



SUNY Maritime College
6 Pennyfield Avenue, Bronx, NY 10465

Minutes of the Faculty Meeting of 06 October 2010

- The meeting was called to order at 1505 in Science & Engineering Room 2-49.
- The Presiding Officer opens the meeting with a moment of silence for our students and former colleagues who are at sea today, or in harm's way.
- A motion is introduced by the Presiding Officer to accept the minutes of the Faculty Meeting of 07 April 2010. The motion is moved by Prof. Howard and seconded by Prof. Schulmeisters. Without discussion or dissent, the minutes are approved.

President's Report

Vice Admiral Craine

- The President makes a PowerPoint presentation to the faculty, marking notable achievements the school has made in the past year. Items of note are:
 - Excellent National and International recognition, including notable recognition in the Engineering Department, Library and as a military-friendly institution.
 - Ranked #72 in The Best Undergraduate Engineering Programs in The Nation according to *U.S. News & World Report*
 - SUNY Maritime College has been honored by *G.I. Jobs* magazine as a Military Friendly School for 2011
 - Maritime College offers two nationally recognized, ABET accredited programs - Marine Engineering and Naval Architecture, and is one of only six colleges in the nation offering a degree in Naval Architecture
 - Selected as 1 of 18 colleges in America by the U.S. Navy to educate enlisted nuclear engineers prior to commissioning as officers
 - Ranked among "The Best Colleges in the NORTHEAST" according to The Princeton Review
 - SUNY Maritime College places 2nd in the prestigious international ship design competition sponsored by SNAME/ASNE (The Society of Naval Architects and Marine Engineers/American Society of Naval Engineers)
 - Ports visited during both SST I and II include: Malaga, Spain, Andros, Greek Isles, Piraeus, Greece, Dublin, Ireland, Dublin, Ireland, Valletta, Malta, Brest, France.
 - Cadet Observer Program
 - Enrollment trends and new faculty. Staff includes 24 PhD's, 6 Licensed Masters, 2 Chief Engineers, 8 Licensed Engineers, and 8 Licensed Deck Officers.
 - COMPLETED ACADEMIC ENHANCEMENTS SINCE 2005
 - *DEGREE*: Bachelor of Science, International Transportation and Trade
 - *DEGREE*: Bachelor of Science, Maritime Studies
 - *DEGREE*: Bachelor of Science, Marine Operations / Engine
 - *ADVANCED CERTIFICATE*: Supply Chain Management
 - *MINOR*: Intermodal & Maritime Security
 - *MINOR*: Marine Biology
 - *MINOR*: Meteorology & Oceanography
 - *MINOR*: Ship Management
 - *MINOR*: Business Communications
 - *CERTIFICATE PROGRAMS IN*:
 - Environmental Officer (Pending)
 - Facilities Security Officer
 - Vessel Security Officer
 - *CURRICULUM*: Liquefied Natural Gas (LNG)
 - *CURRICULUM*: Leadership (Students Achieving in Leadership)



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- Sustainable Energy and Nuclear Reactor Science
- NEW ACADEMIC DEPARTMENT
- Professional Education and Training (PET)
- FUTURE ACADEMIC ENHANCEMENTS PLANNED
- *ENHANCED ABET ACCREDITATION*: For all engineering programs
- *DEGREE*: Master of Science, Facilities Engineering
- Upcoming reviews include:
 - *ABET* Self Study: Spring 2010 – Summer 2010, Visiting Team: Fall 2010 (October 24th – 26th)
 - *USCG STCW/QSS* - Self-Study: Fall 2010, Internal Audit: February 2011, USCG/MARAD Visit and Audit: October 11-12 2011
 - *Middle States* - Self-Study Design, Spring 2010 – Summer 2010; Submitted October 1, 2010, Self-Study: Fall 2010 – Fall 2011, Visiting Team: Spring 2012 (March-April requested)
- Four Student-Athletes Receive SUNY Chancellor's Scholar-Athlete Award
 - Brian Day (Swimming), Jorrie Trenkampt (Soccer), Robert Johnson (Football) and Alexander Korb (Lacrosse), Men's Swimming, 2008, 2009, & 2010 Skyline Conference Champions (3-Peat), Mate Pete Vecchio, 2009 & 2010 Men's Swimming Coach of the Year, Men's and Women's Cross Country, Won the 2010 Skyline Conference Sportsmanship Award, Men's Crew, Won 2010 "Rees" Cup / 2009 Mid-Atlantic Conference Champions, Sailing, Ranked 20th in the nation by the ICSA (Intercollegiate Sailing Association) coaches poll, Rifle - 2009 Mid-Atlantic Conference Champions
- Our Outcomes, Starting Salaries and Statistics
- Maritime College's share of the State Budget Cuts is \$4,232,344 - Budget finance initiatives include: \$2 million in supplemental SUTRA used to bring the total funding for operations to \$21,400,200, \$1,593,100 in state, expenses charged to IFR and SUTRA, \$223,500 in personal service costs from early retirements, \$132,100 in savings from reduced overtime, \$125,900 in savings from utility costs (fuel, electricity, water), \$123,700 in savings from unfilled personnel positions.
- Capital budget of \$106 Million
- Three million dollar gift from the ABS. Largest gift in the history of the Maritime College - Funds will go towards establishing two new academic chairs; the ABS Chair in Naval Architecture & Marine Engineering and the ABS Chair in Marine Transportation. The lecture hall will also be named the ABS Lecture Hall.
- Tornado damage and campus roads upgrades. Roads are in phase 3 of 4 phases.
- Upgrade of Heritage Hall underneath the Special Events Room – glassing in of exterior areas.
- New bridge resources simulator
- New lighting inside the pentagon of the Fort.
- Baseball dugout renovation.
- New diesel engine for training / simulation in old nuclear reactor room.
- New flow tank for naval architecture.
- New offices for ROTC moved from the Fort to the S&E building.
- Admissions office "house" to be moved from current location to the gate parking lot and rebuilt as welcome center / admissions.
- New, 3 story academic building to be built along the waterfront where admissions house is currently located.
- Put together a NEW campus master plan, starting in 2013, includes a complete



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renovation of the Fort, a new seamanship center at the pier, renovation of McMurray hall, new pier at the place from the "old" navy pier, new wing to the S&E building, major expansion of the athletic complex, build a new dorm in the Baylis parking lot, Heritage Hall and Vander Clute renovations.

Vice-President for Academic Affairs (VPAA)/Provost Report

Prof. Hoffman

- The Provost is introduced by the Presiding Officer, noting that today is in fact, Dr. Hoffman's birthday. Provost Hoffman introduces this semester's new faculty and staff, deferring to the President to introduce his staff first. The Admiral introduces:
 - Elizabeth Praetorius – Vice President of Operations
- The Provost continues with the respective departments introducing their new faculty members:

◦ Alex Zaharakis	SCIENCE	Physics and Physics Labs
◦ Andrew Tutora '85	ENGINEERING	License Courses
◦ Parag Upadhyay	ENGINEERING	Electrical Engineering
◦ Yumei Leventhal	HUMANITIES	Mandarin and English
◦ Abraham Nowitz	HUMANITIES	Poetry
◦ Harris Eisenstadt	HUMANITIES	Music and Speech
◦ Kimmy Szeto	LIBRARY	
◦ Elizabeth Berilla	LIBRARY	
◦ Sean McDermott	P.E.T	Limited Engine License Program
◦ LT Kerry Grubb '06	NAVAL SCIENCE	Submarine Officer
◦ LT Brendan McGuire	NAVAL SCIENCE	Marine Aviator
◦ GYSGT Anthony Macias	NAVAL SCIENCE	Marine Corps Instructor
◦ Jongho Byun	G.B.A.T.	Online Classes
◦ Irene Delgado	Dean Of Students	
◦ Arianne Romeo	Director of Student Activities	
- Retirements are announced also:

◦ Cathy Baisely	MT DEPARTMENT	Office Manager
◦ Margie O'Brien	REGISTRAR'S OFF.	
- The Provost will be going to South Korea in place of Admiral Craine. Various faculty members will be presenting papers abroad including the Librarian, Karen Marko, Yacub Amani. Recent grad Dan Vorski will be presenting as MS student. Ernie Fink will be putting together a one of a kind document which details the impact of the STCW regulations on our curricula. SUNY Maritime is fortunate to have this year, four of our faculty members working on the SUNY wide strategic plan.
- The Maritime Academy Council will be meeting up in Boston to present information in conjunction with the other maritime academies.
- The Provost will also be presenting a paper in the Bahamas this February at the Maritime Conference.
- ABET and STCW audits are all coming together, using standing committees of the faculty to accomplish these goals

Presiding Officer

Prof. Burke

- Dr. Burke comments that this will be a challenging year in terms of both budgets and



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certifying and accrediting bodies. In the principal of shared governance of the College, we must all do our part. The Presiding Officer emphasizes to us that we must all do our work – or else we lose our voice in governance.

Standing Committees:

• **Faculty Senator**

Prof. Keefe

- Dr. Keefe reports that the University Senate Executive Committee meeting in Syracuse began on a negative note with the death of P.H.E.E.I.A. and the Chancellor's raises to her staff - funding issue remains; we remain underfunded. At Albany Humanities programs have been cut.
- CAP on freshmen but not on transfers; increasing number of adjuncts.
- Approved fall Conference on Shared Governance in D.C. Nov. 21-23. Some funding available for ten faculty members to attend. Important item now in M.S. Anyone interested?
- *Positive developments:*
- Another SUNY GRADUATE STUDENT Poster exhibit is scheduled for March 8, 2011 from 11:00 to 1:00 in Albany at the Legislative Building. Title: Research that Matters. Sustainability Conference is scheduled for fall 2011.
- Ethics and Institutional Integrity: Subcommittee is working on several ethical issues that have emerged re: grade changing. Specifically, the means by which students can challenge grades given by classroom instructors; whether anyone other than the course instructor can change the initial grade awarded; the grounds on which such extraordinary actions are justified. Also planning an "Ethics at SUNY Conference"; faculty ownership of the curriculum;
- Operations: Studying how campus policies re: use of technology have evolved; how personnel decisions are determined—for example, the number of overturns of tenure recommendations at the administrative level—number of positive outcomes; study faculty-student ratios; per student expenditures; impact of budget shortfalls (campus by campus white paper); trends in Library circulation; restrictions on use of mobile computing devices.
- Student Mobility Steering Committee replaces Student Transfer Committee.
- *Programs and Awards:*
- Student Life: SUNY Campus Traditions III; Student Honor codes; Student Social Networks—perils and pleasures.
- Undergraduate Academic Programs and Policies: working on obtaining more money for Conversations in the Disciplines—get more of them going, more publicity, make them live on the web site; revive the Faculty Scholar program; examine relationship between local criteria for tenure and criteria for awards.
- Governance: support for campuses to address Middle States Standard 4 (Governance and Leadership)—volunteers needed; Presidential search guidelines; Academic Integrity Committee—volunteers needed—issue: Autonomy of Faculty re: grading.



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- **CAP** - Committee on Appointments and Promotions: Prof. Mathieson
 - Dr. Mathieson indicates they are working on the discretionary recommendations and hope to forward them to the provost with the next week. Other recommendations regarding reappointments, promotions and other appointment will be worked on next semester.
- **CONE** - Committee on Nominations and Elections: Prof. McMillan
 - CONE chair Prof. McMillan announces that a committee list was distributed, missing the students on the SPC and the faculty meeting observers. There is an elected faculty representative to the Faculty Athletic Academic Review Board – newly elected is Dr. Larry Howard.
 - Chancellor's awards are open to nominations, to be submitted by the next faculty deadline. The final deadline to Albany should be 17 February 2010.
- **CC** – Curriculum Committee Prof. Levert
 - The CC moves that the following:
 1. Swap of courses in MT curriculum
GBMG 341 Organizational Management is a prerequisite for GBUS 300 International Business, yet they both are scheduled for the 5th semester.

Move courses	
GBUS 300 International Business	5 th to 7 th semester
GBMG 345 Fundamentals of marketing	7 th to 5 th semester

Effective immediately.
THIS MOTION IS APPROVED BY THE FACULTY WITHOUT DISSENT.
 2. Append to course description
MTDO 525 Cadet Observer Limited Tonnage II
In compliance with international STCW requirements, there will be no D or D+ grades in this course.
THIS MOTION IS APPROVED BY THE FACULTY WITHOUT DISSENT.
 3. New course
CHEM 213 Materials Science II
3 class hours, 3 credits
Prerequisite: CHEM 122, Effective Spring 2011
THIS MOTION IS APPROVED BY THE FACULTY WITHOUT DISSENT.
 4. Change course number and credits, add lab
ES 304 305 Remote Sensing
2 class hours, 2 laboratory hours, 23 credits.
Effective Spring 2011
THIS MOTION IS APPROVED BY THE FACULTY WITHOUT DISSENT.



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5. MES curricula changes
- Delete **PS 112 Basic Safety Training**, intern curricula
 - Delete **PE 411 Medical Care Provider**, intern curricula
 - Delete **CS 100 Introduction to Business Computing**
 - Move **OCEA 101** from 5th to 2nd semester
 - Replace **OCEA 308 Dynamic Oceanography** with
OCEA 415/416 Marine Biogeochemistry, M&O curricula
 - Replace **OCEA 415/416 Marine Biogeochemistry** with
OCEA 402 Estuaries and Coastal Processes, Marine
Bio curricula
 - Replace **CEA 402** with **OCEA 308**, in the list of MES electives
 - To even out semester credit load: move **CS 101** from 2nd to 1st semester
move MES elective from 6th to 5th semester, intern
curricula

Effective Spring 2011

THIS MOTION IS APPROVED BY THE FACULTY WITHOUT DISSENT.

- **FAC – Faculty Assessment Committee** Prof. Sturges
 - Faculty Assessment notes that there will be program reviews with the engineers; ITT and MES will have external reviews this spring.
 - We are still doing General Education, although our write ups may be considered a bit lax.
 - Creative thinking, social science and natural science are all being assessed this year.
- **FPC – Faculty Policy Committee** Prof. Massano
 - **SECOND Reading** – Motion to create the position of “Faculty Webmaster”, item F3, a person to maintain the faculty governance portion of the Maritime College website on behalf of the faculty. The position chosen for this person will be **APPOINTED** by the executive committee, and is not elected, and serves at the pleasure of the Executive Committee. **CONE** shall find persons for this position and provide them as needed.

DISCUSSION – Dr. Howard asks why we want to appoint as opposed to elect. Dr. Massano says the criteria are the ability to manage a website and has no policy input. The Librarian asks if it is a conflict of interest with the college webmaster. Dr. Burke replies that the college webmaster will not administer individual web pages.

THIS MOTION IS APPROVED BY THE FACULTY WITH A MAJORITY “AYE” VOTES. THERE IS MINOR OPPOSITION.

The executive committee of the faculty announces, via Dr. Massano, that they appoint Debbie Yuster of the Science Department to be the first faculty webmaster.



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• **SPC – Student Policy Committee**

Prof. Romain

- Prof. Romain states we hope to implement the student evaluation survey this coming fall. We are negotiating with Scantron to do the statistical analysis and the report. The survey has been piloted this summer and was found to be useful. A question is asked if we could see the survey results. Prof Romain will provide it as an email attachment.

Old Business:

- None Pending

New Business:

- Dr. Howard notes that on 02 February 2011 we will have our sixth annual groundhog day, hosted by Drs. Howard and Weiss. The topic will be, as always, “cutting edge issues in shipping”. A notice is being put out for papers to be submitted
- Dr Yahalom comments on “Faculty Conversations” which will be presented by
 - Walter Nadonly on 27 October 2010, “Planning for Climate Change and Maritime Matters”
 - Carl Delo on 01 December 2010, “Maritime College Hydrodynamic Laboratory”
- Dr. Yahalom also notes that all faculty conversations abstracts are on the website.
- Dr. Yahalom solicits anyone looking for release time from class credit hours for new research or scholarly activity should apply by mid November.
- The Library will be hosting a guest lecturer sometime in November on the History of Maritime College / NY Nautical School up until 1945.
- Capt. Johansson will be hosting the annual “Towing Forum” in the TIV on 20 October 2010.
- The Provost notes that we need to respond to the CEVIS request and Tardifs Johnson is looking for reports lower grades for freshmen. No freshman meeting will be held this year.
- Spring registration requests to the departments will be sent out by the Registrar by the end of this week.

The meeting was adjourned at 1646

As submitted by,

Peter Vecchio
Faculty Secretary