

# WATERFRONT PROGRAM POLICIES & PROCEDURES

### REGISTRATION

Registration for all Waterfront Programs is through the online registration system available on the Waterfront Programs pages on the SUNY Maritime website.

For all Waterfront Programs, except Maritime Adventure Camp: Full payment for all programs must be received at the time of registration.

*For Maritime Adventure Camp*: A deposit is required to register for each camp session; the balance is due by the posted due date or your registration is forfeit. Financial Assistance is available.

## **REGISTRATION CHANGES, REFUNDS & CANCELLATION**

SUNY Maritime reserves the right to cancel a program at any time, for any reason. If a program must be cancelled, you will be notified via the email you provided upon registration. Your registration fee will be transferred to another program or refunded.

A refund will not be issued once a program has begun. If the impact of Covid-19 affects your program participation, a refund may be provided.

For all Waterfront Programs, except Maritime Adventure Camp: If you must change your registration to another available session, please contact the Waterfront directly. If you must cancel your registration for any reason, please contact the Waterfront at least seven days prior to the program for a refund.

*For Maritime Adventure Camp:* Should a camper suffer an illness or injury prior to camp start date which prevents them from participating in regular camp activities (a note from a doctor is required) balance paid will be refunded less \$50 processing fee. Should a camper decide not to attend camp for other reasons, not related to illness or injury, the balance paid will be non-refundable unless SUNY Maritime is able to find a replacement camper.

### **FINANCIAL ASSISTANCE & DISCOUNTS**

Financial Assistance and Scholarships may be available. Please inquire directly through the Waterfront Department.

SUNY Maritime alumni, active military and veterans are entitled to a 10% discount on registration fees.

SUNY Maritime faculty, staff and students are entitled to a 33% discount on registration fees.

### **CONDUCT & BEHAVIOR**

SUNY Maritime College staff reserves the right to dismiss, without refund, any participant whose behavior, including but not limited to bullying, foul language and reckless or irresponsible actions, affects the well-being, enjoyment and/or safety of others.

### WEATHER

Waterfront programs occur rain or shine and we plan to be on the water in a variety of weather conditions.

Waterfront staff will take into consideration any weather threats and determine if it is safe to be on the water. Keep in mind that the weather on the water is changeable; as such, please dress and be prepared for a variety of weather conditions.





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## SAFETY

Our programs are built on safety, fun and learning. Participants shall follow instructions given by Waterfront staff and use their own best judgement to maintain their personal safety. Participants shall not engage in any behavior that puts themselves or others at a safety risk.

All participants must wear a USCG approved lifejacket at all times while on the dock, in boats, and on or in the water. Lifejackets are provided by the Waterfront, or you may bring your own USCG approved lifejacket.

All participants must wear closed-toe shoes, preferably with non-marking soles, in Waterfront facilities, on docks and boats at all times.

## LOST OR STOLEN ITEMS

SUNY Maritime College is not liable for any lost or stolen items.

## AGENCY

Waterfront staff may make any changes to these policies at any time at the discretion of the Waterfront Director.

## WAIVER OF LIABILITY & STATEMENT OF UNDERSTANDING

By participating in Waterfront programs, activities or events, you agree to the following:

I understand and acknowledge that:

- a. waterfront activities, by their very nature, pose the potential risk of serious injury/illness to individuals who participate,
- b. in order to participate in these activities, I agree to assume liability and responsibility for any and all potential risks which may be associated with participation by me or my dependents in such activities,
- c. the college, its employees, officers, agents, or volunteers shall not be liable for any injury/illness suffered by me which is incident to and/or associated with preparing for and/or participating in the activity(ies),
- d. photos and/or videos of me and/or my child/ren participating in these activities may be taken for the purpose of assisting in the instruction and/or promotion of future programs
- e. I or my dependent/s have no known medical condition which may pose a risk to the health and safety of me, my dependent/s or others by participating in the registered activity(ies)

