoking admission.

HOUSING AND RESIDENCE LIFE
Our mission is to provide safe residential accommodations for the more than 1,300 students who live on campus. We want to create a sense of community that encourages respect, social responsibility, integrity, ethical leadership, and independence. Housing is available on a space available basis. Regimental students must live in the residence halls. The online housing application is accessible at https://suny-maritime-residence.symplicity.com and due by June 30.

MEDICAL FORMS
New York State law requires college students to be immunized against measles, mumps and rubella. The law applies to all students born on or after January 1, 1957. Accepted students must submit a completed Health and Physical Examination form prior to the start of Indoctrination or Orientation. A copy of your current medical insurance card must accompany your medical form. Students may have this physical examination completed by a physician of their choice. If you have any questions, please call (718) 409-7347. The medical form is due to Health Services by July 15.

PLACEMENT TESTING
Students entering Maritime College are placed in an appropriate first course in Mathematics and English. For math placement, students are required to take a multiple choice exam without use of a calculator (approximately two hours). Students with college level calculus credit are exempt from the math placement exam. English placement will be based on the writing section score of a standardized test (SAT or ACT) or on prior college credit. Placement testing will be held on campus on June 4, 5, and 6. Students who live more than 65 miles from the Maritime College campus will have the opportunity to request a proctored exam. For more information, to register, or to access the practice exams, go to www.sunymaritime.edu/acceptedstudents.

ORIENTATION AND COURSE SCHEDULE
Orientation is designed to assist in your transition to life at Maritime College and to introduce you to the people, information, and resources available that will help in making your experience here an outstanding success. At Orientation, you will meet with an advisor and receive your class schedule. Because of the unique requirements of many Maritime College degrees, we prepare your first semester schedule for you. The schedule is based on your placement test results, your transfer credits (if any), and your degree curriculum. You will have a chance to request adjustments to your schedule at Orientation.

Orientation will be held on July 13, 15, 17 and August 4, 6. Orientation is mandatory for all first-year students and recommended for new transfer students. The Orientation Registration Form is available at www.sunymaritime.edu/acceptedstudents and is due by June 1.

The $175 non-refundable orientation fee will be automatically billed to your Fall semester invoice. Please note, financial aid monies cannot be used to pay this charge.

REGIMENT AND LICENSE STUDENTS
The Regimental program is required for all students pursuing a USCG license at both the undergraduate and graduate level. Others choose to participate in the Regimental program even though they may not be pursuing a Coast Guard license. The Regimental program offers a vehicle for developing the leadership skills of the cadets, supports the professional training of the cadets, and provides a framework for safely managing a large number of cadets at sea while on the Training Ship.

Indoctrination is mandatory for all new students seeking to participate in the Regiment of Cadets. At Indoctrination, students learn the routines and traditions of Maritime College, while becoming familiarized with the Training Ship.
The Indoctrination Program will be held for ten days from Wednesday, August 12 to Saturday, August 22. In order to participate in the Indoctrination Program, the medical form must be completed and returned to Health Services. In addition, the Indoctrination Fee (Regimental Students), Orientation Fee, Tuition, Room, Meals and other required Fees must be paid in full by August 4. Please note that the Orientation fee, the Indoctrination fee, and the cost of uniforms are out-of-pocket expenses not covered by financial aid proceeds.

Payment for uniform and books are made to the Ship’s Store.

For more information on Indoctrination/Regimental system, what to bring, and to access the uniform, visit www.sunymaritime.edu/acceptedstudents.

OFFICIAL TRANSCRIPTS
An official copy of your final high school transcript verifying graduation or an official college transcript with the most recent grades must be submitted to the Office of Admissions prior to July 1. In order for financial aid monies to be applied towards your bill, students are encouraged to submit final transcripts by July 15.

Admission to Maritime College is contingent on successful completion of high school/college coursework. Failure to submit an official high school or college transcript by July 15 may result in revoking admission.

Transfer students with fewer than 24 college credits must submit a final high school transcript verifying graduation in order for financial aid monies to be applied towards your bill. Transfer students (New York State residents) also need to submit their final high school transcript for TAP purposes.

MARITIME E-MAIL
New students will have access to their Maritime email after the enrollment deposit is paid to Admissions. Official communication from the College will be sent to your Maritime email. For more information on your email and password, go to www.sunymaritime.edu/acceptedstudents. If you are unable to access email, contact the Maritime IT Help Desk at helpdesk@sunymaritime.edu or 718-409-6917.

FINANCIAL AID
With low tuition rates, high job placement rates, and among the highest average starting salaries in the country, Maritime students face very low debt upon graduation. Currently, about 80 percent of our students receive some form of Financial Aid. All students are encouraged to apply for financial assistance through the Free Application for Federal Student Aid (FAFSA). Visit www.FAFSA.ed.gov to complete the FAFSA. Our school code is 002853. Orientation fee, uniforms and the Indoctrination fee are out-of-pocket expenses not covered by financial aid proceeds.

INFORMATION REGARDING DOMESTIC HEALTH INSURANCE
All full-time undergraduate students are automatically enrolled in the Student Accident and Sickness Insurance Plan. The health insurance charge is included in the Fall 2015 semester invoice. For more information about health insurance and waivers, visit: www.sunymaritime.edu/studentaccounts.

MARITIME SELF-SERVICE
Every Maritime student is provided access to an online account referred to as Maritime Self-Service where they can view their class schedule, billing information, accept financial aid awards and eventually view grades, register for classes for upcoming semesters, and more. New students will have access to Maritime Self Service after the enrollment deposit is paid to Admissions.

To access your Maritime Self-Service account:
• Go to www.sunymaritime.edu.
• Click on “Academics” or “Cost/Aid” and select “Maritime Self Service” from the drop down menu.
• To sign-on, click on “Enter Secure Area.”
• Enter your USER ID (located on your acceptance letter, M000XXXX-use uppercase “M”) and PIN* and click “Login”

* The first time you sign into Maritime Self Service, your PIN will be your date of birth in MMDDYY format.
BILLING AND TUITION INFORMATION

TUITION AND FEES
The Office of Student Accounts will post the tuition and fees for the 2015-2016 school year online at www.sunymaritime.edu/STUDENTACCOUNTS. Indoctrination Fee (Regimental Students), Orientation Fee, Tuition, Room, Meals and Fees will be billed to the student by Maritime College. Indoctrination and Orientation Fee must be paid without the use of financial aid proceeds. All accounts must be paid in full by August 4.

BILLING
Bills are generated after students register for classes. New students will be registered for classes upon receipt of placement testing results. You can access your bill online at Maritime Self-Service. We do not mail paper bills. Students’ bills can be paid in full by either a checking account or credit card through Nelnet Business Solutions/QuikPay. For more information on tuition and bills, visit: www.sunymaritime.edu/studentaccounts.

INDOCTRINATION COST FOR REGIMENTAL STUDENTS
The Office of Student Accounts may not accept payment for the Indoctrination fee from financial aid proceeds or from monthly payment plans. More information is also available at: www.sunymaritime.edu/studentaccounts.

MONTHLY PAYMENT PLAN
SUNY Maritime College offers a monthly payment plan program through Nelnet Business Solutions/QuikPay that allows the student / parent to pay the tuition and fees (excluding Indoctrination fee) in five interest-free installments. More information is also available at: www.sunymaritime.edu/studentaccounts.

STUDENTS WHO DO NOT COMPLETE THE FAFSA
If you have not completed a FAFSA, we may not have your social security number. The Internal Revenue Service (IRS) requires SUNY Maritime to report certain information concerning your status as a student on the IRS tax statement form 1098-T. In order to properly prepare and submit the tax statement, your correct US tax identification number - either a US Social Security Number (SSN) or US Individual Tax Identification Number (ITIN) - is required.

A copy of the W-9 form is available at www.sunymaritime.edu/studentaccounts. Please complete and return it to the Office of Student Accounts by mail or fax. Please DO NOT EMAIL any information that contains a social security number.

NEW STUDENT CHECKLIST

- Submit enrollment deposit and statement of intention by May 1
- Register for placement testing by May 20
- Submit the new student orientation form by June 1
- Attend placement testing on June 4, 5 or 6
- Submit non-refundable deposit for uniform by June 5
- Submit the online housing application by June 30
- Attend Orientation on July 13, 15, 17 or August 4, 6
- Submit the medical form by July 15
- Submit official final high school transcript or official college transcripts by July 15
- Submit payment for Sea Package by July 17
- Submit final payment for uniforms by July 31
- Confirm payment of full bill by due date of August 4
- Attend Orientation on August 4 (transfer students)
- Report to Indoctrination on August 12 (regimental students)
- Move-in on August 23
- Attend the first day of classes on August 24

DEPARTMENT | TELEPHONE
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Academic Dean | 718-409-7365 or ext. 7364
Admissions | 718-409-7221 or admissions@sunymaritime.edu
Bursar / Student Accounts | 718-409-7400 option 2 or studentaccounts@sunymaritime.edu
Financial Aid | 718-409-7400 option 3 or financialaid@sunymaritime.edu
Health Services | 718-409-7347
Housing & Residential Life | 718-409-4188
Regimental Office | 718-409-7352
Registrar | 718-409-7400 option 1
Ship’s Store / Bookstore | 718-409-7342
Student Affairs / Orientation | 718-409-7496
University Police | 718-409-7311

WWW.SUNYMARITIME.EDU / ACCEPTEDSTUDENTS