

# Office of Financial Aid

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## 2023-2024 Petition for Special Circumstances

STUDENT NAME \_\_\_\_\_

MARITIME ID# \_\_\_\_\_

TELEPHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

Students whose families have experienced a change in their financial circumstances that is not reflected on the 2023-2024 FAFSA should complete this form to help our office determine whether additional federal or institutional financial assistance is applicable.

Fill in the chart to indicate the type of circumstance you are submitting for consideration and the person (or people) for whom the change is requested. Please submit the required documentation along with your completed form, including a detail statement describing the significant change.

Circumstance (check)	Person (check)	Required Documentation
<input type="checkbox"/> Change in Employment	<input type="checkbox"/> Student <input type="checkbox"/> Spouse <input type="checkbox"/> Parent 1 <input type="checkbox"/> Parent 2	<ul style="list-style-type: none"><li>Statement from previous employer indicating last date of employment and amount of benefits to be paid out</li><li>Final pay stub from previous employer and recent pay stub from new employer</li><li>Statement from new employer indicating start date &amp; pay rate</li></ul>
<input type="checkbox"/> Loss of Employment	<input type="checkbox"/> Student <input type="checkbox"/> Spouse <input type="checkbox"/> Parent 1 <input type="checkbox"/> Parent 2	<ul style="list-style-type: none"><li>Statement from previous employer indicating last date of employment and amount of benefits to be paid out</li><li>Final pay stub from previous employer</li><li>Notice from Bureau of Unemployment, which indicates eligibility or ineligibility for unemployment compensation</li><li>Statement documenting disability benefits if applicable</li></ul>
<input type="checkbox"/> Loss of Unemployment Compensation	<input type="checkbox"/> Student <input type="checkbox"/> Spouse <input type="checkbox"/> Parent 1 <input type="checkbox"/> Parent 2	<ul style="list-style-type: none"><li>Documentation of unemployment benefits received up to date and last date of payment</li></ul>
<input type="checkbox"/> Divorce or Separation	<input type="checkbox"/> Student <input type="checkbox"/> Parents	<ul style="list-style-type: none"><li>Divorce decree or legal separation agreement OR</li><li>Signed statement from each person stating date of separation and proof of separate residences (state ID, utility bill or lease)</li></ul>
<input type="checkbox"/> Pension or Retirement Investment Roll-Over		<ul style="list-style-type: none"><li>2021 Federal Tax Transcript &amp; 1099-R</li></ul>
<input type="checkbox"/> Other Unusual Educational Expenses: Additional Supplies/Computer Purchase		<ul style="list-style-type: none"><li>Proof of Purchase/Estimated Invoice</li></ul>

I certify that the information provided in this petition is true and complete to the best of my knowledge. I agree to provide additional documentation to support this petition at the request of a Financial Aid official, and I realize that my petition will not be considered until all documentation is provided. I understand that the penalty for providing false or misleading information is a fine, a prison sentence, or both.

\_\_\_\_\_  
STUDENT'S SIGNATURE & DATE

\_\_\_\_\_  
PARENT or STUDENT'S SPOUSE SIGNATURE & DATE