MARITIME COLLEGE
STATE UNIVERSITY OF NEW YORK

DROP/ADD FORM

Name:_____ **ID#**_____
First   Middle   Last

Semester:_____ **Year:**_____ **Major:**_____

DROP or WITHDRAW from a course

CRN	Subject/ Number/ Section	Course Title	Instructor Signature Required after last day to drop & not be on record	Date

Drop (no grade recorded) available during 1st and 2nd weeks of semester for full term courses; available during 1st week of Online I and II term courses.
Withdraw with W grade available from 3rd through 10th weeks of semester with instructor signature; available from 2nd to 4th week for Online I and II term courses. Withdraw thereafter with WF grade and late fee.
See Academic Calendar for all official dates and deadlines.
Dropping below full time status during a semester may jeopardize financial aid eligibility, housing privileges, and NCAA eligibility. Approval is required for drop/withdraw requests that result in student being less than full-time status.

ADD a course

CRN	Subject/ Number/ Section	Course Title	Date

Add available during 1st week of full term courses; available during 1st week of Online I and II courses.
Add thereafter with late fee and special permission of Department Chair and Provost.
See Academic Calendar for official dates and deadlines.
For credit overload, student must complete Credit Overload Form.
For special registration overrides (closed course, prerequisite, time conflict, and late add) student must complete Special Override Form.

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Signature of Student   **Date**