

Family Educational Rights and Privacy Act

FERPA Release Form

Under The Family Educational Rights and Privacy Act (FERPA), also known as the Buckley Amendment, only the student may have access to the student's own record. Certain information cannot be released to a third party (including but not limited to parents/guardians). However, a student can elect to authorize a parent/guardian or other specified individual to have informational access to their records.

Student Information:

Name _____ ID # _____
First Middle Last
Address _____
City _____ State _____ Zip _____
Tel (_____) _____-_____ Email _____

I authorize SUNY Maritime College and its authorized representative to release the following information from my records to the individuals listed below:

- ☐ Academic records maintained by the Office of the Registrar (academic standing, grades, and enrollment information)
- ☐ Financial records maintained by the Office of Student Accounts (tuition, billing and fees)
- ☐ Financial aid information maintained by the Financial Aid Department
- ☐ Disciplinary/Conduct records maintained by Student Affairs and/or Regimental Office

This authorization will remain in effect until specifically revoked by the student.

Third Party Information (Parent/Guardian or Other Specified Individual):

_____ First Name	_____ Last Name	_____ Relationship to Student
_____ First Name	_____ Last Name	_____ Relationship to Student

Note: If at any time, there is a question concerning the record of the student, the specific office or college representative reserves the right to require the presence of both the student and the parent/guardian or specified individual to discuss the record of the student.

Student Signature: _____ **Date** _____

This form must be submitted to the Registrar's Office in person by the student or by email to registrar@sunymaritime.edu from the student's Maritime email account.