

Uniform Voucher Policy for Veteran Student

Criteria for a uniform voucher to be issued

Maritime students entering the Regiment require the purchase of a uniform package from the Follett Bookstore. The uniform voucher process is designed to provide eligible veterans students their uniform package by start of Indoctrination in mid-August.

A uniform voucher is a credit authorized by the Student Accounts Office that a student uses to purchase their uniform package prior to the start of the semester when veteran funds are typically released.

Through the uniform voucher process, veteran students can request that their veteran benefits certification include the cost of their uniform (as well as tuition and fees including indoctrination).

Voucher issuance steps to be followed by the student:

- Student should submit to the Veteran Certifying Officer [Evangelique Velez](#) in the Student Accounts Office:
 - their Certificate of Eligibility,
 - [Maritime's 1999 Enrollment form](#) along with a copy of their schedule, and
 - their "Uniform Voucher Authorization for Veteran Student".

The Student Accounts Office will provide a copy of Uniform Voucher Authorization to the Follett Bookstore.

- Student must pay \$500 nonrefundable uniform deposit in early June to Follett Bookstore.
 - Follett will confirm deposit has been made prior to Student Accounts issuing a voucher.
- The Student Accounts Office will place a charge on the student's account (using the detail code BKVA) for the total cost of uniform and a memo of pending VA benefit reflecting the amount of the voucher issued at the percent of student's veteran benefit eligibility.
- Follett Bookstore will release uniform package and require students to pay any outstanding balance beyond the voucher and deposit.
- After the semester starts and veteran's benefit has been received, Follett Bookstore will invoice the College and the College (FSA) will pay the voucher to bookstore on the student's behalf.

Uniform Voucher Authorization for Veteran Student

I, _____ (*print name*), understand that this “Uniform Voucher Authorization,” if approved, will provide me with a credit balance from my Veteran’s Benefit (if eligible) to be used to acquire a uniform package from the Follett Bookstore prior to the start of the academic semester when veteran funds are typically released. The amount being refunded to me is an advance of anticipated veteran funds.

This agreement is subject to the following provisions:

1. I have paid Follett Bookstore the \$500 non-refundable deposit for my uniform.
2. I am enrolled for the Fall semester in which funds are being requested.
3. I have submitted all required Admissions and VA benefits certification documentations and my VA funds are expected to be released after semester starts.
4. I understand that I am personally liable for all balances owed (including this “Uniform Voucher” refund) if my veteran benefits eligibility changes, I do not have sufficient funds to cover my semester balance, and/or if I withdraw from SUNY Maritime College.
5. I understand the SUNY Maritime College Student Accounts may report my account to the Attorney General of the State of New York for failure to pay any outstanding balance on my student account and that I may be responsible for any legal and/or collection costs incurred in collecting obligations owed to SUNY Maritime College.
6. I authorize SUNY Maritime College to make the payment of this voucher from my veteran’s benefits for _____ to Follet Bookstore.

I have read and agreed to the above terms and conditions.

Student’s Signature

Student ID#

Phone Number

Date

FOR OFFICE USE ONLY

Uniform Deposit Received by Follett: **Y / N**

Approved Amount of Voucher: \$ _____

Office of Student Accounts