

Maritime Self Service Registration Instructions

Office of the Registrar

Access Registration

- Log onto your Maritime Self Service account
- Click on **Registration Menu**
- Click on **Register For Classes**

Maritime Self-Service Apps.

- [Student Profile](#) - view student summary information
- [Student Grades](#) - view midterm and final grades
- [Academic Transcript](#) - view unofficial transcript
- [Degree Works](#) - view degree audit
- [Course Search](#) - search course information from catalog
- [Class Search](#) - search semester course offerings
- [Registration Menu](#) - register for classes
- [Account Summary](#) - view summarized charges and payments
- [Account Detail for Term 9X](#) - view account information by term
- [Tax Notification 9X](#) - view tax information
- [Personal Information](#) - view personal information
- [TouchNet Payment](#) - Make a Payment
- [Financial Aid](#) - view financial aid information
- [Order Official Transcripts](#)
- [National Student Clearing Self Service](#)

What would you like to do?



[Register for Classes](#)

Search and register for your classes. You can also view and manage your schedule.



[View Registration Information](#)

View your past schedules and your ungraded classes.



[Compliance Results](#)

View Compliance Results from Registration.



[Browse Classes](#)

Looking for classes? In this section you can browse classes you find interest



[Browse Course Catalog](#)

Look up basic course information like subject, course and description.

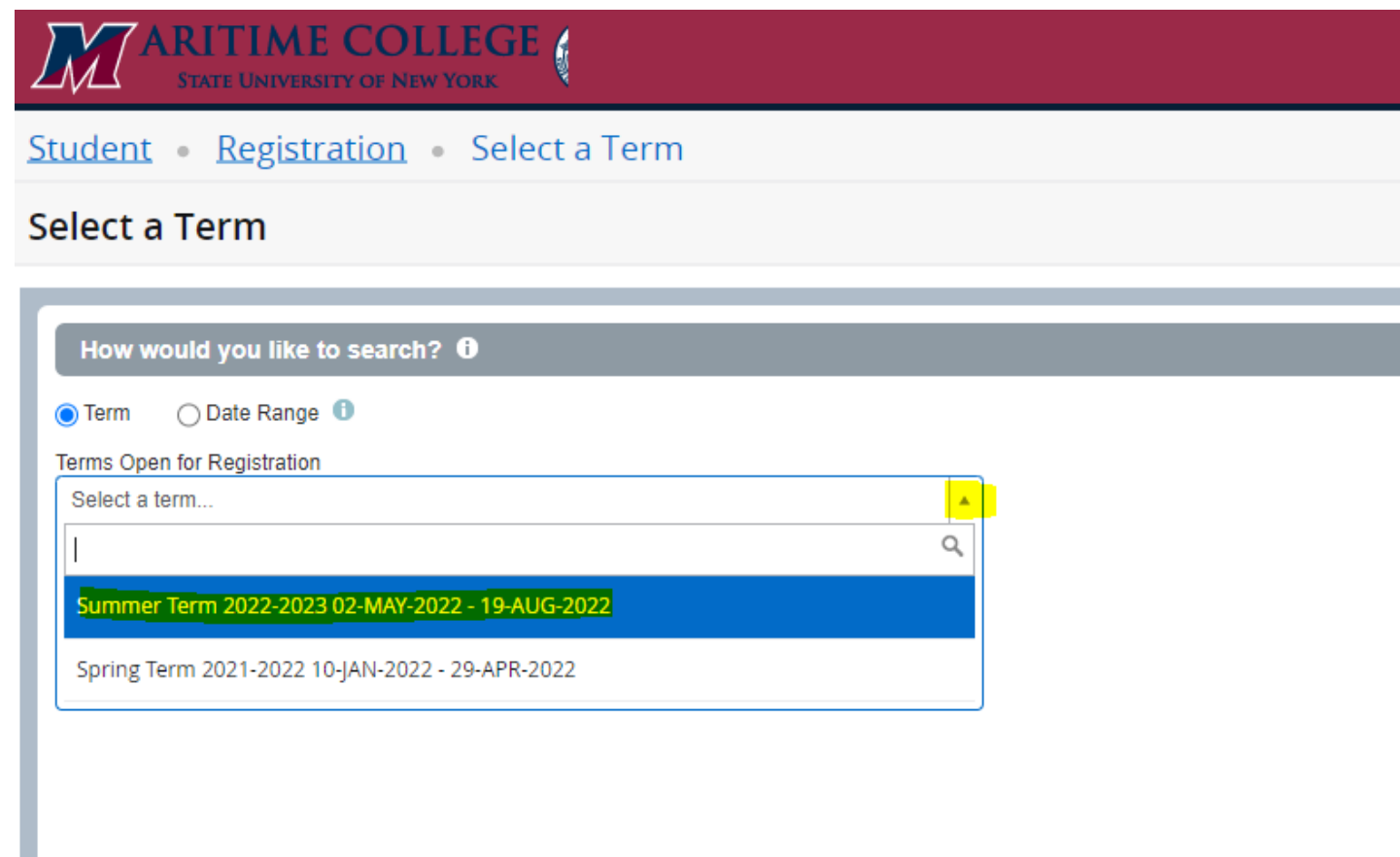


[SNAP Enrollment Verification Form](#)

Use this Form when applying for SNAP benefits.

Term Selection

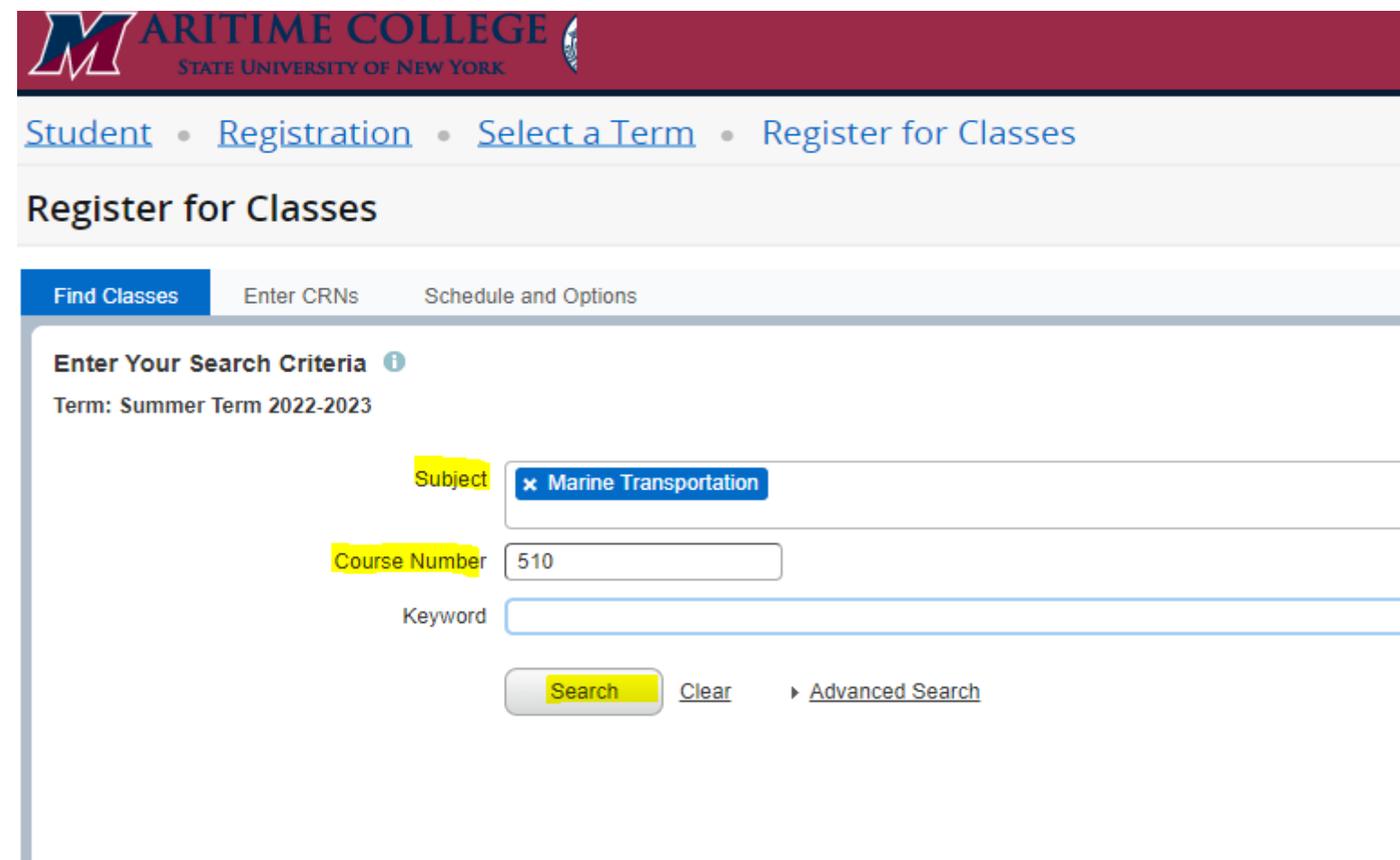
- Select **Term** from drop down
- Click on **Continue** button



The screenshot shows the Maritime College registration interface. At the top is the college's logo and name. Below it is a breadcrumb trail: [Student](#) • [Registration](#) • [Select a Term](#). The main heading is "Select a Term". A section titled "How would you like to search?" contains two radio buttons: "Term" (selected) and "Date Range". Below this, a section titled "Terms Open for Registration" contains a search box with the placeholder "Select a term...". The search box has a magnifying glass icon on the right. Below the search box, two terms are listed: "Summer Term 2022-2023 02-MAY-2022 - 19-AUG-2022" (highlighted in blue) and "Spring Term 2021-2022 10-JAN-2022 - 29-APR-2022".

Find Classes

- Enter **Subject** or
- Enter **Course Number**
- Click **Search**



The screenshot displays the Maritime College registration portal. At the top, the college's name and logo are visible. Below the header, a breadcrumb trail reads: [Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#). The main heading is "Register for Classes". A navigation bar contains three tabs: "Find Classes" (active), "Enter CRNs", and "Schedule and Options". Under the "Find Classes" tab, the section "Enter Your Search Criteria" includes a dropdown menu for "Term" set to "Summer Term 2022-2023". There are three input fields: "Subject" with a dropdown menu showing "Marine Transportation", "Course Number" with the value "510", and "Keyword" which is empty. At the bottom of the search area are three buttons: "Search", "Clear", and "Advanced Search".

Search Results

- Find a course section you wish to register
- Click **ADD** button



ARITIME COLLEGE
STATE UNIVERSITY OF NEW YORK

Mickey Te

[Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#)

Register for Classes

Find Classes

Enter CRNs

Schedule and Options

Search Results — 1 Classes

Term: Summer Term 2022-2023 Subject: Marine Transportation Course Number: 510

Search Again

Title	Subject Desc	Course	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Attribute	Linked Sections	Add
SHIP OPERATIONA... Lecture	Marine T...	510	01	6	1670	Su...	Peter G. Vecchi...	S M T W T F S - Type: Class Bu	Main	300 of 300 ...	International/Domestic Travel Practicum License		Add

Page 1 of 1

10 Per Page

Records: 1

Submit Registration

- View course on bottom right
- Status will show as *Pending*
- Click **SUBMIT** button to complete

State University of New York

Student • Registration • Select a Term • Register for Classes

Register for Classes

Find Classes

Enter CRNs

Schedule and Options

Search Results — 1 Classes

Term: Summer Term 2022-2023

Subject: Marine Transportation

Course Number: 510

Search Again

Title	Subject Desc	Course	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Attribute	Linked Sections	Add
SHIP OPERATION... Lecture	Marine T...	510	01	6	1670	Su...	Peter G. Vecchi...	S M T W T F S - Type: Class Bu	Main	300 of 300 ...	International/Domestic Travel Practicum License		Add

Page 1 of 1 | 10 Per Page

Records: 1

Schedule

Schedule Details

Class Schedule for Summer Term 2022-2023

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am							

Display or hide additional registration information using Ctrl + Alt + V. Use Ctrl + Alt + C to reset all panels.

Panels

Summary

Title	Details	Hour	CRN	Schedule Type	Fin Aid Status	Status	Action
SHIP OPERATION...	MT 510, 01	6	1670	Lecture		Pending	**Web Registered**

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 0

Review Compliance Results

Submit

Submit Registration Cont.

- If registration saved successfully, a Save Successful message will appear in the upper right corner.
- Status will show from *Pending* to Registered

STATE UNIVERSITY OF NEW YORK

Mickey Test

[Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#)

Register for Classes

Find Classes

Enter CRNs

Schedule and Options

Search Results — 1 Classes

Term: Summer Term 2022-2023

Subject: Marine Transportation

Course Number: 510

Search Again

Title	Subject Desc	Course	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Attribute	Linked Sections	Add
SHIP OPERATION... Lecture	Marine T...	510	01	6	1670	Su...	Peter G. Vecchi...	S M T W T F S - Type: Class Bu	Main	300 of 300 ...	International/Domestic Travel Practicum License		Add

Page 1 of 1 | 10 Per Page

Records: 1

Schedule

Schedule Details

Class Schedule for Summer Term 2022-2023

Display or hide additional registration information using Ctrl + Alt + V. Use Ctrl + Alt + C to reset all panels.

Panels

Summary

Title	Details	Hour	CRN	Schedule Typ	Fin Aid Status	Status	Action
SHIP OPERATION...	MT 510, 01	6	1670	Lecture		Pending	**Web Registered**

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 0

Review Compliance Results

Submit

MARITIME COLLEGE
STATE UNIVERSITY OF NEW YORK

Register by CRN's

You may also register by entering CRN's if you have them in advance. Follow these steps to do so:

- Click on Enter CRN's tab
- Enter first CRN in box
- Click +Add Another CRN to add additional course
- Click ADD TO SUMMARY when done

MARITIME COLLEGE

STATE UNIVERSITY OF NEW YORK

Student

Registration

Select a Term

Register for Classes

Register for Classes

Find Classes

Enter CRNs

Schedule and Options

Enter Course Reference Numbers (CRNs) to Register

Term: Summer Term 2022-2023

CRN

1675

SUMMER SEA TERM III ENGR 530, 01

CRN

1676

ENGINEERING LICENSE SEMINAR ENGR 516, 01

CRN

1678

MEDICAL FIRST AID PS 412, EN

CRN

+ Add Another CRN

Add to Summary

Schedule

Schedule Details

Class Schedule for Summer Term 2022-2023

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am							

Display or hide additional registration information using Ctrl + Alt + V. Use Ctrl + Alt + C to reset all panels.

Summary

No registered or pending classes.

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 16

Review Compliance Res

Submit Registration

- Courses should be added to your Summary in bottom right
- Click **SUBMIT** button to save

CRN |
[+ Add Another CRN](#) [Add to Summary](#)

Schedule

Schedule Details

Class Schedule for Summer Term 2022-2023

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am							

Display or hide additional registration information using Ctrl + Alt + V. Use Ctrl + Alt + C to reset all panels.

Panels

Summary

Title	Details	Hours	CRN	Schedule Type	Fin Aid Status	Status	Action
MEDICAL FIRST AID	PS 412, EN	1	1678	Lecture		Pending	**Web Registered*
ENGINEERING LIC...	ENGR 516...	0	1676	Lecture		Pending	**Web Registered*
SUMMER SEA TER...	ENGR 530...	5	1675	Lecture		Pending	**Web Registered*

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 16

[Review Compliance Results](#)

Submit

Other Information

- If your registration does not save successfully, error messages should appear in upper right corner with explanation
 - **Prerequisite or Test Score Error**- this means you do not have the necessary prerequisites to take the course
 - **Time Conflict**- there is a time conflict with another course on your schedule
 - **Program Restriction**- you are not in the required degree program to take the course
 - **Closed Course**- the course is filled (no seats available)
 - **Linked Course**- the course requires that you register for both a lecture and lab section
- Holds on your account will prevent registration. Please be sure to resolve any outstanding holds before registering.
- Use the back arrow in your web browser to go back to previous screen

If you need assistance, please contact the Registrar's Office at 718-409-7400 option 1 or registrar@sunymaritime.edu.