

CHAPTER 5

COLLECTION PRIORITIES FOR DISASTER RECOVERY

Level of Priority	Criteria
Priority one	<p>High priority materials characterized by one or more of the following criteria:</p> <ul style="list-style-type: none">Strong collectionsCollections that are irreplaceable, unique or that would be prohibitively expensive to replace, e.g. special collections and archivesCollections that are heavily used
Priority two	<p>Core collection materials</p>
Priority three	<p>Lesser priority materials characterized as follows:</p> <ul style="list-style-type: none">Materials that are not heavily used and that are not essentialSubject areas where currency (i.e. materials that could be replaced relatively easily) is most importantMaterials that we own in another format or that could be readily replaced in another format, e.g. certain runs of serials or areas where major preservation microfilming projects have been done by other libraries or commercial vendorsSubject areas where our collecting has been spotty and the collection is of marginal value and interest

LOCATIONS and COLLECTION PRIORITIES

Priority	COLLECTIONS	LOCATIONS
	BOOK COLLECTIONS	
2	Circulating Book Collection	Deck 2, Bay 1, 2, 3, 4
1	Special Collections	Deck 2 Library Administration Area
3	New Books	Deck 1, Bay 2
2	Oversize	Deck 1, Bay 2
	JOURNAL COLLECTION	
1	Bound Periodicals	Deck 1, Bay 4
2	Current Journals	Deck 1, Bay 2, 3, 4
2	Indexes	Deck 1, Bay 1
	MAPS AND CHARTS	
1	Atlases and Nautical Charts	Deck 1, Bay 3
	AUDIO/VISUAL, MICROFORMS	
3	Audio/visual collections	Deck 1, Bay 1
1	Microforms	Deck 1, Bay 2
	OTHER COLLECTIONS	
1	Archives -- Archives Room	Deck 1
2	Course Reserves	Deck 1, Bay 1
1	Government Documents	Deck 1, Bay 2
1	Marifiles	Deck 1, Bay 2
1	Reference Books	Deck 1, Bays 1, 2, 3, 4
1	Thesis	Deck 1, Bay 4