

# SUNY Maritime College

## New York State TAP Grant Appeal Application

### Student Section (PLEASE PRINT)

Name: \_\_\_\_\_ ID # \_\_\_\_\_

Semester (check one):  Fall  Spring Year: \_\_\_\_\_

Address: \_\_\_\_\_

Maritime email address: \_\_\_\_\_

#### **TAP Waiver Procedures:**

If a student becomes ineligible for a TAP & SUNY Tuition award due to the loss of good academic standing, he/she may apply for a one time TAP waiver under extraordinary circumstances. Waivers are based on undue hardship that affected the student's ability to maintain good academic standing during a particular semester. Waivers are based on documented evidence of:

1. the death or illness of a student's relative
2. the student's personal illness or injury
3. other extenuating circumstances beyond the student's control

#### **Instructions on completing the TAP waiver process:**

Waiver requests are not automatic and must be made in writing to the TAP Certifying Official in Financial Aid and include a typed letter from the student including:

- the reasons for the student's failure to meet academic requirements
- an explanation of how the student will meet the academic requirements the following semester
- third party documentation supporting the waiver application (i.e. physician's statement, death certificate, etc.)
- fill out the Student Section at the top of this form and return this form with a statement and documentation to the Financial Aid Office

I am submitting this request with all required documentation attached to waive eligibility requirement for TAP for the semester indicated above. I understand that I may receive only receive one TAP waiver and that I must meet all other TAP requirements.

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### **School Section (FOR OFFICE USE ONLY)**

Decision:  Approved  Denied

TAP Certifying Official's Initial: \_\_\_\_\_ Date: \_\_\_\_\_

TAP points: \_\_\_\_\_  
Roster #: \_\_\_\_\_  
Report W on HESC:

## New York State Good Academic Standing Chart

For state financial aid purposes, good academic standing consists of two elements: satisfactory academic progress and pursuit of program. Satisfactory progress is a measure of the student's achievement of earning credits towards (cumulative credits earned) a degree or certificate with a specified grade point average (cumulative GPA). Pursuit of Program is a measure of the student's effort to complete a program (Percentage of credits completed in prior semester).

### Bachelors Program

Semester of eligibility	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>	8 <sup>th</sup>
Minimum Cumulative credit earned	0	6	15	27	39	51	66	81
Minimum grade point average	0	1.5	1.8	2.0	2.0	2.0	2.0	2.0
Pursuit of Program (percentage of credits completed in prior semester)	50%	50%	75%	75%	100%	100%	100%	100%

### Bachelors Program (EOP students only)

Semester of eligibility	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>
Minimum Cumulative credit earned	0	3	9	21	33	45	60	75	90	105
Minimum grade point average	0	1.1	1.2	1.3	2.0	2.0	2.0	2.0	2.0	2.0
Pursuit of Program (percentage of credits completed in prior semester)	50%	50%	75%	75%	100%	100%	100%	100%	100%	100%

### Associates Program

Semester of eligibility	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>
Minimum Cumulative credit earned	0	6	15	27	39	51
Minimum grade point average	0	1.3	1.5	1.8	2.0	2.0
Pursuit of Program (percentage of credits completed in prior semester)	50%	50%	75%	75%	100%	100%

### Associates Program (EOP students only)

Semester of eligibility	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>
Minimum Cumulative credit earned	0	3	9	18	30	45
Minimum grade point average	0	.5	.75	1.3	2.0	2.0
Pursuit of Program (percentage of credits completed in prior semester)	50%	50%	75%	75%	100%	100%